

Minutes of a meeting of Bickleigh Parish Council held on Thursday 26 January 2017, 7.30pm at Roberough Recreation Hall

PRESENT: - Councillors F Turner (Chairman), M Blake, C Ellis, Mrs C Lane, Mrs D Owen, Mrs L Crowe, Mrs S Lusk

ALSO PRESENT: - Councillor Mrs N Hopwood (South Hams District Council)
Mr R Lane (Chairman, Neighbourhood Plan Working Group)
Mrs M Small, Clerk to the Parish Council
Mrs A Tamsett-White, Admin Assistant
PCSO Jim Brokensha
Members of the public - Two

APOLOGIES: - County Councillor J Hart
Councillors P W Hitchins (Chairman), I Ramsay
Mrs C Bruce-Spencer, Chair of Trustees, Woolwell, Community Resource Trust
PC Tamsyn Dingley

OPEN FORUM

No issues were raised.

POLICE REPORT

December:

Attempted burglary from garage, nothing taken, no lines of enquiry.

Malicious communication (message), no lines of enquiry.

Theft from garage, no lines of enquiry.

Following announcements regarding 'Plans for future policing in Devon and Cornwall' PCSO Brokensha reported a potential change to neighbourhood policing. The number of PCSO's is to be reduced from c.339 to c.150, however more Police Officers are to be employed throughout the constabulary.

DISTRICT COUNCIL REPORT

Councillor Mrs Hopwood reported:

- The first resident's community Christmas lunch was a huge success and enjoyed by all.
- Woolwell had its first Christmas tree, donated by a local resident with lights purchased from Councillor Mrs Hopwood's locality budget. 300 residents present for light switched on and tree blessing.
- Anti social behaviour in Woolwell recently. A house had windows smashed in Tramway Road; the resident believes youths come through broken fencing at the top of Rosehip Close. The fencing belongs to Plymouth City Council, letter sent requesting fence be reinstated.
- Bottles from an over flowing bottle bank smashed in the MUGA and play area. Councillor Mrs Hopwood had reported bottle bank full however it was left un-emptied for over a week. SHDC did come out, emptied the bottle bank and cleaned up the smashed glass. Sickness was the reason given for it not being emptied and assurances given that procedures are now in place to avoid a similar occurrence.
- Residents requested CCTV to cover the Ferndale play park after a spate of vandalism to the fencing. County Councillor Hart giving £800 and Councillor Mrs Hopwood £500 from their locality budgets. The CCTV will be installed on the outside of the Woolwell Centre to cover the play park, MUGA and bottle bank.
- Coppicing work undertaken in the tree belt behind Long Park Drive and is ongoing.
- The bus lane out of Woolwell has been removed.
- Dog poo is not being picked up by some and the SHDC locality officer has been approached to provide education to dog walkers in Woolwell. A runner was bitten in the football field by a dog playing; all dog owners need to be responsible for their dogs.

- The Council for Voluntary Services (CVA) are starting a Walk, Talk and Tea scheme in Woolwell starting in February. Details almost finalised, the scheme is to encourage those who do not get out to join an experienced walking guide on a short circle of Woolwell ending up at The Woolwell Centre for a cup of tea and chat.
- SHDC have decided not to proceed with a Local Authority Controlled Company. The Council does face a large funding gap due to cuts from Central government and Councils have to work in a more businesslike way to generate income. The Council is now looking at investing in commercial property to gain an income to support the council. More updates will follow.
- Woolwell residents have asked if the Council will reconsider using the Woolwell Scout Hall for bi-monthly Parish Council meetings. This would enable better access for the electorate of Woolwell; the majority of residents do live in Woolwell. Councillor Mrs Hopwood asked when a decision will be made regarding this request.
The Clerk confirmed that normal procedure is to not reconsider a request once voted upon for 6 months, however, she would arrange for Councillors to revisit the Scout Hut in the meantime.
- Councillor Mrs Hopwood reported that the TAP fund application for flashing speed signs in Bickleigh has been declined. The County Council will be purchasing new signs and will move these around the area as it is deemed to be more effective than permanent signs. Bickleigh is on the list.

