

**Minutes of a Meeting of Bickleigh Parish Council held on Thursday 24 November 2016 at 7.30pm at Roborough Recreation Hall**

**PRESENT: -** Councillors P W Hitchins (Chairman), F Turner, I Ramsay, M Blake, C Ellis, Mrs C Lane, Mrs D Owen, Mrs L Crowe

**ALSO PRESENT: -** Councillor Mrs N Hopwood (South Hams District Council)  
Mr R Lane (Chairman, Neighbourhood Plan Working Group)  
Mrs M Small, Clerk to the Parish Council  
Mrs A Tamsett-White, Admin Assistant  
Members of the public - None

**APOLOGIES: -** County Councillor J Hart  
Councillor Mrs S Lusk  
Mrs C Bruce-Spencer, Chair of Trustees, Woolwell, Community Resource Trust  
PC Tamsyn Dingley and PCSO Jim Brokensha

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**OPEN FORUM**

No issues were raised.

**POLICE REPORT**

There was no report.

**DISTRICT COUNCIL REPORT**

Councillor Mrs Hopwood reported:

- Coppicing and thinning in tree belts mainly behind Ferndale and Skylark Rise undertaken by South Hams District Council, further works required. Cann Wood trees have been cut.
- Grass in and around Woolwell not cut as anticipated.
- South Hams residents can now access Plymouth CAB services.
- Considering funding a mini goal post by the MUGA from locality budget.
- Donated £50 to Woolwell Juniors towards annual thank you party for parents/adults.
- Woolwell Litterbusters poster competition: winners poster displayed in One Stop and Tesco.
- 21 Nov, bin collection Churchlands Road & Church Park Close one day late due to the knock on effect of bad weather.
- District Council recycling review postponed. Annual distribution of recycling sacks will not go ahead in April. Reduction in collections will not be possible, further work required. The District Council will be writing to District Councillors and Parish Councils asking for additional distribution outlet suggestions for the sacks, currently it is the Woolwell Centre.
- Further discussion around the Joint Local Plan, the second consultation is underway considering further sites that have come forward none of which are in this area.

Councillor Mrs Hopwood asked for updates on the following:

Would the Parish Council provide insurance if a Christmas tree was placed in Woolwell?

**It was reported that this had been discussed at the Property and Finance Committee and it is recommended that this will be added to the Parish Council insurance.**

The cleaning of the 2 bus shelters that the Parish Council owns.

**It was reported that this had been discussed at the Property and Finance Committee and it is recommended that this will be undertaken on a quarterly basis.**

Councillor Hitchins reported:

- Fly tipping of tyres on Danger Hill.
- Travellers at Broadley Park.

- A Minister is visiting Dartmoor National Park on 25 Nov to roll out Broadband.
- A protocol of speaking at Council meetings is awaited.
- A National Park forum on 25 Nov will discuss initiatives to reduce animal road casualties.
- The National Park is proposing an otter trail.
- Bollywood have been filming near Princetown.

## **COUNTY COUNCIL REPORT**

There was no update.

## **REPORTS**

### **a) The Woolwell Centre**

There was no update.

### **b) Roborough Recreation Hall**

Mr R Lane provided the following update:

- Having levelled and reseeded an unused part of the field for playing on this year the National Grid will be erecting towers to replace cables between pylons (Mar – Nov 2017).
- Badgers and grubs continue to affect the first pitch, unlikely to be useable by spring, alternative pitch £50/£60 a match.
- First accident has occurred at Roborough Recreation hall resulting in a person having a cracked kneecap . Insurers have been advised.

## **8821 DECLARATIONS OF INTEREST**

Councillor Hitchins declared a personal interest as an immediate neighbour in respect of planning application no. 3257/16/FUL for Trencom, Bickleigh Down Road, Roborough, PL6 7AD, and he will not take part in the discussion or voting thereon.

## **8822 MINUTES**

It was unanimously **AGREED** that the Minutes of the meeting held on the 27 October 2016 be signed as a correct record, subject to:

Amending minute 8819 (d) to read

Councillor Mrs Owen reported that the Woolwell under 5's playgroup **building** is being broken down and moved tomorrow to Barne Barton **at a cost of £80k**.

Amending minute 8819 (j) to

Councillor Mrs Lane referred to the Neighbourhood Plan list of items not covered, that was given to the Parish Council in March and included in March's minutes. It has, thus far, not been followed up and Councillor Mrs Lane provided a further copy of the list, which will be taken **to** the Joint Property and Finance Working Group.

