

Minutes of a meeting of Bickleigh Parish Council held on Thursday 23 February 2017, 7.30pm at Roborough Recreation Hall

PRESENT: - Councillors P W Hitchins (Chairman), F Turner, M Blake, C Ellis, Mrs C Lane, Mrs D Owen, Mrs L Crowe, Mrs S Lusk, I Ramsay

ALSO PRESENT: - Councillor Mrs N Hopwood (South Hams District Council)
County Councillor J Hart
PC Tamsyn Dingley
Mrs M Small, Clerk to the Parish Council
Mrs A Tamsett-White, Admin Assistant
Members of the public - Three

APOLOGIES: - Mr R Lane (Chairman, Neighbourhood Plan Working Group)
PCSO Jim Brokensha
Chair of Trustees, Woolwell, Community Resource Trust

OPEN FORUM

No issues were raised.

POLICE REPORT

January:

Burglary at Papa Johns Pizza, Woolwell shopping centre, no lines of enquiry.

Criminal damage in Tramway Road, Woolwell, no lines of enquiry.

Dog dangerously out of control Bickleigh playing fields. Dog owner required to muzzle dog in future.

Criminal damage in Woodend Road, Woolwell, no lines of enquiry.

PC Dingley attended last Chatterbox Club and will try to attend going forward.

On the Devon and Cornwall Police website there is a section called 'NED' (non-emergency directory), users type in an enquiry and receive an instant answer.

Speed checks are to be carried out on Woolwell Road, speed watch volunteers are required.

Following recent anti social behaviour (ASB) including egg throwing and overturning of bins PC Dingley has identified and visited youths with parents present. Each has admitted their involvement, the ASB escalation process has started. The name of the person believed to be involved in the criminal damage to a window provided and enquiries are ongoing.

DISTRICT COUNCIL REPORT

Councillor Mrs Hopwood reported:

- Monthly Chatterbox Club in January attended by residents and PC Tamsyn Dingley.
- Two new groups have started born out of Woolwell Matters; Woolwell Woodland Riders and Woolwell Dog Walkers, the residents behind these clubs will be organising meets. The Woolwell Litter Busters started litter picking in June 2016 and have to date collected 240 bags of rubbish along with various other items. Councillor Mrs Hopwood thanked them for their commitment in keeping the area clean and tidy.
- Councillor Hart and Councillor Mrs Hopwood paid for CCTV to be installed on the Woolwell Centre to cover the play park, MUGA and bottle bank, work now complete and the monitors are located in the Woolwell Centre.
- On 9 April there will be an Easter Egg Hunt for Woolwell children around the Woolwell Centre, play park and play field from 10:00-12:00. All children will leave with an Easter Egg after hunting for numbered cards from 1-6 and Councillor Mrs Hopwood would welcome donations of Easter Eggs.
- The Woolwell Walk, Talk and Tea starts Saturday 25 February meeting at Devonshire House Care Home at 10.30am. The aim of this group is to encourage those who may have difficulty walking or want to meet new friends to go on a very short walk with a pit stop in the Woolwell Centre for a coffee and chat.

- Many thanks to Councillor Hart who took down an unsafe sign on Woolwell Road this week that had become unhinged and was swinging in the high winds. County have said it is not their responsibility to put it back therefore investigating whose responsibility it is. Councillor Mrs Hopwood has the sign.
- There is an ongoing debate over parking along the main Woolwell Road. Devon County Council had put aside money for double yellow lines at the Ferndale Junction but due to some objections from residents this is going forward to another Devon County committee for approval. Councillor Mrs Hopwood has discussed with Councillor Hart double yellow lines at the junctions of Woodend Road, The Heathers and Bumblebees. Support is required and PC Dingley has emailed Councillor Hart giving her support and the Parish Council was asked to write a letter of support to strengthen the case.
- Plymouth City Council has confirmed that there is £15.7million in their 2017/18 capital programme for road improvements between The George and Woolwell roundabout, the consultation process on these improvements should start soon, hopefully there will be open events in Woolwell showing the plans in detail.
- The Joint Local Plan goes before Plymouth City on 27 February, West Devon on 28 February and South Hams on 3 March. The documents became public on 20 February and the land allocation at Woolwell is for up to 2000 houses. The document is over 300 pages long and the specific policy for Woolwell is PLY44 on pages 124 and 125. The next phase is a Regulation 19 period from 15 March to 26 April where further comment can be made. These comments will then go to the Inspector for the examination in public.
- The land allocation at Pinewood has now been removed from the Plan which is good news for those who are against development on that site. The further into the process to examination in public and adoption this plan goes the further weight it gains in planning terms. The Pinewood application is due to go before South Hams Development Management Committee members within the next few months and members would give the JLP document some weight in their decision making process.

