

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Helen Broughton

Helen Broughton, Bickleigh Parish Locum Clerk

16th November 2023

A meeting of Bickleigh Parish Council will be held on Thursday 23rd November 2023 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

2023 152 To receive **apologies for absence**

2023 153 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 154 **Dispensations**

To note dispensations granted for Cllr L Tamsett-White and Cllr W Haymes to speak on items relating to the Woolwell Centre.

2023 155 **Minutes**

i. To agree that the **minutes** of the Parish Council Meeting held on 26th October 2023 be signed by the Chair as a true record (minutes)

ii. To note the Woolwell Centre Working Group minutes.

2023 156 **County and District Councillors reports**

To receive reports from County and District Councillors.

2023 157 **Clerks Report** (*for information only*)

To note action list (*paper*)

2023 158 **Finance and Admin**

i. To note the bank reconciliations as at 31st October 2023 (*current and savings*)

ii. To note Receipts and Payments as at 31st October 2023 (*paper*)

iii. To agree a date for a Finance Committee meeting to finalise the budget recommendations.

iv. To note that the Public Works Loan Board consultation has commenced and agree further action on the consultation if necessary (*consultation paper*)

v. To consider an alternative project for use of the Green Fund grant.

vi. To consider a budget and action on play park.

vii. To approve the following payments (*invoices sent electronically to Councillors*)

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Royal British Legion	Remembrance Wreath	23.98	0	23.98	Refund H Broughton
E&S Ltd	CCTV and lighting	648	108	540	Delegated approval
Royal British Legion	Remembrance Wreath 2	23.98		23.98	Refund H Broughton
Woolwell Centre	Room hire Sept Council	60	0	60	
Woolwell Centre	Room hire Nov Council	60	0	60	
Woolwell Centre	Room hire 15 Nov	36	0	36	
Cutec	Monthly hosting fee	66	11	55	

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
H Broughton	Salary	906.09	0	906.09	Inc backdated pay
South Hams DC	Emptying dog bins	93.60	15.60	78.00	
Defib Warehouse	Defibrillator	1498.80	249.80	1249.00	Agreed Oct Council
Western Web	Website for PWLB	90.00	0	90.00	

2023 159 Woolwell Centre

- i. To receive an update from the Woolwell Centre Working Group.
- ii. To agree action and expenditure on lighting at the Woolwell Centre.
- iii. To agree further action on replacement of the porch.

2023 160 Planning

- i. To consider responses to the following planning applications:

4185/19/OPA - Part of the Land at Woolwell JLP Allocation (Policy PLY44).

READVERTISEMENT (revised plans) Outline application for provision of up to 1,640 new dwellings; up to 1,200 sqm of commercial, retail and community floorspace (A1-A5, D1 and D2 uses); a new primary school; areas of public open space including a community park; new sport and playing facilities; new access points and vehicular, cycle and pedestrian links; strategic landscaping and attenuation basins; a primary substation and other associated site infrastructure. All matters reserved except for access.

4181/19/OPA - Land off Towerfield Drive. READVERTISEMENT (revised plans & description of development) Outline application for up to 360 dwellings, associated landscaping and site infrastructure. All matters reserved except for new access points from Towerfield Drive and Pick Pie Drive.

2023 161 **South Hams Corporate Strategy**

To consider a response to the South Hams Corporate Strategy.

2023 162 **Neighbourhood Plan Standing Item:** To receive an update.

2023 163 **Roborough Village Hall:** To receive an update.

2023 164 **Correspondence received**

To note correspondence received regarding Woolwell Centre security lights.

2023 165 To note the **date of the next meeting**

2023 166 To agree **to exclude the press and public** due to the confidential nature of the business to be transacted.

2023 167 **Staff Matters**

- i. To note the national pay awards have been agreed and that a £1 per hour increase has been applied to the Clerks salary, backdated to 1st April 2023 as contractual (*NALC agreement*)
- ii. To agree a Parish Council pension contribution of 7% (staff contribution 3%) of the Clerks gross salary.