COUNTY COUNCIL REPORT

The County Budget for the 2017/18 year is now going through the scrutiny process. Supporting Adult services by £19million, Children's services by £2million, however also have to reduce the County Council spend by £22million. Unfortunately Council Tax increasing by 3% to help cover the needs of Adult services, Learning Disability services and the new minimum wage and £1.9% to help cover inflation etc. A 4.9% increase equals about £62 on a class D property.

On a local note promised £800 to the Woolwell Community Centre for CCTV.

REPORTS

a) The Woolwell Centre

There was no update.

b) Roborough Recreation Hall

Mr R Lane provided the following update:

- Novembers Craft Fair raised over £300.
- Successful Xmas party.
- First home match of the season played on Roborough football pitch.
- Insurance claim ongoing, assessors have been.
- £7,500 compensation from National Grid received.
- Creating a list of works required in priority order.
- Bookings holding up.
- Considering purchasing a trolley to make it easier to move furniture in and out of the storage area.
- In respect of the Bickleigh Parish Council office, would more lockable filing cabinets be useful for storage enabling room to be hired for smaller parties? Does the Parish Council pay for room hire?

The Clerk will add to agenda for discussion at the next Property and Finance meeting.

8834 DECLARATIONS OF INTEREST

None declared.

8835 MINUTES

It was unanimously **AGREED** that the Minutes of the meeting held on the 24 November 2016 and 12 January 2017 be signed as a correct record, subject to:

Amending minute 8828 (h) to read: Councillor Mrs Lane reported that the new transformer **on land adjacent to** Hatshill House will be re-sited; but existing plans will not be going ahead.

8836 MATTERS ARISING

July Open Forum (k) Grass cutting in Woolwell.

The Clerk reported tender prepared for discussion at the next Property and Finance meeting.

Sept Open Forum (g) Consultation on Green/Open spaces.

Mr Lane reported that requested meeting with the District Council cannot be accommodated until the end of March. Mr Lane will therefore put in areas and look to resolve at a later date.

Minute No. 8810 (c) Flashing 30 mph sign for Bickleigh.

The County Council did locate flashing signs in Bickleigh which appeared to slow traffic down.

Minute No. 8818 (c) Leat Walk sign/direction sign to Roborough village.

The Clerk reported that the Roborough Village sign will not be replaced by the County Council. There has been no response to date from the District Council regarding Leat Walk signage.

Minute No. 8818 (f) Collapsed pavement opposite Old Vicarage/pothole on Danger Hill.

Councillor Turner reported that a meeting with the Devon Highways Officer is to be arranged.

Minute No. 8828 (f) Hedge at Colonel's House.

Ongoing.

8837 PLANNING

a) Consideration of applications:-

4040/16/FUL Venture House, 19 Tavistock Road, Roborough, PL6 7BB Application for change of use from office (B1) to Beauty Salon (Sui Generis)

It was AGREED to RECOMMEND APPROVAL subject to the provision of double yellow lines on the corner approaching Venture House from the A386; required for visibility of oncoming traffic.

4103/16/HHO 25 Tramway Road, Woolwell, PL6 7TQ Conversion of integral garage to a dining room.

It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.

b) Decisions taken by District Council:-

2652/16/FUL: The Beeches Bickleigh Down Road Roborough PL6 7AD Erection of a two story single dwelling.

Conditional Approval

3540/16/HHO: 10 Honeysuckle Close Woolwell PL6 7TE Extension over garage, loft conversion and new dormer window.

Conditional Approval

1036/16/OPA: Haxter Lodge Tamerton Road Roborough Devon PL6 7BT Outline application with some matters reserved for demolition of existing dwelling and out building and erection of 15 industrial units to include car/lorry parking together with improvements to the site access and Tamerton Road (resubmission of 04/1884/15/O).

Conditional Approval

3257/16/FUL: Trencom Bickleigh Down Road Roborough PL6 7AD to erect a new four bedroom, two-storey house with a garage.

Conditional Approval

3614/16/HHO: 5 Campion View Woolwell PL6 7TA Householder application for single storey extension to rear.

Conditional Approval

8838 WORKING GROUPS

a) Neighbourhood Plan

First of all, thank you for giving the go-ahead for our consultant, Mr Paul Weston, to continue, his assistance is invaluable.