COUNTY COUNCIL REPORT

County Councillor Hart reported:

- With effect from 1 April new contractors for Highways take over.
- Woolwell Medical Centre sign taken down on Woolwell Road, Councillor Mrs Hopwood has the sign.
- County budget set, £23 million cut and spending £21 million more than last year. Some issues raised (A) under terms and conditions of contract some staff receive a grant for travel yet undertake minimal miles per annum, some 1000 staff in total, this is being reviewed. (B) Taking £33 per child away from Devon County Council. The pot of money received from Government is insufficient and debt increased. The monies, equating to £33 per child, will be staying in education for the most deprived schools.
- Double yellow lines are on hold for this year however would welcome suggestions.
- £3.9 million for potholes and £7.1 million received by County for distribution.

REPORTS

a) The Woolwell Centre

Mrs Bruce-Spencer has stepped down as Chair of Trustee of the Woolwell Centre. The new Chair will attend future meetings and provide a report.

Councillor Turner reported:

- Flooding outside the front of the Woolwell Centre has been noted. However it had dried up when he arrived to investigate. It could be rain water from the bank by the playgroup but he will investigate when the next heavy rainfall comes.
- The metal draught excluder has been removed from the rear door as it was a potential danger, this is to be replaced.
- Flooding in ladies toilet near kitchen has occurred. The overflow runs outside at base of the toilet and this has been replaced at a cost of £48 so that it flows back into the toilet. The top of the cistern has been forced off to stop water flowing into the cistern. The incident highlighted the lack of knowledge regarding whereabouts of water stopcocks. A plan of the Centre has now been obtained and the location of stopcocks will be highlighted for all staff to access in the event of a further incident.

It was **AGREED** that all toilets should have the overflow changed from outside to flow back into toilet and estimates are to be obtained.

b) **Roborough Recreation Hall**

There was no update.

8845 DECLARATIONS OF INTEREST

Councillor Hitchins declared a disclosable pecuniary interest in any discussions on future development at Woolwell as a land owner in the area.

Councillor Mrs Owen declared a personal interest in planning application No. 0310/17/HHO 12 Warren Park, Woolwell, PL6 7QR, for the demolition of existing conservatory and erection of new rear sun room extension, as an adjacent neighbour.

8846 MINUTES

It was unanimously **AGREED** that the Minutes of the meeting held on the 26 January 2017 be signed as a correct record, subject to:

Amending Councillor Mrs Hopwood's report; last bullet point, last line to read: ***Bickleigh is on the list.***

8847 MATTERS ARISING

Minute No. 8818 (c) Leat Walk sign/direction sign to Roborough village.

Ongoing.

Minute No. 8818 (f) Collapsed pavement opposite Old Vicarage/pothole on Danger Hill.

Meeting with the Devon Highways Officer is to be arranged.

Minute No. 8828 (f) Hedge at Colonel's House.

Hedge now trimmed.

Minute No. 8841 (b) Pothole in Darklake Lane.

Ongoing.

8848 PLANNING

(Councillor Hitchins took no part in discussions and voting on planning as he will be considering applications as a District Councillor)

a) Consideration of applications:-

0310/17/HHO 12 Warren Park, Woolwell, PL6 7QR

Demolition of existing conservatory and erection of new rear sun room extension.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

0321/17/HHO 7 Tavistock Road, Roborough, PL6 7BB

Proposed rear extension at 1st floor – roof level dormer.

Decision DEFERRED until plans received.

0248/17/HHO 25 Tramway Road, Woolwell, PL6 7TQ

Proposed rear extension.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

b) Appeal reference APP/K1128/W/16/3167179

Construction of 65 dwellings together with associated landscaping, car parking and infrastructure at Allern Lane, Tamerton Foliot, Plymouth PL5 4PZ (Taylor Wimpey Exeter. Appeal start date 02/02/2017.

It was AGREED that previous decision will STAND.

c) Decisions taken by District Council:-

2754/16/VAR Roborough Playing Fields Tamerton Road Roborough PL6 7BQ (South West Water)
Application for removal of condition 1 of granted planning consent.

Conditional Approval

2522/16/FUL Plessey Semi Conductors Ltd Tamerton Road Plymouth Roborough PL6 7BQ
Provision of service yard / hardstanding, plant and associated machinery including a large rectangular service yard zone, secure compounds and a related roofed enclosure for the purpose of providing gas supplies via piped delivery to the main building. New ground- mounted chillers, AHUs and substations.

Conditional Approval

2590/16/HAZ Plessey Semi Conductors Ltd Tamerton Road Roborough Devon PL6 7BQ
Hazardous Substances Consent in association with application.

Hazardous substances Consent

3213/16/TPO Roborough House Nursing Home Tamerton Road Roborough PL6 7BQ
T1 Lime Tree 694 (W3) - generalised trimming to the top of around 6+m. T2 Oak Tree 694 (W3) -
generalised trimming to the top of around 6+m.

