

**Minutes of a meeting of Bickleigh Parish Council held on Wednesday
16th May 2018, 7.30pm at Roborough Recreation Hall**

PRESENT

Councillors : P W Hitchins (Chairman), F Turner, C Ellis, L Crowe, S Lusk, C Spencer, N Prout, M Blake

ALSO PRESENT

Miss E Gilmour, Neighbourhood Plan Working Group
Cllr Mrs N Hopwood – South Hams District Council
Mr S Clement-Large, Clerk to the Parish Council

Members of the public - eight

APOLOGIES

PC Tamsyn Dingley
Mr J Peterson, Chair of Trustees, Woolwell Community Resource Trust

The Clerk to the Parish Council briefly took the chair for the following item.

8989 (0518) ELECTION OF CHAIRMAN FOR THE COMING YEAR

Councillor Hitchins was proposed and seconded, and was duly elected

8990 (0518) ELECTION OF VICE-CHAIRMAN FOR THE COMING YEAR

Councillor Blake was proposed and seconded, and was duly elected

OPEN FORUM

Sharon Osborne and Karen Mannell presented case for a £ 6500 request for a grant toward new fencing and play surfaces for Roborough Pre-School. It was agreed that a site visit be organised by the Clerk.

Soraya Lewis Coleman gave a brief presentation on 'Woolwell in Bloom' and entering Woolwell into the RHS 2020 competition under "It's Your Neighbourhood" category. Cllr Hopwood volunteered £250 each year from locality fund. The Clerk is to contact Soraya.

8991 (05/18) CASUAL VACANCY

The Clerk reported that there were two interested parties. It was resolved to advertise the vacancy again with a closing date of June 17th and that the two interested persons' applications should stand.

8992 (05/18) DECLARATIONS OF INTEREST

Cllr Hitchins – declared a personal Interest in the Roborough Recreation Hall and a Pecuniary interest in any discussions on future development at Woolwell.
Cllr Turner declared a personal interest Roborough Recreation Hall
Cllr Lusk declared a personal interest in Roborough Recreation Hall

Cllr Spencer declared a Pecuniary interest in matters relating to the Woolwell Centre.

8993 (05/18) Confirmation of Minutes of previous meeting (April 26th 2018)

Agreed – apart from spelling on Page 6 (to be amended)

- REPORTS -

POLICE REPORT (see Annex A at end of minutes)

DISTRICT COUNCIL REPORTS (see Annex B)

COUNTY COUNCIL REPORT – no report received

WOOLWELL CENTRE REPORT (see Annex D)

Councillor Spencer left the meeting during these discussions.

ROBOROUGH RECREATION HALL (see Annex E)

8994 (0518) WEBSITE

The Clerk reported that a meeting had taken place with the web designer and that the Parish Council website will have a redesign to be in place by the end of the Summer. The Council now has active social media accounts on Facebook and Twitter.

8995 (05/18) PLANNING

Planning Notifications Received :

- (i) **08521/18/HHO** – 1st Floor Side Extension : 10 Honeysuckle Drive, Woolwell PL6 7TE. It was resolved to give **Approval (Cllr Hitchins abstained)**
- (ii) **0398/18/HHO** – conversion of existing barn to extend family dwelling : Coombe Barton Cottage, Bickleigh, PL6 7AG. It was resolved to give **Approval - (Cllr Hichins abstained)**
- (iii) **1404/18/FUL** - Construction of housing for extraction unit : Rittal Csm Limited, Broadley Park Road, Roborough, PL6 7EZ
It was resolved to give **Approval**

8996 (0518) WORKING GROUPS

14. Working Groups –

- (a) Neighbourhood Plan (to receive report)

Cllr Hitchins left the meeting. Cllr Blake chaired this part of the meeting.

The NHP is now at the examination stage. (Andrew Ashcroft – the examiner is to visit on 24th 25th May.

No feedback from South Hams at this stage.

