

Minutes of a Meeting of Bickleigh Parish Council held on Thursday 17th September 2015 at Roborough Recreation Hall at 7.30 pm

PRESENT:- Councillors P W Hitchins (Chairman), Mrs I Andrew, M Blake, C Ellis, Mrs D Owen, F Turner

ALSO PRESENT:- County Councillor J Hart
Mrs M Small, Clerk to the Parish Council

APOLOGIES:- Councillors Mrs C Lane, Mrs S Lusk and Mrs L Crowe
Councillors Mrs N Barnes

OPEN FORUM

Mrs Dobinson reported that holes have been dug and surveying undertaken in the field at the bottom of Pinewood Drive. No-one was aware of why this was happening.

POLICE REPORT

There was no report.

REPORTS

(a) **The Woolwell Centre**

A written report was submitted by Mrs Bruce-Spencer, Chair of the Trustees, as follows:-

Bookings

August is traditionally a quiet month for bookings but this year the current users had only reduced their sessions rather than stopping them. The Ballet Summer School went ahead for a whole week and feedback was positive. They hope to book for next year. A large birthday party was booked in July with 300 people expected to attend. Unfortunately only 92 people actually attended this event resulting in surplus stock and an unnecessary door staff cost. The Fun Day booked by 'Bow Events' attracted 900 to the Centre. The first psychic event to be run over 2 days rather than 1 was very successful and attracted 600 people per day.

Accounts

The accounts are being formalised and are scheduled to be submitted to Companies House and the Charity Commission by the 30th September 2015. In terms of the finances, the cash flow position is stable allowing for all expenses to be paid promptly.

Maintenance

The main CCTV is not working effectively on the front door or on reception and this is a health and safety issue. The estimated cost of repair is £250.

The Woolwell Centre Business and Community Awards

The Awards are taking place on the 18th September with 150 tickets sold. Judging took place on 2nd September by Trustees and 3 independent volunteers. The Awards have been promoted within the business pages of the Plymouth Herald and a write up of the evening and the results will be included in the business pages. Gary Streeter is the MC

and William Telford, Business Editor of Plymouth Herald will present the Awards along with sponsor representatives. The event proves to be an entertaining evening which recognises the wealth of businesses in the local area and celebrates the effort made by local people in the community.

Councillor Turner presented a quotation for 3 fire doors and doors for the kitchen hatch, including fitting in the sum of £2,629 plus VAT. It was **AGREED** that this is considered by the Property Working Group.

(b) **Roborough Recreation Hall**

Councillor Hitchins reported that the floor of the Hall has now been sanded. The electrics have been tested and are up to date and portable appliances have been PAT tested.

Bookings are good and the Hall is let for a lot of parties.

Maristow has cut out the trees by the side of the building.

There have been problems on the playing field as cricket balls have been going over the fence into Plessey's car park and some have got into the storage tanks. Possible solutions are to put League matches on the far pitch or to put up a new net. Therefore, the Committee will submit applications to the sports bodies to renew the nets. The cricket team has been promoted as has the Football team and they have also been re-named Maristow. A start has been made to renovating the pitches. Plans will be drawn up to put in a new pavilion.

DISTRICT COUNCIL REPORT

The Clerk read a written report from Councillor Mrs Barnes. She had spoken with County Councillor John Hart asking if he could pay for the weeds to be sprayed in the Parish and he agreed that the Parish Council should obtain an estimate for this to be done. The grass cutting on Woolwell is looking great and a credit to the Parish Council.

Along the main Woolwell Road there are many houses backing on to the road, many of which have overhanging foliage on to the pathways and mostly look scruffy. It is a shame because this is the main road in. Whilst there are some that keep the back of their garden really tidily they are let down by the majority who do not. She asked for the Parish Council to send a letter to all houses backing on to that road outlining their obligations to keep pathways clear, this is especially a problem by the bus stop across from One Stop. Councillor Mrs Barnes would be happy to hand deliver these letters on the Council's behalf.

The pathway that runs alongside the school on the main Woolwell Road is impassable in places due to over hanging branches from trees in the hedge. She requested that the Parish Council write to the School requesting that they cut them back. The same can be said for the pathway directly at the bottom of Darklake Lane across the road. I have spoken to South Hams but they are saying that these trees belong to Plymouth.

It was **AGREED** that letters go to householders along Woolwell Road regarding their hedge.

Councillor Hitchins stated that he had received 5 minutes training on the use of the new laptop as more work has to be done by e-mail. More staff have now been recruited at South Hams.

