

Minutes of a meeting of Bickleigh Parish Council held on Thursday 23 March 2017, 8.30pm at Roborough Recreation Hall (following annual meeting with parishioners)

PRESENT:- Councillors F Turner (Vice-Chairman, in the chair), Mrs L Crowe, I Ramsey, Mrs S Lusk, C Ellis, M Blake, Mrs D Owen, Mrs C Lane

ALSO PRESENT: - County Councillor J Hart
Councillor Mrs N Hopwood, South Hams District Council
Mr R Lane, Chairman, Neighbourhood Plan Working Group
Mr J Peterson, Chair of Trustees, Woolwell Community Resource Trust
Mrs M Small, Clerk to the Parish Council
Mrs A Tamsett-White, Admin Assistant
Members of the public - six

APOLOGIES: - Councillor P W Hitchin (Chairman)
PC Tamsyn Dingley
PCSO Jim Brokensha

DISTRICT COUNCIL REPORT

Councillor Mrs Hopwood asked who is responsible for putting up directional signage that has fallen down or has been removed for safety reasons as she has a Woolwell Medial Centre sign.

The Clerk believes it is the owner, in this case the Medical Centre, who is responsible for maintenance, however, will clarify when meeting with Nick Colton of Devon Highways.

COUNTY COUNCIL REPORT

County Councillor Hart wished to record his thanks to the Parish Council for its support.

8854 DECLARATIONS OF INTEREST

No Declarations of Interest were declared.

8855 MINUTES

It was unanimously **AGREED** that the Minutes of the meeting held on the 9 and 23 February 2017 be signed as a correct record.

8856 MATTERS ARISING

July Open Forum (k) Grass cutting in Woolwell.

The Clerk reported that a meeting was due to take place with the contractor however it has been postponed until 3 April.

Sept Open Forum (g) Consultation on Green/Open spaces'.

Mr Lane confirmed that this has been submitted and does coincide with the Neighbourhood Plan.

Minute No. 8818 (c) Leat Walk sign/direction sign to Roborough village.

The Clerk reported that a meeting is to be arranged with Nick Colton of Devon Highways week commencing 3 April and this item will be added to the agenda. Leat Walk signage is District Council. If there is no move in respect of Roborough Village signage the Parish Council will consider sawing off remainder of the sign to tidy it up.

Minute No. 8818 (f) Collapsed pavement opposite Old Vicarage/pothole on Danger Hill.

Add item to agenda to discuss with Nick Colton, Devon Highways. The Danger Hill pothole has been filled.

8857 **PLANNING**

a) Consideration of applications:-

0321/17/HHO 7 Tavistock Road, Roborough, PL6 7BB

Proposed rear extension at 1st floor – roof level dormer.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

0429/17/HHO 1 Tramway Road, Woolwell PL6 7TQ

Householder application for single storey extension to back of house/garage.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

0475/17/FUL Development site at SX 499 629, South east of Roborough Farm, Tamerton Road, Roborough.

Plans amended from self-build to a mix of employment and residential.

Decision DEFERRED for consideration until planning meeting on Thursday 30 March, 7:30pm at Roborough Recreation Hall.

0703/17/HHO 9 Bowers Park Drive, Woolwell, PL6 7SH

Householder application for rear conservatory.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

b) Decisions taken by District Council:-

0241/17/NMM 5 Campion View Woolwell PL6 7TA

Non-material amendment to householder consent 3614/16/HHO

Conditional Approval

1230/16/OPA Trencom, Bickleigh Down Road Blackeven Hill Roborough PL6 7AD

Re-submission Outline Planning Application (with some matters reserved) for 4 bed dwelling with attached garage

Withdrawn

0033/17/HHO Bickleigh 8 Oakwood Close Woolwell PL6 7RP

Householder application to convert partial garage into study with window to replace garage door.

Replacement UPVC fascias, patio extension and erection of shed to rear

Conditional Approval

4103/16/HHO 25 Tramway Road Woolwell PL6 7TQ

Householder application for conversion of integral garage to a dining room

Conditional Approval

0016/17/HHO 15 Hazelwood Drive Woolwell PL6 7HL

Householder application for proposed first floor extension to side

Conditional Approval

8858 **WORKING GROUPS**

a) Neighbourhood Plan (NHP)

Mr Hunt, web designer, has made changes to the look of the NHP website although this is yet to be published. There are changes to catch up on so the website is still not up to date, some communication issues may have contributed to the delay.