There will be a Parish referendum in due course – when 51% of those taking part will secure its adoption.

(b) Interests and Dispensations working group – to note progress.

NALC guidance notes have been secured – meeting to be organised after the end June. (Cllrs Crowe, Blake and Prout to be involved)

(c) Property and Finance Working Group report.

Issues relating to Woolwell Centre dealt with under **Annex D**

Request for matched funding for Cann Wood Play area improvement : Rob Sekula (South Hams Officer) to be invited to give full presentation on funding issues and considerations. Rob Sekula to visit. Cllr Hitchins to organise.

Clerk confirmed that an ARCO trade account had been opened with a maximum spend of £ 100 per month.

Quotes for a potential defibrillator at Roborough Recreation Hall still to come.

Street lighting on ramp adjacent to Woolwell shops and Darklake Lane. Clerk is to organise a site visit with SSE.

Arborcure have quoted for tree survey work on land adjacent to 21 Leat Walk, Roborough. Clerk has been instructed to ask for another quote from Plandscape.

Working Group next scheduled meeting, Thursday, June 14th 2018

8997 (05/18) FINANCE

The following items of income and expenditure since the previous meeting were reported.

INCOME – NIL

EXPENDITURE

Coodes LLP	£ 2502.52	(Woolwell Lease)
Landscape & Grounds Maintenance Ltd	£ 1140.00	(Grass Cutting)
The Woolwell Centre	£ 75.00	(Room Hire / Teas)
N.Prout	£ 56.25	(Travel, Ch 8)
F.Turner	£ 56.25	(Travel, Ch 8)
RAE Services Ltd	£ 3605.01	(Electrical works)
Came & Company	£ 4299.91	(Insurance)
M.Small	£ 304.29	(Clerk Salary)
HMRC	£ 76.00	(PAYE)

8998 (05/18) CORRESPONDENCE

No correspondence to report.

8999 (05/18) CHAIRMAN'S TIME

The following issues were raised for note

Cllr Blake – Speeding traffic in Woolwell and unruly vegetation in The Heathers

Cllr Crowe – Landscaping issues in respect of the North Plymouth / Mayflower waterworks.

Cllr Turner – fly tipping, and speeding on Bickleigh Road

Cllr Ellis – fly tipping

Cllr Lusk – Dartmoor Diner – fencing issues

Cllr Hitchins – Tamerton Road still being used as a rat run.

9000 (05/18) DATE OF NEXT MEETING

The date of the next meeting –will be Thursday, June 28th at 7.30pm. The venue will be the Roborough Recreation Hall.

**BICKLEIGH PARISH COUNCIL MINUTES ASSOCIATED REPORTS
MAY 16th 2018****ANNEX A : POLICE REPORT**

1. 4th April - Send letter/article of threatening nature. Male victim received email from suspect threatening him. Currently under investigation.
2. 8th April – Drive vehicle whilst over the prescribed limit on Woolwell Road. Insufficient evidence to prove who driver was so filed with No Further Action.
3. 24th April – Assault. Under investigation.

LOGS OF NOTE;

1. Today I visited Bumblebees and spent some time with the children, talking to them about my job, about keeping safe and then they all had a visit to the police car to see the lights/sirens.
2. Log 807 of 20th April – youths causing problems near Argaum Rugby Club. Units attended, confiscated alcohol and moved a group on.
3. Log 993 of 28th April in Spring Park – loud party in property. Units attended and party was ending.

INFORMATION;

1. Sgt Ray Bower, who was temporarily acting as the Neighbourhood Team Leader, has now left to a new role. We do not have a

- replacement yet, but Sgt Green from Kingsbridge will oversee any major issues.
2. There have not been any further incidents of egg throwing that I have been made aware of, and no new reports.
 3. ALL noise issues should be directed to the Environmental Health in the first instance.

