

Minutes of a Meeting of Bickleigh Parish Council held on Thursday 28th January 2016 at The Woolwell Centre at 7.30 pm

PRESENT:- Councillors P W Hitchins (Chairman) Mrs I Andrew, M Blake,
Mrs L Crowe, Mrs C Lane, Mrs S Lusk, Mrs D Owen, F Turner

ALSO PRESENT:- Councillor Mrs N Barnes (South Hams District Council)
Mrs C Bruce-Spencer (Chair, The Woolwell Centre Trustees)
Mr R Lane (Neighbourhood Plan)
Mrs M Small, Clerk to the Parish Council

APOLOGIES:- Councillor C Ellis, County Councillor J Hart
PC Dingley
Mrs C Spencer, Woolwell Centre Manager

OPEN FORUM

No issues were raised.

POLICE REPORT

PCSO Brokensha reported that the proposed cuts in policing will be almost zero and neighbourhood policing will remain as is.

There was one crime in December – 3 individual youths broke into a shed but nothing was taken, In January there has been two reports of front doors being opened during the evening in Campion View, but nothing was taken. PCSO Brokensha urged members of the public to lock their front door,

Councillor Hitchins reported that syringes had been found outside Roborough Hall. Also, his gate in Bickleigh Down Road had been opened on two occasions. Parking is an issue at the top of The Heathers where it joins Woolwell Road. A number of vans are parking right up to the junction and there has been near misses of hitting children. Problems of parking were also reported in Campion View, Tramway and Cann Wood View.

REPORTS

(a) The Woolwell Centre

• **Maintenance**

- The Trustees would welcome a Parish Councillor to attend the start of their meetings (which are scheduled to be held on the 2nd Wednesday in every month) to discuss maintenance and building issues. The Trustees have agreed with the Centre Manager that in the absence of a Parish Councillor at the Trustees meetings a report will be produced and sent to the Parish Clerk to outline what has been discussed.

• **New Trustee**

Ron Dickerson has recently joined the Board of Trustees. Ron is a past President of Roborough Rotary and his particular strengths and expertise lie in charitable fundraising and financial management which will prove to be a real asset to the Trust.

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- **Car Parking Difficulties**
 - The matter was raised at the BPC Property and Finance Committee and is clearly an issue for the Centre and its users. Together we must find a short and longer term solution to this problem.
- **Website**
 - The Trustees are very excited about the Centre's new website which is scheduled to go live on 1st February 2016. The new site aims to be more intuitive and user friendly with the capacity to hold more data, images etc.
- **Bookings**
 - A hectic run up to the Christmas break which included a very successful 'Slimming World Party' which replicated the format of the Awards event back in September. The Centre has hit the ground running for January and in the first week there were 3 days where every room was booked during the day and 2 days which were just busy! A very successful joint meeting between West Devon and South Hams Councils was held
- **Finances**
 - I would like to personally thank the Council on behalf of the Trustees for agreeing the requested donation to the Trust for 2016.
- **Memorandum of Understanding**
 - At the November meeting I personally gave each Councillor a draft copy of the proposed Memorandum of Understanding (M.O.U.) for consideration. The Trustees are keen to work with Councillors for the benefit of the community and the M.O.U. is a formal way for both parties to work in partnership with clear roles and responsibilities. The Trustees are keen to agree the M.O.U. as a working document to provide clarity to both parties of their organisations roles.

(b) **Roborough Recreation Hall**

Councillor Mrs Lane reported that bookings are coming in steadily. The Trustees report to the Charity Commission has been submitted. It is two years in March since the new Committee took over the running of the Hall and Councillor Mrs Lane said that what had been achieved at the Hall with volunteers was excellent.

Mr Lane reported that the replacement of the all weather cricket pitch will take place in March.

DISTRICT COUNCIL REPORT

Councillor Mrs Barnes stated that the main discussions at the District Council at the moment concern setting a budget. From April every household is going to be sent a year's supply of recycling sacks and the District Council will look into having more distribution points. Councillor Mrs Barnes has received complaints regarding fences in Ferndale Close and she reported that there is nothing which can be done.

Councillor Hitchins stated that the District Council is running a campaign of Doggie Do's and Dont's.

At the National Park, there is a three year freeze in budget.

COUNTY COUNCIL REPORT

There was no report.

8723 DECLARATIONS OF INTEREST

No declarations were reported.

8724 MINUTES

It was unanimously **AGREED** that the Minutes of the: meeting held on the 26th November 2015 be signed as a correct record.

