

**Minutes of a Meeting of Bickleigh Parish Council held on Thursday 27<sup>th</sup> March 2014 at 7.30 pm at the Woolwell Centre**

**PRESENT:-** Councillor B Spencer (Chairman)  
Councillors Mrs L Crowe, R Goddard, P W Hitchins, R Ivey

**ALSO PRESENT:-** Mrs M Small (Clerk)  
County Councillor J Hart

**APOLOGY:** Councillor Mrs Bruce-Spencer  
PC Tamsyn Dingley

**NOT PRESENT:-** Councillor Ellis

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**8527 CO-OPTION OF COUNCILLOR**

It was proposed by Councillor Hitchins and seconded by Councillor Ivey that the co-option of a Councillor is considered in Confidential Part II.

**8528 DECLARATIONS OF INTEREST**

There were no declarations made at the start of the meeting.

**8529 MINUTES**

The Minutes of the meeting held on the 27<sup>th</sup> February 2014 were confirmed and signed as a correct record.

**8530 MATTERS ARISING**

Minute No. 8307(b) The Clerk still had to contact County Councillor Hart regarding the sale of the gritter.

Minute No. 8393(b) The rubbish under the flyover on the A386 has not been removed.

Minute No. 8514 Councillor Spencer reported that a meeting had been held on the 21<sup>st</sup> March at the roundabout on the A386 with Councillors Ivey, Hitchins, Mrs Bruce-Spencer, 2 from the Amey Group, Gary Streeter MP and Plymouth City Council. On the day, the traffic flowed well from Woolwell.

The MP is going to speak to the Head of Planning in Plymouth. Councillors asked if the bus lane could possibly be taken out. Plymouth City Council say it is not their department and they are loathe to take out a bus lane to have a better stacking area to release traffic at the top of slip road. The eco village will put pressure on the pinch point and will be raised with Plymouth

City Council if a meeting can be arranged. It was **AGREED** to await a response from the MP.

Minute No. 8517 Grass cutting had been covered in the Annual Meeting with Parishioners.

Minute No. 8523(e) The Clerk reported that the County Council had approved the planting of poppies on the verges. It was also noted that poppies are not easy to grow unless they are planted in soil. B & Q are selling poppy seeds on behalf of the Royal British Legion who will receive a contribution for each packet sold.

It was **AGREED** that the Clerk seeks permission from the District Council to sow seeds on the helicopter pad and Councillor Mrs Crowe will seek further information from Sutton Seeds.

### **8531 PLANNING**

(It was noted that Councillor Hitchins took no part in the discussion or voting on planning as he will be considering the applications as a District Councillor)

(a) **Planning Application for consideration:-**

04/0671/14/VAR Variation of Condition 2 (amended finished floor levels and Design Code variations) land adjoining Towerfield Drive, Woolwell PL6 7RF. It was **AGREED** to RECOMMEND APPROVAL of the application but the Council do object to the name being used on the plans and accompanying letter from ZED factory, ie Bickleigh Eco Village, as this is a geographically mis-leading title of the Estate – it was to be Bickleigh Down Eco village, as on the site layout plan.

(b) The Council wished to make no comment on the District Council's Validation checklist, unless Councillors advise the Clerk otherwise within one week.

(c) **Decisions taken by District Council:**

Approved

04/3061/13/F Conversion of existing garage into bedroom/store room, 52 Skylark Rise, PL6 7SN

04/2771/13/F Change of garage to bedroom, 38 Bowers Park Drive, PL6 7SH

Refused

04/3005/13/F Land east of Old School House Cottages, New Road, Bickleigh PL6 7AG

### **8532 WORKING GROUPS**

(a) Councillor Mrs Crowe reported that Signpost No. 7 is about to be distributed and there are four extra pages. An enquiry has been received from the Belliver

Residents Association to ask if they could be included in the distribution. At the present time, there are spare copies which can be delivered and therefore there are no additional printing costs. There is a volunteer who is willing to deliver to the outlying cottages at Bickleigh. The 16<sup>th</sup> May is the next deadline to receive articles.

(b) A combined Property and Finance Working Groups met on the 26<sup>th</sup> March and made the following recommendations to Council:-

- (i) the quotation of GMC is accepted in the sum of £4959.75 plus VAT to renew the doors to the studio, 1<sup>st</sup> floor stairs/studio from the 2013/14 budget, provided the money is available from the underspend.
- (ii) The Centre Manager will ask if GMC could fund the repair to the Maristow suite door to complete the fire doors to the first floor.
- (iii) Councillor Ivey will look at sources of funding for the remaining prioritised doors.
- (iv) the replacement/repair of the remaining doors will be looked at in the next meeting of the Committee, to agree a phased approach in 2014/15.
- (v) that the quotation from GMC for the fire proofing work to the boiler room ceiling at £896.42p plus VAT and the rear fire exit staircase at £1509.17p plus VAT are accepted provided that the money is available from within the 2013/14 budget underspend.

