

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Helen Broughton

Helen Broughton, Bickleigh Parish Locum Clerk

6th July 2023

A meeting of Bickleigh Parish Council will be held on Thursday 13th July 2023 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

2023 107 To receive **apologies for absence**

2023 108 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 109 **Dispensations**

- i. To approve a dispensation request from Cllr Wendy Haymes to speak on agenda items relating to the Woolwell Centre.
- ii. To note a dispensation granted for Cllr L Tamsett-White to speak on items relating to the Woolwell Centre.

2023 110 To agree that the **minutes** of the Parish Council Meeting held on 22nd June 2023 be signed by the Chair as a true record.

2023 111 **County and District Councillors reports**

To receive reports from County and District Councillors

2023 112 **Clerks Report** (*for information only*)

To note action list (*paper*)

2023 113 **Finance and Admin**

- a) To note the bank reconciliations as at 30th June 2023 (*paper*)
- b) To note Receipts and Payments as at 30th June 2023 (*paper*)
- c) To approve the purchase of a laptop for Parish Council business and meetings and agree a budget / expenditure.
- d) To appoint an internal auditor for 2023/24 internal auditors (*note only 2 quotations received*)
- e) To delegate authority to the Clerk to arrange for payment of invoices during August and September.
- f) To delegate authority to the Clerk to authorise urgent expenditure, within budget during August and September, in consultation with the Chair.
- g) To approve the following payments (*invoices sent electronically to Councillors*)

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Cutec	July 365 exchange plan	62.40	10.40	52.00	
Future Cooling	HVAC servicing contract	129.00	21.50	107.50	
Ben jones	Painting of telephone box	1092	0	1092	

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
H Broughton	Salary July	637.94		637.94	
Collard	Door repair	498.00	83.00	415.00	
GA Solicitors	Woolwell lease	3000.0	500	2500.0	
Searle's Fencing	Posts Roborough Rec	600.00	100.0	500.00	
Western Web	Website annual fee	96.00	18.00	60.00	
ICO	Data Protection Fee	40.00	0	40.00	To be taken by DD on 8 th

2023 114 Woolwell Centre

- i. To approve a revised budget for purchase and installation of a boiler for the Woolwell Centre and agree a contractor (*paper*)
- ii. To receive an update (*for information only*)

2023 115 Planning

- i. To delegate authority to the Clerk to submit planning comments, in consultation with councillors, during August and September
- ii. To consider involving the Devon Woodland Trust in future developments and agree action (*Cllr Haymes*)
- iii. To consider responses to the following planning applications:

1865/23/HHO - 5 Pinewood Drive, Woolwell, PL67SP. Householder application for 2 storey extension.

- iv. To note the following recent planning decisions:

0803/23/TPO - 11 Jump Close Roborough PL6 7AU. T1: Crown height reduction by 3 metres, T2: Crown height reduction by 3 metres, T3: Crown height reduction by 3 metres, T4: Crown height reduction by 3 metres to reduce overall weight on bank & close proximity to house & road, B1: Removal of dead trees & shrubs (deadwood exempt), The treeline

would be sympathetic to the environment, the crown reductions to differ in height and ensure the reduction is within keeping of the trees natural lines. **REFUSAL**

2023 116 **Neighbourhood Plan Standing Item:** To receive an update.

2023 117 **Roborough Village Hall:** To appoint Geoff Pithouse as Parish Council Representative to the Roborough Village Hall.

2023 118 **Correspondence received**

To note correspondence regarding overhanging branches at Blackeven Close and agree action.

2023 119 To agree the **date of the next meeting** as 28th September 2023 at the Woolwell Centre.