

Minutes of a Meeting of Bickleigh Parish Council held on Thursday 25th February 2016 at The Woolwell Centre at 7.30 pm

PRESENT:- Councillors P W Hitchins (Chairman) M Blake,
Mrs L Crowe, Mrs C Lane, Mrs S Lusk, Mrs D Owen

ALSO PRESENT:- Councillor Mrs N Hopwood (South Hams District Council)
County Councillor J Hart
PC T Dingley, PCSO J Brokensha
Mr R Lane (Neighbourhood Plan)
Mrs M Small, Clerk to the Parish Council

APOLOGIES:- Councillor Mrs I Andrew, C Ellis, F Turner
Mrs C Bruce-Spencer (Chair, The Woolwell Centre Trustees)

OPEN FORUM

No issues were raised.

POLICE REPORT

PCSO Brokensha reported that there were no reported crimes in January. The road safety scheme for the month is drug driving. Neighbourhood policing is under review and from next year onwards there will be a pilot scheme in certain areas but PCSOs are to remain. New volunteers are required in Woolwell and Bickleigh for speed watch.

Parents at Bickleigh Down Primary School are becoming involved with the problems caused by parking and there is now a Facebook page. There are 114 families who do not live in Woolwell and out of that 91 use a car to get to the school. The Head Teacher is now willing to become involved and therefore PC Dingley will arrange for a meeting between interested parties at 3 pm on the 15th March.

PCSO Brokensha referred to the recent evacuation at Woolwell and read the press statement as follows, a 56-year-old Plymouth man was arrested on suspicion of possessing an explosive substance for an unlawful purpose and assault causing actual bodily harm. He has been bailed until 15 March 2016 pending further police enquiries. The Chairman congratulated the Centre Manager on the response to the incident in opening up the Woolwell Centre.

REPORTS

(a) The Woolwell Centre

Mrs Bruce-Spencer submitted a written report, as follows:-

- **Maintenance**
- The Trustees would welcome a Parish Councillor to attend the start of their meetings (which are usually scheduled to be held on the 2nd Wednesday in every month) to discuss maintenance and building issues. The next Trustee meeting is Wednesday 16th March, 7pm at The Woolwell Centre.

- **Incident in Woolwell**

- On 2 occasions last week (Tues 16th and Fri 19th) the Centre was used as an evacuation point for residents from Woodend Road as a result of suspect explosive devices. The Centre Manager was called out and with her staff provided refreshments to residents until the early hours of Wednesday morning before they were given the 'all clear' from police that they were able to return home. The same thing happened on Friday night. A quote taken from The Herald states: "I have to say the hospitality given to the community from the Woolwell Centre has been great" said PCSO James Waite. It is reassuring to know that the Centre is always there to support our community when they need it."

- **Website**

- The new website is now live and has received positive feedback from users. We are still in the process of uploading images and information and this is likely to continue over the next few months. Please take a look at the website and your comments and suggestions would be very welcome. www.woolwellcentre.co.uk

- **Bookings**

- Saturday evenings are still quiet during February but bookings pick up from March onwards.
- Weekend bookings for Nov / Dec are nearing capacity.
- New Year's Eve has been booked by 'Jim's Candlelight Dancing'.
- 3 additional Cabaret nights have been booked for Mar / Sept and Nov.
- Wedding Reception in December.
- 3 large events in the next few months for your diary:
 - Mind, Body and Spirit Fayre 05.03.16
 - An evening to celebrate St George 22.04.16
 - Make a Smile Variety Show 30.05.16
- The Neighbourhood Plan Consultation meeting will be held 12th & 13th March.
- Polling has been booked for the 'Crime Commissioner' ballot in May.

- **Footfall**

- The Centre Manager and team recorded the footfall for w/c 1st February which resulted in 1652 people. Trustees agreed that the figures were very good considering that it was a quiet week in February.

- **The Woolwell Centre's 20th Anniversary**

- 2016 marks the 20th anniversary of the Woolwell Centre and the Trustees plan to mark the occasion by holding an evening networking event on Saturday 21st May.

(b) **Roborough Recreation Hall**

Councillor Mrs Lane reported that work on the all-weather cricket wicket starts on the 7th March. The football and cricket clubs are to review their needs. Prices are being obtained to have a picture/sound system for the hall. The first fifteen of new second-hand chairs have arrived. The hall is popular for children's parties and many weekends are now booked.