COUNTY COUNCIL REPORT

County Councillor Hart reported that discussions are being held regarding more devolution, which includes health, to local authorities. A bid has been submitted and the Devon and Somerset bid is being looked at with more credibility.

With regard to the problem with deer, Councillor Hart advised the Parish Council to talk with Nick Pitts.

The planning application for the anaerobic digester has gone to appeal.

8696 DECLARATIONS OF INTEREST

Councillors Hitchins declared an interest in the report of Roborough Recreation Hall in Open Forum as he is a Trustee of the Hall.

8697 MINUTES

It was unanimously **AGREED** that the Minutes of the meetings held on the 23rd July and 20th August 2015 be signed as a correct record, subject to:

County Report – line 2 – delete ‘£40m’ and insert ‘£10m’; delete ‘£10m’ and insert ‘£30m’

Minute No. 8686(b) delete the name of Mrs Andrews.

8698 MATTERS ARISING

8679(a) The Clerk reported that she had met with Garry Hunt of Sonic Digital Communications regarding a re-designed web site. She had raised the issue of e-mail accounts, maintenance of the web and the Signpost magazine, all of which he could undertake, and a quotation was awaited.

8679(c) A response was awaited regarding the flashing 30 mph sign at Bickleigh

8679(g) Councillor Ellis stated that he could attend Snow Warden Training in the autumn.

8699 PLANNING

(Councillor Hitchins took no part in the discussion or voting on planning applications as he will consider these as a Member of the District Council)

(a) Consideration of application, as follows:-

04/1780/15/F 21 **Campion View, Woolwell, PL6 7TA** Alterations to garage to form utility room. **It was AGREED to RECOMMEND APPROVAL, subject to no neighbour objection.**

04/1884/15/O **Haxter Lodge, Tamerton Road, Roborough, PL6 7BT** Outline application with all matters reserved for development of 9547m2 industrial employment floor space including 16 units and 45 parking spaces

- (b) **Decisions taken by County Council** There were no decisions to report.

8700 **WORKING GROUPS**

- (a) Neighbourhood Plan - there was no report.
- (b) Signpost – there was no report
- (c) Property Working Group – there had been no meeting and it was agreed that the next meeting will be held on Tuesday 13th September at 7pm at The Woolwell Centre.

8701 **FINANCE**

(a) <u>Income</u>	£	p	
Co-op Bank	9.35		Interest
Co-op Bank	8.02		Interest
Bickleigh WI	65.00		Signpost Advert
Sam Beauty	60.00		Signpost Advert
National Grid	9.32		Overhead lines
South Hams DC	39851.50		2 nd Half Precept
 <u>Payments</u>			
The Woolwell Centre	20.00		Office hire
The Woolwell Centre	30.00		Room hire
The Woolwell Centre	1199.50		Grant
Future Cooling	129.00	107.50	Maintenance contract
Public Works Loan Board	940.29		Re-pay loan
Information Commission	35.00		Data Protection
O2	30.24		Telephone
O2	29.50	24.58	Telephone
Draincare SW	96.00	80.00	Clear blocked drain
Security Management SW	38.55	32.15	Keyholding Service
Rialtas Business Solutions	133.20	111.00	Software management
Clerk	358.00		Salary
HMRC	268.40		Tax
Plant Tech Garden Services	667.50	556.25	Grass cutting
SHDC	11.21		Plans for Neigh. Plan
Drain Care SW	102.00	85.00	Unblock manhole
Grant Thornton UK	360.00	300.00	Audit
Appleby Westward	462.00	385.00	Printing Signpost
Coodes	200.00		Deposit re lease
Staff	357.80		Salary
HMRC	89.60		Tax
G D Hunt	210.00		Web design etc.
ASG Security	87.48	72.90	Call-out intruder alarm
Staff	1073.60		2014-15 salary
Plant Tech Garden Services	667.50	556.25	Grass cutting

8702 CORRESPONDENCE

- (a) Westcountry Rivers Trust is holding a special festival to celebrate the River Tamar at Cotehele Quay on 10th October.
- (b) An invitation was received for Councillors to attend a Devon Highways Parish and Town Council Conference at Cullompton but no-one was available to attend.

8703 CHAIRMAN'S TIME

- (a) It was noted that there are possibly plans being submitted for renovating the Royal Marine Riding Stables.
- (b) Richard Cotterall is leaving.
- (c) Councillor Hitchins had attended the official opening of the Drakelands Mine.

8704 DATE OF NEXT MEETING

Thursday 22nd October 2015 at 7.30 pm
Councillor M Blake submitted apologies for this meeting,