ANNEX B – DISTRICT COUNCIL REPORTS

(a) Councillor Hopwood (Woolwell Ward)

Woolwell held its first ever community funday in August 2017. The event was such a success that our second one will be on 18th August 2018.

Woolwell now has its very own residents memory bench which is situated outside the Woolwell play park. Residents can have a plaque put on the bench to remember a loved one.

Our residents' community book swap continues to go from strength to strength with a community DVD swap being started in March 2018 to run alongside the book swap.

Woolwell Matters has topped 1000 residents joining to keep up with all matters Woolwell related and through business boost Monday it is believed that £1000's of £1's worth of business has been generated locally. Also our Freebie Friday is very popular with everything from a Christmas pudding to a gas cooker being given away within Woolwell. This page is strictly for Woolwell residents and each person that signs to join is checked through the electoral role.

Woolwell held its second residents Christmas lunch in December 2017 which was so popular it had to be held over 2 days and this event will be repeated in December 2018. Those attending enjoyed 3 course meal followed by carols being sung by Moors Edge U3A and Bickleigh Down Primary School. All raffle prizes were donated by local residents and businesses.

Our Christmas tree lights switch on in December 2017 was attended by hundreds of residents and father Christmas was a new addition this year thanks to Roborough Rotary. Residents enjoyed free hot chocolate and biscuits.

We are in the final stages of having an accessible public defibrillator in Woolwell which will be located outside the Woolwell Centre and accessible 24/7. This will be linked to the 999 emergency number.

The Joint Local Plan is due to be adopted later this year meaning that 2000 new homes will be built on the edge of Woolwell to be known as the Woolwell extension. There is a public consultation to view the master plan for this development on 26th and 27th June at the Woolwell Centre. This event is being hosted by Meeting Place Communications on behalf of Barwood Plymouth Limited. I will keep Woolwell residents updated as and when I have any news relating to this extremely important subject which will change the face of the surrounding area.

The A386 road upgrade has gone out to public consultation and we are awaiting an announcement from PCC as to the preferred option which will be consulted on for a further 6 weeks.

I continue to communicate daily with residents and keep them fully informed on all matters Woolwell related. I have a constant flow of queries whether through Facebook or private messenger and whilst residents keep me extremely busy I believe that is what I am here for. Since buying a dog I have also found that doggy walking is another great way to meet and keep up with residents and inform them as to what is happening in the area.

South Hams Council went through the One Council proposal last year which did not go through. South Hams has once again set a balanced budget for the forthcoming year without cutting services. Each year this becomes more challenging and this next year will be no different.

We have our Annual Council meeting tomorrow and for the forthcoming year I will again be on the executive with responsibility for Environmental health, licensing, IT, Legal and the Contact centre. I will also sit on the licensing committee.

(b) Councillor Hitchins (Bickleigh Ward)

Monthly break down on fly-tipping within the ward, showed that 20+ units of white goods had been dumped as well as black bags.

Cllr Hitchins also brought the meeting's attention to the sheer amount of rubbish left at Cadover Bridge the previous weekend.

ANNEX C – COUNTY COUNCIL REPORT

No report available

ANNEX D – THE WOOLWELL CENTRE

Cllr Spencer left the room during the following discussions.

A variety of issues were discussed including –

Potential gas safety issue: there are discussions needed regarding this and a variety of other and possibly complex issues – it was agreed to arrange a meeting (or meetings as appropriate) and to resolve them in a constructive spirit.

Bar & kitchen refurbishment plans – it was felt that in the same spirit that the Council needs to be involved and consulted where possible.

It was agreed in respect of the annual grant contribution to restore to the existing 10% reduction, rather than the larger one that had been mooted.

ANNEX E – ROBOROUGH RECREATION HALL & PLAYING FIELDS

Cricket pitch in good condition.

Bookings are going well for the 52 weeks ahead and football continues to be good.

Water supply had been restored (as reported at previous meeting)

Repairs to fascia were mentioned