

Minutes of a meeting of Bickleigh Parish Council held on Thursday 22 March 2018, 8.00pm at the Woolwell Centre

PRESENT: - Councillors P W Hitchins (Chairman), M Blake, F Turner, N Prout, Mrs S Lusk and Mrs L Crowe

ALSO PRESENT: - Councillor Mrs N Hopwood (South Hams District Council)
Mr J Peterson, Chair of Trustees, Woolwell Community Resource Trust
Miss E Gilmour, Secretary, Neighbourhood Plan Working Group
Mrs M Small, Clerk to the Parish Council
Members of the public - Three

APOLOGIES: - County Councillor John Hart
Councillor C Ellis
PC Tamsyn Dingley

8968 DECLARATIONS OF INTEREST

Councillor Hitchins declared a disclosable pecuniary interest in any discussions on future development at Woolwell as a land owner in the area.

Councillors Hitchins, Turner and Mrs Lusk all disclosed a personal interest in Roborough Recreation Hall.

8969 MINUTES

It was unanimously **AGREED** that the Minutes of the meetings held on 22nd February and 16th March are signed as a correct record subject to adding Councillor Neil Prout to those present on the 16th March 2017 and in the Minutes of 22nd February deleting "Bick" in Planning application No. 4097/17/ARC.

8970 MATTERS ARISING

Minute No. 8818 (f) Collapsed pavement opposite Old Vicarage. In the absence of County Councillor Hart, there was nothing to report.

Minute No. 8962(a) Councillor Mrs Crowe stated that the dip in the road at Hele Close, Bickleigh is getting deeper. The Clerk will speak with Highways.

Minute No. 8962(c) and (d) The various pot holes have been reported.

Minute No. 8962(e) The Clerk will write to Plymouth City Council and SEC to discuss lighting in Darklake Lane and to the District Council and SEC for lighting on the ramp leading to the shops.

Councillor Mrs Hopwood stated that Environmental Health and currently in discussion with shop owners about putting in a drain at the bottom of the ramp to stop flooding.

8971 PLANNING

a) Consideration of applications:-

0189/18/FUL **The Cottage, Tavistock Road, Roborough, PL6 7BB** Demolition and replacement of building. It was **AGREED** to request more clarity in the drainage system.

b) Decisions taken by District Council

0060/18/ARC Bickleigh Down Cof E Primary School, School Drive application for approval of details reserved by conditions 3 and 4 of planning consent 3275/17/FUL. Discharge approved.

8972 WORKING GROUPS

a) Neighbourhood Plan (NHP)

Miss Gilmour reported that there is no feedback yet from the Regulation 16 consultation. The District Council has put in the request for referral of a Neighbourhood Plan Examiner.

Miss Gilmour attended the Examination of the Joint Local Plan on 20th March. The Examiner started the section on the Environment and interest was shown in the difference between Plymouth City Council and South Hams District Council definitions of Strategic Green Space versus Area of Special Landscape Significance. The Examiner then went on to DEV29 in the Joint plan which refers to Local Green Spaces and proceeded to give the Councils a very hard time. The Examiner felt that the documents did not give evidence that the Councils had identified these areas with full diligence. Apparently the bar to define Local Green Space is very high. Miss Gilmour has spoken of her concerns to the Group's Consultant who has said that there is nothing which can be done now until Examination of the Bickleigh Local Plan.

During the discussions, Mr Fenwick on behalf of A & M trust for Andrew Lopes, pointed out that the stretch of land at the foot of Pinewood Drive was not marked in the Bickleigh Local Plan at the Regulation 14 stage and so should be re-investigated to be available for development.. He informed Miss Gilmour that there was no wildlife there and so it should be usable.

b) Property and Finance

The notes of the meeting held on 8th March 2018 should be amended by deleting Councillor Mrs Crowe as being present , and adding her name to the list of apologies.

The Working Group recommended that:-

- (a) the quotation for the annual maintenance contract for the Woolwell Centre with Future Cooling Solutions is accepted in the sum of £1290.00p + VAT. It is **AGREED** that the quotation is accepted.
- (b) an estimate from Future Cooling Solutions to replace the toilet extractor fan motor in the sum of £33.40p plus VAT is accepted. It is **AGREED** that the estimate is accepted.

c) Signpost Newsletter

The April signpost was agreed for publication.

8973 FINANCE

a) Receipts

Mrs M Small	35.00	Data Protection refund
BT	10.58	Refund

b) Payments

Staff	464.09	Salaries
HMRC	76.20	Tax
Public Works Loan Board	940.29	Re-pay loan

02	25.20	21.00	Mobile
BT	29.88	24.92	Broadband
BT	22.14	18.45	Telephone
RA Electrical	6098.62	5082.18	Hall lighting
F Turner	370.00	308.33	Safety wear:Chapter 8
G D Hunt	35.00		Web maintenance
Future Cooling Solutions	129.00	107.50	Maintenance contract
Woolwell Centre	990.00		Grant

8974 **RISK ASSESSMENTS**

The Risk Assessments were reviewed and it was **AGREED** to add under Finance – Bank - “Consider opening an interest bearing account for good financial control. Action Required Review in next financial year.”

8975 **ASSET REGISTER**

The Asset Register was reviewed and it was **AGREED** to add the 2 desks and fridge and to alter the location of the Brother LC985 printer to the Roborough Recreation Hall.

8976 **CORRESPONDENCE**

- a) Details of courses offered by the Devon Association of Parish Councils had been previously circulated. It was **AGREED** that Councillors Spencer and Prout attend the new Councillors course at Ivybridge on 17th May.

8977 **CHAIRMAN’S TIME**

- a) Councillor Mrs Crowe reported that the grit bin at Bickleigh is empty. The Clerk will ask the County Council to refill.
- b) Councillor Mrs Crowe asked if an application had been made to the Community Flood Resilience Scheme. The Clerk will follow-up.
- c) Councillor Turner reported that the flooding in Little Down Lane is getting worse.
- d) Councillor Mrs Lusk reported that a fridge has been dumped in Carron Lane and pooh bags have been dumped on the steps to the bus stop in Village Drive.
- e) Councillor Blake asked that consideration is given as to how the interviews for the new Clerk will take place. Councillor Hitchins stated that there had been three expressions of interest. There was no person specification prepared. It was **AGREED** that Councillors Hitchins, Turner, Blake and Spencer will carry out the interviews and the Clerk of Shaugh Prior Parish Council, Scott Smy, is asked to sit in on the interviews as an independent observer.
- f) Councillor Blake referred to the speed of traffic in Woolwell Road and asked whether it is possible to get a mobile speed device. The Chairman stated that Councillor John Hart has one lined up but it may need poles.
- g) The Chairman thanked Councillor Mrs Lusk for her voluntary work in litter picking in the Parish.

8978 **DATE OF NEXT MEETING**

Thursday 26th April at 7.30 pm at Roborough Recreation Hall.