Tree Works Allowed

4040/16/FUL Venture House 19 Tavistock Road Roborough Devon PL6 7BB
Application for change of use from Office (B1) to Beauty Salon (Sui Generis).

Conditional Approval

8849 WORKING GROUPS

a) Neighbourhood Plan

South Hams District Council has completed their Strategic Environmental Assessment (SEA) and it states that no further work is required allowing the Neighbourhood Plan to move forward.

A meeting was held on 1 February with Garry Hunt (webmaster) to discuss the status of the website and how to manage the neighbourhood plan section going forward. Mr Hunt is able to respond more rapidly as he is working from an office 5 days a week as opposed to ad hoc time at home. It is hoped that the neighbourhood plan will be up-to-date by the end of the month.

It is still hoped to finalise map updates e.g. Local Green Spaces in February. The request for a meeting with the District Council cannot be accommodated until after March and District Councillors are asked to intervene.

A seminar was held by the Campaign to Protect Rural England (CPRE Devon) on 10 February. Approximately 160 people attended to hear Gary Streeter, MP and Tom Jones, Lead Officer for the Joint Local Plan. On the whole it was felt that the meeting was not all that satisfactory. Miss Gilmour has emailed a document covering most of what happened, including the timeline for the Joint Local Plans (JLP) actions. The JLP is now available on-line and Miss Gilmour has/will email the information, including a link.

b) Property and Finance

In respect of Fire and Intruder deterrents CHUBB have installed the basics at the Woolwell Centre. Further estimates received for works that do need to be carried out to safeguard the building, however, it is believed that some of the estimates received were included in the original quotation from the Company, therefore further discussion is required. CCTV is not included and this will be taken to next Property meeting.

It was AGREED to arrange a meeting with CHUBB on either Tuesday 28 February afternoon or Wednesday 1 March to discuss the quotations.

c) **Signpost**

It was **AGREED** to proceed with March's newsletter.

8850 **FINANCE**

Payments

Chubb	792.00	660.00	Intruder Alarm Annual Maint.
Staff	464.09		Salaries
HMRC	76.20		Tax
BT	84.27		Broadband/Land line
R Eggins	360.00	300.00	Hedge cutting
Miss E Gilmour	90.00		Travel
Mrs M Small	59.12		Re-imburse Ink
R Stockton	48.00		New cyphon in toilets
Mrs D Owen	24.05		Travel
Woolwell Centre	30.00		Room Hire
GD Hunt	35.00		Web maintenance
Future Cooling Solutions	129.00	107.50	Maintenance contract
Woolwell Centre	1100.00		Grant
O2	25.20	21.00	Mobile

8851 **CORRESPONDENCE**

- a) Plymouth City Council regarding the Joint Local Plan, consultation open from 15 March to 26 April.
- b) Letter from 'Devon Link Up' asking that consideration be given for a contribution of £500 - £1,000 for the establishment of more safe places for adults with learning disabilities.
It was AGREED to DEFER decision to next meeting of the Property and Finance Committee.
- c) HMRC tax demand received, albeit to an old address. HMRC investigating the amount as a credit is also pending.

8852 **CHAIRMAN'S TIME**

- a) Councillor Mrs Crowe asked if road humps had been considered rather than double yellow lines on Woolwell Road.
Councillor Mrs Hopwood suggested write to County Council.
- b) Councillor Blake asked who would enforce double yellow lines.
Councillor Turner advised that disabled badge holders can park on double yellow lines, however something is better than nothing.
Councillor Mrs Owen reported that it is not only an issue at school drop off and pick up times, inconsiderate drivers park on the junctions.
Councillor Hitchins reported that residents have requested the double yellow lines. Police will not enforce, both County Council and District Council interested however lack resources.
- c) Councillor Mrs Owen reported that Bickleigh Parish Council website appears to be working correctly on Apple devices; all links open and are visible.
- d) Councillor Mrs Lane has the contact number for the asbestos people who inspected Roborough Recreation Hall as the Woolwell Centre requires an inspection.
- e) Councillor Turner reported pothole on the bridge past Bickleigh Barracks.

- f) Councillor Turner asked if the bell for the Parish Council office had been arranged.
Councillor Mrs Lane reported all in hand.
- g) Councillor Hitchins reported grass cutting has commenced however it is haphazard with no area being finished. A meeting is to be arranged to obtain dates and a programme for cutting.
- h) Councillor Hitchins thanked Councillor Turner (Vice Chairman) for stepping in, sometimes at short notice, at meetings.

8853 DATE OF NEXT MEETING

Thursday 23 March 2017, Annual Parish Meeting with Parishioners at 7.30 pm at Roborough Recreation Hall, followed by Bickleigh Parish Council Meeting.