**(Councillor Goddard left the meeting)**

- (vi) with reference to the leases required for the Woolwell Centre:-
  - (a) a second quotation is not sought in view of the specialist knowledge.
  - (b) the Council is mindful to engage Coodes at an initial cost of £2000 + extras if the need arises, subject to sorting out apportionment of costs.

**(Councillor Hitchins declared a personal interest in item (vi) as Mr Evans from Coodes is known to him)**

**(Councillor Goddard returned to the meeting)**

- (vii) having looked at the accounts, the Parochial Church Council is asked to provide a set of full accounts before payment can be made and review the guidelines for grant in May this year.

It was unanimously **AGREED** that the above recommendations are endorsed and implemented.

**(Councillor Spencer declared a personal interest in items (b)(i – vi) as a Trustee of the Woolwell Centre and did not vote)**

- (c) Mr Lane submitted a report on the Neighbourhood Plan Working Group. There has been no response to the application for funding made to Locality. The consortium set up by the Government to allocate funding which will, amongst other things, partly pay for the services of a planning consultant to assist/guide the Working Group go forward.

Questionnaires for both businesses and residents were delivered to all in the Parish. Collection boxes were available for responses from 26<sup>th</sup> February to 14<sup>th</sup> March located at Tesco Roborough; Post Office and One Stop Store, Woolwell; Lopes Arms, St Mary's Church, Maristow Estate Office and the Woolwell Centre.

A letter and leaflet accompanied the questionnaires which explained the importance of all recipients taking the time to read and complete them. The information gathered will assist the Working Group to start to think about Policies for a draft Neighbourhood Plan. The returned questionnaires have been initially analysed. One interesting fact is that out of 82 returns, 63 have lived in the Parish for over 10 years. There is little evidence of people leaving the area.

The publication of the Strategic Housing Market Needs Assessment, which is being carried out the District Council, Plymouth City, West Devon and Dartmoor National Park, is awaited. The assessment will be formulae based on various growth scenarios to identify future housing needs across the district.

- (d) The scheduled meeting regarding youth between Councillor Spencer, PC Dingley and the Centre Manager was postponed due to sickness.

## 8533 FINANCE

- (a) Receipts and Payments

The following receipts and payments were noted:-

### Receipts

	£	p	
Bickleigh PCC	65.00		Signpost advertisement
Roborough Recreation Hall	1472.00		Refund of grant
Scouts	65.00		Signpost advertisement
Star Cars	140.00		Signpost advertisement
T Leader (Parties for Girls)	70.00		Signpost advertisement
Sarah Willows	25.00		Signpost advertisement
Roborough Church	30.00		Signpost advertisement
South Hams District Council	100.00		Grant for Signpost magazine
South Hams District Council	200.00		Pitch Marker
Co-op Bank	3.08		Re-imburse Visa fee
Co-op Bank	11.47		Interest

It was **NOTED** that the following payments have been made:-

	£	p	Excl.	
Future Cooling Solutions	44.40		37.00	Bleed radiators
Soc. Local Cl. Clerks	101.00			Subscription
Doorcare SW Ltd	215.90		179.92	Repair to outside door
Roofcare	112.00			Roof repairs
HMRC	89.40			Tax
Mrs M Small	358.00			February salary
02	30.96		25.80	Mobile Telephone
Public Works Loan Board	940.29			re-pay loan
The Woolwell Centre	20.00			Office Hire
The Woolwell Centre	30.00			Room Hire
The Woolwell Centre	125.00			Companies House
The Woolwell Centre	1480.00			Grant

**8534 CORRESPONDENCE**

There was no correspondence.

**8535 CHAIRMAN'S TIME**

- (a) Councillor Hitchins reported that he had received some complaints regarding the gorilla on a wall adjoining the A386. within Plymouth City boundary. It was **AGREED** that Councillor Hitchins advises the complainants that their objections are noted but this is not shared by the majority and therefore no action will be taken.
- (b) Councillor Mrs Crowe reported that a new sign has gone up on the shops by the Lidl. It was noted this is with the necessary permission.

**8536 CONFIDENTIAL PART II**

It was unanimously **AGREED** to move into Confidential Part II to consider nominations for Freedom of the Parish, Parish Council representation on Roborough Hall Committee and co-option of a Councillor.

**8537 FREEDOM OF THE PARISH**

In Confidential Part II, it was **AGREED** to award the Freedom of the Parish at the May meeting and to purchase a scroll.

**8538 REPRESENTATIVE ON ROBOROUGH HALL COMMITTEE**

In Confidential Part II, Councillor Goddard stated that he did not wish to stand as a Trustee. It was **AGREED** that Councillor Hitchins takes over as the Parish Council Trustee on the Committee.

**8539 CO-OPTION OF COUNCILLOR**

In Confidential Part II, a report was given on discussion of co-option with an applicant for the position of Parish Councillor. It was **AGREED** by 1 in favour and 4 against that the person was not suitable for co-option. The vacancy therefore remains unfilled.

**8540 DATE OF NEXT MEETING**      Thursday 24<sup>th</sup> April 2014 at 7.30 pm