## **8823 MATTERS ARISING**

July Open Forum (d) Cul-de-sac signs for Pinewood Drive and Rowan Way.

**The Clerk confirmed request submitted via the South Hams District Council website.**

July Open Forum (j) Missing direction signage to the Post Office.

**Councillor Hitchins confirmed these are now in place.**

July Open Forum (k) Grass cutting in Woolwell.

**Councillor Hitchins reported that some areas have been cut however due to unforeseen circumstances the Contractor has stopped. Councillor Hitchins confirmed he would prefer all**

areas to be completed before winter. This is 3<sup>rd</sup> year of contract therefore will be going out to tender again.

Sept Open Forum (c) Venue for Parish Council meetings.

**As some Councillors could not attend meetings on a Wednesday, the Clerk confirmed that Parish Council meetings will continue to be undertaken at Roborough Recreation Hall for the time being with periodic reviews.**

Sept Open Forum (g) Consultation on Green/Open spaces.

**Mr Lane reported: Plymouth/SHDC/Neighbourhood Plan, not sure all are in agreement regarding what constitutes a green space. Definition needs to be right as it will be a point in law. This is ongoing. Councillor Mrs Lane attended the Dartmoor National Park consultation that had detailed pictures of Horrabridge and Yelverton however no policies on our boundary.**

Sept Open Forum (i) Trees at Cann Wood View.

**Completed.**

Minute No. 8810 (c) Flashing 30 mph sign for Bickleigh.

**The Clerk confirmed Bickleigh is now back on the County Council list and a date is awaited for the sign to be erected.**

Minute No. 8818 (b) Bickleigh Community Library.

**The Clerk reported the Police have completed their investigations and this is now closed.**

Minute No. 8818 (c) Leat Walk sign/direction sign to Roborough village.

**The direction sign has been reported on the County Council website and the missing Leat Walk sign to the District Council.**

Minute No. 8818 (f) Collapsed pavement opposite Old Vicarage/pothole on Danger Hill.

**Councillor Turner reported this when attending the recent Devon Highways conference; Nick Colton (Devon Highways) will be sent out again to review.**

**Councillor Mrs Lane, also reported this and the flooding whilst in attendance at the Devon Highways conference, Ken Dorrel (Devon Highways) hopes, following the two independent reports, that something will be done.**

## **8824 PLANNING**

**(Councillor Hitchins took no part in discussions and voting on planning as he will be considering applications as a District Councillor).**

### **a) Consideration of applications:-**

3540/16/HHO Extension over garage, loft conversion and new dormer window, 10 Honeysuckle Close, Woolwell, PL6 7TE

**It was AGREED to RECOMMEND APPROVAL subject to no neighbour objection.**

**(It was AGREED that Councillor Turner takes the Chair for the next application, as Councillor Hitchins had previously declared a personal interest)**

3257/16/FUL Erect new four bedroom, two storey house with garage, Trencom, Bickleigh Down Road, Roborough, PL6 7AD

**It was AGREED by 6 in favour with 1 abstention to RECOMMEND APPROVAL subject to no neighbour objection.**

### **b) Decisions taken by District Council: -**

**Recommend Approval**

- 1711/16/HHO Warleigh Manor off Horsham Lane Tamerton Foliot PL5 4LG, First floor extension, loft conversion and associated works
- 2741/16/HHO 11 Riverford Close Woolwell PL6 7QG, Single storey rear extension
- 2839/16/HHO 18 Rowan Way Woolwell Devon PL6 7SU, Conservatory to rear
- 3059/16/HHO 11 Jump Close Roborough PL6 7AU, First floor side extension
- 2267/16/HHO 3 Rosehip Close, Woolwell, PL6 7TF, Double storey extension to rear
- 2340/16/ARM Great Trehills, Roborough Lane, Tamerton Foliot, PL5 4LL, Reserved matters following outline 2882/15/OPA appearance, Landscaping and scale of horticultural dwelling
- 2648/16/HHO 8 Trendlewood Road, Woolwell, PL6 7RL, Single storey extension to rear and side extension

## 8825 WORKING GROUPS

### a) Neighbourhood Plan

A successful community consultation was undertaken on 11 & 12 November at the Woolwell Centre. This was a community review of the draft policies put in place as a result of feedback from March's consultation. Through October into November much work was carried out to refine details of policies and associated maps. Much discussion with consultant, South Hams District Council and feedback from the working group.

