

Minutes of a Meeting of Bickleigh Parish Council held on Thursday 24th March 2016 at The Woolwell Centre at 8.00 pm (following annual meeting with parishioners)

PRESENT:- Councillors P W Hitchins (Chairman) Mrs I Andrew, M Blake,
Mrs L Crowe, C Ellis, Mrs C Lane, Mrs S Lusk, Mrs D Owen, F Turner

ALSO PRESENT:- Councillor Mrs N Hopwood (South Hams District Council)
Mr R Lane (Neighbourhood Plan)
County Councillor J Hart

APOLOGIES:- Mrs M Small, Clerk to the Parish Council

OPEN FORUM

Elizabeth Gilmore asked if anything had been done about banning Chinese Fire lanterns. It was **AGREED** that in principle the Council agree with a ban and in the first instance an article to be included in Signpost pointing out how un-environmentally friendly they are.

COUNTY COUNCIL REPORT

County Councillor Hart spoke about the Pre-School problems. A plot of land needs to be found to give the Pre-School a new lease of life.

8741 DECLARATIONS OF INTEREST

Councillor Mrs Lane declared a personal interest in Minute No. 8747 regarding the Playing Pitch strategy and Green Infrastructure Framework as it related to Roborough Recreation Hall as she is a Trustee of the Hall.

Councillor Hitchins declared a disclosable pecuniary interest in any discussions on future development at Woolwell as a land owner in the area.

8742 MINUTES

It was unanimously **AGREED** that the Minutes of the meeting held on the 25th February 2016 be signed as a correct record, subject to the word “not” being added to the report by County Councillor Hart.

8743 MATTERS ARISING

Minute No. 8962 Nick Colton at Highways has stated that the workman signs left at Bickleigh do not belong to Highways but he will try and get them removed.

Minute No.8976(c) The 30mph sign will be erected in Bickleigh during April/May.

8744 PLANNING

(Councillor Hitchins took no part in discussion on planning as he will be considering applications as a District Councillor)

- (a) 04/1129/15/F Re-advertisement (amended site location plan) for construction of 65 No. dwellings together with associated landscaping, car parking and infrastructure, **proposed development site at Sx 4744 6168, Allern Lane, Tamerton Foliot. It was AGREED TO RECOMMEND REFUSAL on grounds of access, flooding and lack of school places.**
- (b) No decisions were reported.

8745 WOOLWELL CENTRE REPORT

- **Maintenance**

- The Trustees welcomed Cllr Frank Turner to their meeting on Wednesday 16th March. All agreed that it was very beneficial to be able to discuss maintenance and building issues together and Frank has agreed to regularly attend meetings as a representative of the Council which is very much appreciated.

- **Access Difficulties**

- Unfortunately the Centre has been experiencing some problems with a small group of 15/16 year olds who are blocking the access route in the evenings on Darklane Lane with Police cones and/or tree trunks. They have also been throwing stones at cars as they approach the Centre. The Centre staff attempted to manage the situation but then had to report the matter to the Police following complaints from Centre users.

- **Car Parking**

- An onsite meeting was held on Tuesday 15th March to discuss the situation and try and find a way forward.

- **Bookings**

- The Neighbourhood Plan Consultation Meeting attracted in the region of 200 people over the 2 days (12th/13th March).
- The Mind Body & Spirit Fair is always a very popular event and attracted just over 400 people.
- The EU Referendum Poll has been booked for Thursday 23rd June.
- 4 'Inflatadays' will be run over the course of the Easter holidays.
- The Centre is now back in full swing with weekend bookings.
- **Reminder** – An evening to celebrate St George is being held by Roborough Rotary Club & Roborough Inner Wheel on Friday 22nd April.

- **The Woolwell Centre's 20th Anniversary**

- 2016 marks the 20th anniversary of the Woolwell Centre and the Trustees plan to mark the occasion by holding an evening networking event on Saturday 21st May.

8745 WORKING GROUPS

- (a) Neighbourhood Plan - Mr Lane reported that the public consultation exercise was successfully held on 12th and 13th March at the Woolwell Centre with over 90 people attending on each of the days. Feedback from attendees was very positive.

Those attending were invited to comment on a number of aims and objectives put forward by the Working Group following an analysis of all previous work. They were invited to agree or disagree by the placing of red or green dots fixed to the

various panels in the room. They were also invited to put forward new items by the completion of a “post it” also fixed to the appropriate panel.

All of the results were analysed by the consultant who published his report. On the following Saturday 19th March the Working Group, together with seven new volunteers, reviewed the report and amended two objectives and agreed the rest.

The revised list of the proposed aims and objectives was presented to the Parish Council and it was proposed by Councillor Blake, seconded by Councillor Turner and **AGREED** by 8 votes in favour with 1 abstention (**Councillor Hitchins, who had a declarable disclosable interest**) that the Parish Council adopt the aims and objectives for the Neighbourhood Plan.

The next move is to make an application for further funding from Locality, receive a revised programme from the consultant and arrange the next meeting of the group for 13th April when policies will be agreed.