DISTRICT COUNCIL REPORT

Councillor Mrs Hopwood reported that Plymouth City Council is having an open day at Broadley Park to inform people what was going on at the traveller site. There was short notice

and the District Council did not know anything about the meeting. Councillor Mrs Hopwood reported that she is trying to get a meeting with Plymouth City Council for an update.

Councillor Mrs Hopwood has been speaking to the Citizen's Advice Bureau as if you are a resident of the Parish you cannot use Plymouth CAB but have to go to Totnes. CAB are to hold an outreach session at Woolwell for six months as a pilot. The Parish Council welcomed this.

(Councillor Hitchins declared a disclosable pecuniary interest as owner of land in the area and left the meeting during a report on future development at Woolwell). It was unanimously AGREED that Councillor Blake takes the Chair for this item)

Councillor Mrs Nicky Hopwood reported that she has received some telephone calls regarding development at Woolwell. At the moment there are no plans to build in Woolwell. However, the District Council is at the beginning of "Our Plan" and this will go out for consultation in due course. Plymouth is required to find land to meet its housing needs. South Hams has 240 acres of land at Woolwell, of which Plymouth City Council own 26 acres to put forward for building between 2000 and 2500 houses plus infrastructure. The development has a consortium of landowners to progress to the next stage. Preliminary talks have been held with South Hams District Council. Access to the A386 needs improvement before any development takes place. There is an agreement to work with Plymouth City Council.

COUNTY COUNCIL REPORT

Councillor Hart reported that he had not given money from his Locality Fund to the St George's Day event. Woolwell Road is programmed for repair sometime after April. The document on devolution is due to be submitted next Monday. The County Council has approved an increase in the budget. The Citizen's Advice Bureaux will be a permanent feature in the County Council's budget.

8732 DECLARATIONS OF INTEREST

Councillor Hitchins declared a disclosable pecuniary interest in any discussions on future development at Woolwell as a land owner in the area.

8733 MINUTES

It was unanimously **AGREED** that the Minutes of the meeting held on the 28th January 2016 be signed as a correct record, subject to:-

In Minute No. 8725 deleting "Rooborough" and substituting "Roborough"
In Minute No. 8727 deleting "apply" in the first line and substituting "applying"
In Minute No. 8728 delete (b) and substitute:-

(a)	<u>Receipts</u>			
	Nil			
(b)	<u>Payments</u>	£	p	Excl VAT
	Staff	357.80		Salary
	HMRC	89.60		Tax
	RA Electrical	240.60	192.48	Car park light
	GD Hunt	530.00		Web site design/NP/manage
	HMRC	89.40		Tax
	Staff	358.00		Salary

D Stockton	85.98		Plumbing
Mr R Lane	54.50		Ink jets – N.P.
Feature Force	278.00		Fit n.board/remove air ducts
Ace Iron Work	2214 .00	1845.00	Alum. guards
Sarah Cutting Ltd	480.00	400.00	Scaffolding
Staff	357.80		Salary
HMRC	89.60		Tax
The Woolwell Centre	20.00		Office hire
The Woolwell Centre	30.00		Room Hire
The Woolwell Centre	1199.50		Grant
Future Cooling Sol.	129.00	107.50	Maintenance contract
02	29.50	23.60	Mobile Telephone

8734 MATTERS ARISING

- Whilst some of the pot holes in Leigh Lane have been filled, there are still many more to be filled. It was **AGREED** to report this again.
- Councillor Hitchins is still trying to liaise with Mr Mercer.
- The Clerk reported that a grit bin for Tramway Close has been ordered from Glasdon
- Councillor Mrs Crowe stated that there are still ‘Men at Work’ signs left in Bickleigh. The Clerk will report this again.
- County Councillor Hart had reported that the road works planned for Woolwell Road will now take place some time after April.
- It was **AGREED** that a working group of the Parish Council is needed to make arrangements for a Gala Day to mark the Queen’s 90th birthday.

8735 PLANNING

(Councillor Hitchins took no part in discussion on planning applications as he will be considering these as a District Councillor)

- 0225/16/HHO **51 Pinewood Drive, Woolwell** proposed single storey rear extension and a first floor extension above the existing garage. **It was AGREED that the Parish Council is mindful to approve the application subject to clarification on the boundary.**
- There were no decisions to report.

8736 WORKING GROUPS

(As Councillor Hitchins had declared a disclosable interest in item (a), it was unanimously AGREED that Councillor Blake takes the Chair for this item. Councillor Hitchins left the meeting.)