A Consultation report has been produced following the November Consultation exercise. It incorporates the feedback from the event and from the businesses and organisations written to after the event. The feedback has been reviewed (meeting on 17 Jan) and minor updates to the Neighbourhood Plan (NP) will be prepared, the recommendations will need to be ratified. Although there has not been a large amount of feedback from the businesses, it has been seen to be a positive reaction with very few negative comments coming through. This implies that the Plan is on an acceptable track.

In respect of self-build should this be in the NP policies as the joint local plan has a register?

It was AGREED to keep the policy in the NP to reflect the joint local plan but to limit to 10%.

Currently waiting on SHDC to complete their Strategic Environmental Assessment (SEA) on Bickleigh's NP without which the plan cannot progress, it is already behind the scheduled plan to aim for the acceptance vote in May. SHDC have consistently caused problems by shuffling staff around. This is another example of frustration with SHDC. Would the Parish Council consider sending a letter expressing concerns to Sarah Packham?

The Clerk confirmed that a letter will be sent.

The current schedule implies that the SEA review needs to be completed in January, preferably with no action required. If action is required this will add months to the schedule.

It is a struggle to get updated documentation to the website. The last request was logged, using DigLab as required, 17 December 2016 and has still not updated as at 23 January 2017.

Councillor Mrs Lane read a statement concerning the maintenance of Bickleigh Parish Council's website and the issues caused by delays in uploading Neighbourhood Plan updates. The Clerk confirmed that a meeting with the web-designer is to be arranged for 1 February with Councillors, and Mr Lane and Miss Gilmour invited.

A meeting was held on 23 January with representatives of Maristow and Barwood-Maristow's chosen developer. This was a useful session to ensure that ideas and information could be safely exchanged ensuring the planning takes into account the feedback and information that this group has gathered over the past 4 years. Further meetings are planned.

Hopeful of finalising map updates e.g. Local Green Spaces in early February plus a total website update. The District Council has responded to email requesting a meeting to agree LGAs saying they cannot help until after March.

The Council is invited to approve the updates to the draft Neighbourhood Plan.

This will be followed by a mandatory (Regulation 14) 6-week consultation of the community, stakeholders and statutory consultants. This will need advertising, flyers through doors and letters and will conclude at the end of May.

Following dealing with any feedback and preparation of submission documentation it is hoped that the NP will be submitted around August. This will be followed by the Community vote for acceptance or rejection.

O2	25.20	21.00	Mobile
BT	30.42		Telephone

c) To appoint internal auditor

The Clerk reported that our auditor is very unwell and will no longer be working. The auditor used last year is qualified to undertake Parish Council audits and does undertake work in Tavistock. Following receipt of his quotation he is slightly cheaper and agreement is sought to proceed with him.

It was AGREED to proceed with the quotation.

8840 CORRESPONDENCE

- a) Letter received regarding the Highway Community Enhancement fund which will be added to the agenda for the next Property and Finance meeting.

8841 CHAIRMAN'S TIME

- a) Councillor Turner reported a significant amount of rubbish by the side of the rugby club where rats have been seen. Councillor Hitchins will take this forward with the club.
- b) Councillor Blake reported complaints he has received regarding two large potholes, one of which is causing the road to subside in Darklake Lane, leading to the Woolwell Centre.
The Clerk will write to Plymouth City Council, however it was advised that on a previous occasion no response was received leading to the Parish Council undertaking the remedial work.
Councillor Mrs Hopwood will also raise in her next meeting with Plymouth City Council.
- c) Councillor Mrs Crowe asked if the SHDC website advertises when planning meetings will be discussed.
Councillor Mrs Hopwood confirmed normally 7 days before, next due towards end February.
- d) Councillor Mrs Crowe reported that following hoarding being erected around the ECO village she emailed the developers 'Zeroc' who replied; "We are making a start with site compounds and infrastructure. Foundations programmed to begin end of February when a press release will be published. Marketing for the hoarding is being prepared and fast tracking a showhome which will hopefully be ready in the summer".

8842 DATE OF NEXT MEETING

Thursday 23 February 2017 at 7:30pm at Roborough Recreation Hall