Mr Lane presented a list of issues and opportunities raised by the community at the Community Consultation event in March 2016 that are not directly related to planning and land use at neighbourhood plan level and are referred to the Parish Council for information and further consideration, as follows:-

- Better bus services are needed and essential if traffic problems are to be reduced.
 - More local recycling facilities are needed.
 - Small business start-ups should be assisted.
 - Cyclists should be better encouraged to use cycle paths.
 - Traffic management schemes to cut speeds and reduce congestion should be explored.
 - Better health service facilities are required now.
 - More Community Support Officers are required.
 - Provision of vital pre-school and after-school services are uncertain.
 - Community management of local sports and recreation facilities should be explored.
 - Support and recognise the development plans of sports clubs.
- (b) Signpost – Councillor Mrs Crowe thanked everyone who delivered Signpost. Delivery was Bickleigh orientated but we need a balance. Impressions were that it is good. The article on the phone box library was successful and several people have volunteered to help with this project. The next deadline is 22nd April. There are 16 adverts to go in the next issue. A calendar of Parish Council meetings will be included and there will be more about the neighbourhood plan. The Parish breakfast to celebrate the Queen’s 90th birthday will be included. Distribution of Signpost needs to be sorted before the next issue. Councillor Mrs Crowe stated that she needs help with the magazine
- (c) Property Working Group – Councillor Turner had reported earlier in the Annual Meeting with Parishioners that he attended the Trustees’ meeting to discuss property management. A tap was dripping in the toilet and this has been fixed. The weeding at the back of the building and the loose stones have been done. A price is still awaited for the weeding and stones at the side of the building. The heaters at the back of the building are a concern. The locks at the front of building have been re-adjusted. The fire doors purchased are all now completely installed. There are some doors still to be done when money allows. The light in the boiler room and the light in the fire escape need to be fixed. The ceiling tiles in the hallway are broken and will be repaired.

Councillor Turner had followed up the two quotes for painting the outside of the Woolwell Centre. A price for scaffolding from an independent company was £2,500. Councillor Turner will speak with Sarah Cutting regarding 50% costs if scaffolding is needed longer than 4 weeks. If negotiations are successful, it was **AGREED** that the quote from Sarah Cutting is accepted.

8746 FINANCE

(a) A request was considered from Maristow Football Club/Roborough Recreation Hall for a grant. It was **AGREED** to defer this to the next meeting in the light of new information.

(b) A quotation was received from R A Electrical contracting, as follows:-

To replace heater in corridor with energy efficient timer radiator £263.50p + VAT
 To re-secure the cables using PCV containment £137.86 + VAT
 Secure light fitting to ceiling in boiler room £15 +VAT

It was **AGREED** to accept the quotation for all three jobs.

(c)	<u>Income</u>	£ p	£ p	
	South Hams DC	100.00		Locality Fund: Tel. Box
	Co-op Bank	7.49		Interest
	Devon County Council	767.00		Grass cutting

(d)	<u>Payments</u>			
	The Woolwell Centre	20.00		Office hire
	The Woolwell Centre	30.00		Room hire
	The Woolwell Centre	1199.50		Grant
	Future Cooling	129.00	107.50	Maintenance contract
	02	29.50		Mobile Telephone
	Appleby Westward	462.00	385.00	Printing magazine
	Glasdon UK	123.55		Grit bin
	DALC	689.92	603.45	subscription
	Plant Tech	667.50		Grass cutting
	D Stockton	84.00		Plumbing
	Staff	358.00		Salary
	HMRC	89.40		Tax

8747 CORRESPONDENCE

Mr Lane reported that the Neighbourhood Plan Working Group, together with the Football, Cricket and Rugby Clubs, had looked at the document “SHDC Playing Pitch Strategy – Needs Assessment”. The document includes the following sites – Bickleigh Down, home to Plymouth Argaum; Bickleigh Down Primary School; Roborough Playing Field, home to Maristow Football Club and Plymouth Civic Service and Roborough Cricket Clubs; and MOD Bickleigh Barracks.

It was found that there were areas of the report that were out of date. In the case of Plymouth Argaum, there was much that needed correction and all comments were passed to South Hams staff. Hopefully this will be at the next updating scheduled for mid April.

It was worthwhile spending the time going through the 200 pages to find information regarding the four sites within Bickleigh Parish. The lack of facilities at Bickleigh Down School was mentioned in the report.

The second document “SHDC Playing Pitch Strategy” set out the conclusions based on data collected. As far as Bickleigh is concerned, the Roborough Playing Field site is top priority for improvement.

8748 CHAIRMAN’S TIME

- (a) Councillor Mrs Lane enquired whether there was any progress with the lease for the Community Centre and Councillor Hitchins updated the meeting. He had spoken to the Head of Legal Services regarding the lack of help. He will follow this up again next week.
- (b) Councillor Mrs Lane enquired if anything else has been done regarding an Admin. Assistant. In the absence of the Clerk, this will be raised at the next meeting.
- (c) Councillor Turner stated that the pavement opposite the Old Vicarage has still not been repaired. Councillor Hitchins has spoken to Nick Colton of County Highways about the situation, who states that it is not high on their priorities. It was **AGREED** that the Clerk should write to Highways again.
- (d) Councillor Turner reported that he has got a petition signed to reduce speeding on New Road going into Bickleigh and will bring it to the next Parish Council meeting.
- (e) Councillor Mrs Crowe stated that there are no up-to-date planning applications on the District web site and asked what is happening with the Broadley Field.
- (f) Councillor Ellis reported that Leigh Lane is a mess. A little tarmac has been put down but much more is required. It was **AGREED** that the Clerk is asked to write again.
- (g) Councillor Mrs Lusk thanked the Council for the grit bin on Tramway Road. The Snow Warden will place it in position and fill with salt.

8749 COMPLAINT

The Chairman stated that as the Clerk was not present, and she is the Proper Officer, he did not propose to report this item as she needed to be involved.

8750 DATE OF NEXT MEETING

Thursday 28th April at 7.30 pm at Roborough Recreation Hall