- Neighbourhood Plan – Mr Lane reported that this month saw a coming-together of various efforts by himself and Miss E Gilmour. Working with a member of the

District Council's Design Team, Mr J Elson, and the re-assigned consultant, Mr P Weston, the date for the public consultation is set to be at the Woolwell Centre on March 12th and 13th. Flyers advertising the drop-in event have been produced and will be handed out with the Woolwell Centre flyer before the end of February. Posters will be displayed in various public information places at the same time, and 2 large pull-up posters will be on display at The Woolwell Centre and another site still to be identified.

Documents, including minutes of meetings over the past 4 years, and those produced as a result of a questionnaire to the public were all passed over to be loaded to the new Parish website. Although there are still few problems with access using ipads and phones, those using standard computers do now have access. The object will be to keep it up to date.

The South Hams Design Team are currently pulling together the information required for the actual consultation day and draft layouts are promised by the end of February.

A handful of people have offered their services to assist with dissemination of flyers around the parish and with setting up on Friday 11th March and then on the actual days. A meeting is to be held next week for those who will be at the consultation meeting in order to run through what will be on show

Mr Lane reported that he had received a grant of £3700 to pay for the consultant and exhibition expenses.

- (b) Signpost – Councillor Mrs Crowe reported that Signpost will be ready next week and asked how many should be printed and who is to deliver. It was **AGREED** that 1500 copies are ordered. Councillor Hitchins stated that delivery in Bickleigh and Roborough has been sorted and that Councillor Hopwood will arrange delivery in Woolwell. Councillor Hitchins will deliver to the outlying areas.

Not all Issues of Signpost are on the web site and the Clerk will speak with Garry Hunt.

- (c) Property Working Group – the next meeting will be held on the 10th March at the Woolwell Centre at 7pm

8737 FINANCE

(a)	<u>Income</u>	£ p	£ p	
	Groundwork UK	3838.00		Neighbourhood Plan Grant
(b)	<u>Payments</u>			
	The Woolwell Centre	20.00		Office hire
	The Woolwell Centre	30.00		Room hire
	The Woolwell Centre	1199.50		Grant
	Future Cooling	129.00	107.50	Maintenance contract
	02	29.50		Mobile Telephone
	Mr G D Hunt	105.00		IT Support
	E Gilmour	81.00		Travel:N. Plan
	Plant Tech	667.50		Grass cutting
	RAE Electrical	60.00		Woolwell Centre

PA Weston	1350.00	Consultant N.Plan
Staff	358.00	Salary
HMRC	89.40	Tax
Parochial Church Council	1000.00	Upkeep of Cemetery

8738 CORRESPONDENCE

- (a) A dog waste bin has been requested for Tamerton Foliot. It was **AGREED** that the Parish Council agree in principle and the Clerk was asked to obtain a price.
- (b) A request was received from the Maristow Football Club for a grant of £1000 towards grounds machinery at an estimated cost of £4,000 - £6,000. It was **AGREED** that consideration is given at next month's meeting.
- (c) **(Councillor Hitchins having previously declared a disclosable pecuniary interest as owner of land in the area and upon which there are sports pitches, left the meeting during discussion of this item). It was unanimously AGREED that Councillor Blake takes the Chair for this item).**

A document produced by the District Council entitled Playing Pitch Strategy and Green Infrastructure Framework had been previously circulated. Mr Lane explained that there was work to be done by the Parish Council and he has therefore sent a copy of the report to local sports clubs asking them for information about the pitches and what their club requires etc. It was **AGREED** that a working group was needed to gather information.

- (d) A letter was received from Michael Short who used to live in the parish, who forwarded a plan showing the lines of drainage through Roborough village. It was **AGREED** to thank Mr Short for forwarding this to the Parish Archives.

8739 CHAIRMAN'S TIME

- (a) Councillor Mrs Crowe reported that there are still 'Men at Work' signs left at Bickleigh. It was **AGREED** that Highways are asked to collect.
- (b) Councillor Mrs Crowe enquired when the Parish Council would consider additional hours for someone to assist the Clerk. It was **AGREED** that this will be considered at the Joint Property and Finance Working Group.

8740 DATE OF NEXT MEETING

Thursday 24th March 2016 at The Woolwell Centre
7.00 pm Annual Meeting with Parishioners
8.00 pm approx. normal monthly meeting