8725 MATTERS ARISING

- Councillor Hitchins has reported the Heather on the pavement in Roborough.
- Councillor Ellis now has the salt.
- Councillor Mrs Barnes has **AGREED** to donate £400 from her Locality Budget towards the new notice board in Woolwell Road.
- Whilst some of the pot holes in Leigh Lane have been filled, there are still many more to be filled. It was **AGREED** to report this again.
- Councillor Hitchins is still trying to liaise with Mr Mercer.
- It was **AGREED** to order a grit bin for Tramway Close.

8726 PLANNING

(Councillor Hitchins took no part in discussion on planning applications as he will be considering these as a District Councillor)

- (a) 2823/15/HHO 8 Merlin Close, Woolwell, PL6 7SX Conversion of garage into habitable room and erection of shed in rear garden. **It was unanimously AGREED to RECOMMEND APPROVAL, subject to no neighbour objection.**

150145 2705/15/HHO 33 Clover Rise, Woolwell, PL6 7TB Garage conversion and garden shed. **It was unanimously AGREED to RECOMMEND APPROVAL, subject to no neighbour objection.**

- (b) There were no decisions to report.

8727 WORKING GROUPS

- (a) Neighbourhood Plan – Mr Lane reported that he was applying for just under £4000 towards the next stage of the Plan. A meeting has been held with the consultant, Paul Weston, and Mr Silverton. A poster has been designed for the consultation in March and the District Council is to be asked whether they can

undertake the printing. Volunteers will be needed to attend the consultation days. It was **AGREED** that if the grant was slow in coming through, the Parish Council would underwrite the cost of the consultation.

- (b) Signpost – Councillor Mrs Crowe reported that Signpost is being prepared.
- (c) Property Working Group – It was reported that a person with a motorised vehicle coming into the Centre had damaged one of the doors. It was **AGREED** to get a quote for its repair.

An invoice was received for a call out to the Centre as the fire exit door in the café had not been shut properly. It was **AGREED** that the Parish Council should not pay for this.

A report had been made by Centre staff that the upstairs lock at the Centre was not working. Councillor Turner had inspected and found the lock to be in working order and he had informed the Centre Manager of this.

Councillors Turner and Hitchins had inspected the roof at the Centre and could find no leaks.

It was **AGREED** to replace the cartridges in the taps in the gents toilet.

Following the invitation from the Trustees for a Councillor to attend future meetings of the Trustees, it was **AGREED** that Councillor Turner will attend.

8728 FINANCE

- (a) It was unanimously **AGREED** to pay the grant requested of £13,320 to the Woolwell Centre and set the precept at £80,038 for the coming year.

- (b) Receipts

Nil

<u>Payments</u>	£ p	Excl VAT	
Staff	357.80		Salary
HMRC	89.60		Tax
RA Electrical	240.60	192.48	Car park light
GD Hunt	530.00		Web site design/NP/manage
HMRC	89.40		Tax
Staff	358.00		Salary
D Stockton	85.98		Plumbing
Mr R Lane	54.50		Ink jets – N.P.
Feature Force	278.00		Fit n.board/remove air ducts
Ace Iron Work	2214 .00	1845.00	Alum. guards
Sarah Cutting Ltd	480.00	400.00	Scaffolding
Staff	357.80		Salary
HMRC	89.60		Tax
The Woolwell Centre	20.00		Office hire
The Woolwell Centre	30.00		Room Hire
The Woolwell Centre	1199.50		Grant
Future Cooling Sol.	129.00	107.50	Maintenance contract
02	29.50	23.60	Mobile Telephone

8729 CORRESPONDENCE

There was none to report, other than those which had been circulated previously.

8730 CHAIRMAN'S TIME

- (a) Councillor Mrs Crowe reported that there are still 'Men at Work' signs left at Bickleigh. It was **AGREED** that Highways are asked to collect.
- (b) There had been a sign in Woolwell Road stating that road works were due to take place but this had been removed without any work being undertaken. It was **AGREED** to ask Councillor Hart if he knew why.
- (c) Councillor Turner reported that his petition to reduce the speed limit in New Road was nearing completion and he will find out how this should be presented.
- (d) It was **AGREED** to ask Highways, where Bickleigh is on the list to receive the 30 mph sign.
- (e) A discussion was held again on how to interact with the School regarding parking problems. It was **AGREED** to wait and see what happens in Cornwall County Council where there are similar problems.
- (f) It was **AGREED** to pursue putting on a large community 'Gala Day' type event for the whole Parish, maybe with a brunch with the help of the Marine Camp.
- (g) Councillor Hitchins reported that the Council had been awarded two grants from the TAP Fund for Roborough Hall – one of £3000 for the all-weather wicket and one for £4,000 for Roborough Hall Modernisation Scheme.

8731 DATE OF NEXT MEETING

Thursday 25th February 2016 at 7.30 pm at Roborough Recreation Hall
Apologies: Councillor Turner