NHP volunteers and Consultant, Paul Weston met with District Council to update the maps for the NHP. It was a useful meeting; however one map, Map 4, Areas of Landscape Significance, is to be updated.

No response for assistance from other members of District Council, presumably they are caught up in the Joint Local Plan (JLP) and the sessions being held across the district. Local community for whom contact details are held advised of the timing and venues of the JLP workshops. Members of the

working group attended sessions at Woolwell on Saturday 18th and the Roborough Hall on Thursday 23rd.

It is planned for the NHP to be updated and reviewed by the Working Group on 28 March. These updates will have to be ratified by the Parish Council as soon as possible after that. Decisions will be made concerning all the feedback that has gone into the NHP, the maps, what photographs, if any, should be added and where, and any changes necessary given the JLP is now out for final consultation. The NHP Consultant has isolated the policies to which we should be connecting.

The 6-week consultation period hopefully will commence following Easter e.g. April 24 to 16 June. This means letters and emails have to go out to all parties prior to that date as it is imperative that no party can say that they did not have the full 6 weeks in which to review the NHP. Volunteers will be needed yet again for delivery and items posted in local papers / magazines etc in advance. Consultant will assist in ensuring the list of contacts and addresses are complete for the businesses. **Councillor Blake would like a letter sent to District Council expressing the Parish Councils disappointment at its lack of support to local NHP whilst concentration appears to be on the JLP. Councillor Mrs Hopwood acknowledged that JLP has taken precedence and reiterated the requirement for the website to be up to date, if not, the plan will fail and all the time invested in it and the expense will be wasted. Councillor Mrs Lane requested an urgent meeting with Mr Hunt to remind him of the importance of the website being up to date.**

b) Property and Finance

The Clerk reported that no Councillors attended the last Property and Finance meeting and this would appear to be an IT issue, the invitation was sent however not received by Councillors.

The Clerk suggested that these meetings take place on a fixed date, i.e. 2nd Thursday of the month going forward to avoid a similar occurrence. Next meeting, meanwhile, scheduled for 30 March.

In respect of CHUBB, the Clerk confirmed that Councillor Ramsay had reviewed all paperwork, quotations and the contract. The basics have been installed after which a full review was undertaken leading to the suggested works. These extra works do not form part of the contract; however, do need to be carried out.

It was AGREED to carry out the proposed works to ensure the safety of the building.

A further discussion is required in respect of the CCTV at the Centre with CHUBB.

The Clerk has a quotation of £432 to replace all the toilet overflows in the Woolwell Centre, 9 in total, so any overflow goes back into the toilet pan.

It was AGREED to proceed with the quotation.

c) Signpost

Happy to proceed with April's newsletter.

8859 FINANCE

a) Payments

Staff	464.29	Salaries
HMRC	76.00	Tax
Future Cooling Solutions	281.44	Thermostat, boiler, leak
HMRC	386.60	Tax (non-presented cheques)
ASG Security	72.00	Intruder alarm call-out
Chubb Fire & Security	183.60	Emergency lighting contract
D Stockton	34.00	New seals on gents toilet
D Stockton	48.00	New siphon on toilet
Mrs A Tamsett-White	20.00	Reimburse bus shelter cleaning

8860 CORRESPONDENCE

- a) No correspondence

8861 CHAIRMAN'S TIME

- a) Councillor Mrs Crowe reported that Signpost issues 9-14 are still not on the website.
- b) Councillor Blake reported a number of complaints regarding potholes on the stretch of road from Woolwell roundabout up to Tesco roundabout. One has been marked for repair for some time without any repair being carried out.

The Clerk will write to Plymouth City Council.

- c) Councillor Ramsay reported the broken fence around the Woodend Road car park on the roundabout at the top of Cann Wood View.

Councillor Mrs Hopwood confirmed this is private land, being owned by the homeowners and repairs are their responsibility.

8862 DATE OF NEXT MEETING

Thursday 27 April, 7:30pm at Roborough Recreation Hall.