

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
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9th January 2024

To all members of Bickleigh Parish Council Finance Committee

Minutes of a meeting of Bickleigh Parish Council Finance Committee held on Monday 15th January 2024 at 7pm at Moorleat, Roborough Village

Present: Cllr Brian Hill, Cllr N Hopwood, Cllr W Haymes

In attendance: Mrs H Broughton (Clerk and Responsible Financial Officer)

1. There were no **apologies for absence**.
2. There were no **pecuniary or other interests**.
3. Members considered a **draft 2024/25 budget** that had been circulated by the RFO. Following discussion some amendments were made by Members. It was agreed that the Council should determine if a grant towards a play park be given prior to approving the final budget at the January Council meeting. The Clerk would circulate the revised draft budget with the January Council agenda. (Appendix A)

The meeting closed at 8.25pm

Appendix A

Code	Heading	2023/24 budget	Actual as at 31 12 2023	Projected to 31 04 24	Draft 24 25 budget
Receipts					
1176	Precept	104303	104303	104303	
Other receipts					
1050	Grants Received - grass cutting	5707	4848	4848	4993
1050	other income		14143	14143	
1190	Interest Received	500	1083	1500	1000
TOTAL INCOME		6207	20074	20491	5993
Admin & Democratic Services					
4000	Total staff costs	14900	8503	11200	11900
4003	Payroll Services	120	120	120	120

4005	Training & Conference Fees		1000	0	0	100
4009	Communication		1000	0	0	200
4010	Travel		200	0	0	50
4015	Room hire		600	445	700	700
4020	Printing, Postage and Stationery		100	24	30	80
4025	Insurance		3500	3178	3178	5000
4030	Subscriptions		1100	720	720	898
4051	Bank Charges		110	54	108	220
4055	Audit		800	670	670	700
4056	Legal & Professional Fees		10000	2535	10000	5000
4057	Neighbourhood Plan		2000	0	0	2000
4060	IT		830	1110	1300	1000
4900	Loan Repayments		10000	940	940	23000
4061	Contingency		5000	0	5000	5000
			51260	18299	33966	55968
	Open Spaces					
4300	Green space maintenance		7000	4379	7000	3000
4301	Grass cutting		8000	4896	4896	5000
			15000	9275	11896	8000
	Council Assets					
4101	Street furniture	0		1249	1249	0
4230	Maintenance General		0	1092	1092	500
			0	1092	2341	500
	Community Grants					
	Play park					
4200	Community Grants		6000	5500	6000	14000
4210	S137			24	50	50
4220	Grant Woolwell Centre		20000	20000	20000	20000
			26000	25524	26050	34050
	Woolwell Centre					
4230	Maintenance - general		12000	6251	12000	14000
4235	Keyholder Service		300	154	300	300
4240	Fire Alarms		450	949	1300	950
4245	Intruder Alarm		450	0	800	800
4246	Emergency lighting		450	213	450	450
4257	Heating, Vent, Aircon		2000	215	1000	1000
			15650	7782	15850	17500

TOTAL EXPENDITURE			#####	£61,972.00	£90,103.00	£116,018.00
Total estimated other income						5993
Precept required					104303	£110,025.00
Percentage increase						5.49%
Precept increase with new tax base						3.05%