The community's reaction was, on the whole, very positive and appreciative of the efforts made and professionalism shown, only a few areas received less favourable feedback (red dots). Most of the comments added on post-it notes were repeats of those in the 2014 questionnaire and the communications session in March with draft aims and objectives. A large percentage are to do with roads, parking, schools, surgeries about which we can do nothing except highlight to the Councils of Bickleigh, South Hams and Plymouth. These, were raised with Bickleigh after the March session and again on 27 October. The website was updated at the last minute with information pertinent to the communications days.

Currently the team is following up emails and letters from interested parties, local businesses, groups and service providers, agencies and owners of land mentioned in the policies. With their feedback the draft plan can be updated so a further upgrade of the plan with a more formal consultation should be available in the New Year. The aim is to go for the formal Parish community vote at the same time as the local elections in May 2017.

### b) Property and Finance

The working group had met on the 1<sup>st</sup> and 17<sup>th</sup> November. The following recommendations were discussed-

- To clean the two bus shelters on Woolwell will be £50 for first clean as they require power washing and thereafter on a quarterly basis for £10 per shelter total £20.  
**It was AGREED to approve the expenditure.**
- Councillor Mrs Hopwood had confirmed that it is proposed that the tree lights will be solar powered.  
**It was AGREED that the Parish Council insure the tree.**

### c) Signpost

There had been no collection of newsletter from Bickleigh Community Library.

Councillor Mrs Hopwood will distribute 200 newsletters to the Woolwell residents attending the Christmas lunch.

Mention Grit bins (if empty let Parish Clerk know) and Diary dates (email regular events to Parish Clerk) in January's newsletter.

8826 **FINANCE**

a) <b><u>Receipts</u></b>	£	p	£	p	
Co-op Bank	9.83				Interest
b) <b><u>Payments</u></b>					
HMRC	76.20				Tax
The Woolwell Centre	260.00				Hire/Teas Neighbourhood Plan
Citizens Advice Bureau	100.00				Grant
Royal British Legion	25.00				Poppy Wreath
British Telecom	62.27		51.89		Broadband
Woolwell Centre	30.00				Room Hire
GD Hunt	35.00				Web maintenance
Future Cooling Solutions	129.00		107.50		Maintenance contract
Woolwell Centre	1100.00				Grant
O2	25.20		21.00		Mobile
BT	29.88		24.90		Landline

8827 **CORRESPONDENCE**

- a) Mr Lane has requested £3,150 to meet the costs of the Neighbourhood Plan Consultant.  
**It was AGREED that the Parish Council will make this payment.**
- b) Mr Lane provided correspondence regarding the Neighbourhood Plan Green Spaces Policy having identified Parish Council land i.e. Roborough Green as a green space. Discussion ensued regarding 'The Plot' opposite Roborough Green.  
**It was AGREED that Roborough Green should be included however 'The Plot' will not be.**

8828 **CHAIRMAN'S TIME**

- a) Councillor Mrs Lane requested road salt for the residents at the bottom of Hatshill Farm Close, Bickleigh.  
**It was AGREED to ask Councillor Ellis, as Snow Warden, to take this forward.**
- b) Councillor Mrs Crowe requested a meeting with Garry Hunt in the New Year regarding the Parish Council website.
- c) Councillor Blake reported that The Heathers grass has not been cut all year.
- d) Councillor Turner asked if any feedback had been received to the speed petition.  
**Councillor Hitchins was not aware of any however need to ask County Councillor Hart.**
- e) Councillor Ellis reported that the hedge at the Colonel's house has not been cut for years and is dangerous.  
**Councillor Hitchins is meeting with him and will raise.**
- f) Councillor Mrs Lane, whilst in attendance at the Neighbourhood Plan consultations, had the following raised/reported:  
Could a mirror be placed on the access road, Darklake Lane, leading to the Woolwell Centre to aid motorist's vision.  
**Councillor Hitchins will take this forward however he believes the lane is private land.**
- g) Private hedges in The Heathers growing over footpaths.  
**Councillor Mrs Hopwood will follow up in the next 6 months.**

- h) Councillor Mrs Lane reported that the new transformer on land adjacent to Hatshill House will be re-sited; but existing plans will not be going ahead.
- i) Councillor Mrs Lane enjoyed the Devon Highways conference and learnt a lot.
- j) Councillor Mrs Owen also attended the Devon Highways conference and was in the 'Parking and vehicle speeds' group. In respect of the school and double yellow lines really need the Head Teacher to enforce. Could consider arranging a community speed watch by applying on the Devon website.

**8829 DATE OF NEXT MEETING**

**Thursday 26 January 2017 at 7:30pm at Roborough Recreation Hall**