

**Minutes of a meeting of Bickleigh Parish Council held on Thursday 28th
June 2018, 7.30pm at Roborough Recreation Hall**

PRESENT

Councillors : P W Hitchins (Chairman), F Turner, L Crowe, S Lusk, C Spencer, M Blake

ALSO PRESENT

Miss E Gilmour, Neighbourhood Plan Working Group
Cllr N Hopwood – South Hams District Council
Mr S Clement-Large, Clerk to the Parish Council

Members of the public - 35

9001 (06/18)

Due to the large numbers present, Cllr Hitchins invited District Cllr N Hopwood to address the meeting in respect of the Barwood Land / “Land at Woolwell” consultations. Cllr Hitchins declared a pecuniary interest in the matter and withdrew from the meeting. Cllr. Blake took the chair. There was a wide-ranging discussion in respect of the developments, communication, the Parish Council’s role and specifically the interests of the Chairman.

9002 (06/18)

One member of the public wished to make a pre-prepared public statement on the situation. Cllr Hitchins resumed the Chair. The member of the public stated that the Chairman should consider his position. The Chair responded by asking for a show of hands from the floor as to whether or not they felt he should stand down. There was a majority in favour of Cllr Hitchins resigning.

9003 (06/18)

Cllr Hitchins verbally resigned from the council and left the meeting. Cllr Blake took the chair for the remainder of the proceedings.

OPEN FORUM

Following the resignation there was further general discussion in respect of the issues regarding the development. It was agreed that a way be sought for Bickleigh PC and South Hams in particular, to manage the interest of Bickleigh residents in respect of the development plans.

Other issues arising from this were the possibility of an informal neighbourhood group to liaise with the Parish Council as well as a communications strategy
Fly-tipping and the use of cameras as a deterrent was raised.
Trees at the entrance to Roborough village (opposite the vets) as well as the large horse-chestnut tree were discussed.
The hedges to the rear of gardens at Blackeven Hill was raised as an issue.

Apologies for absence

Parish councillors N.Prout and C.Ellis
PC Tamsyn Dingley
Mr J Peterson, Chair of Trustees, Woolwell Community Resource Trust
County Councillor John Hart

9004 (06/18) CASUAL VACANCY WOOLWELL WARD

The Clerk reported that interviews will go ahead with the two candidates.

9005 (06/18) DECLARATIONS OF INTEREST

Cllr Turner declared a personal interest Roborough Recreation Hall
Cllr Lusk declared a personal interest in Roborough Recreation Hall
Cllr Spencer declared a Pecuniary interest in matters relating to the Woolwell Centre.

9006 (05/18) Confirmation of Minutes of previous meeting (May 16th 2018)

Agreed – apart from amendment to Page 4 (Minute 8999 (05/18)). Cllr Spencer had raised at that meeting that the Parish Council was in breach of workplace pension requirements.

- REPORTS -

POLICE REPORT (see Annex A at end of minutes)

DISTRICT COUNCIL REPORTS (see Annex B)

COUNTY COUNCIL REPORT – no report received

WOOLWELL CENTRE REPORT (see Annex D)

Councillor Spencer left the meeting during these discussions.

ROBOROUGH RECREATION HALL (see Annex E)

9007 (0618) WEBSITE

The Clerk reported that a further meeting would be taking place with the web designer to progress plans for the new website.

9008 (06/18) PLANNING

Planning Notifications Received :

- (i) **1661/18/HHO** : Householder application for proposed conversion of attached stone built shed to form ancillary accommodation.
North Coombe Farm Porsham Lane Tamerton Foliot PL5 4LZ

It was resolved to raise no objection

- (ii) **1747/18/HHO** : Householder application for extension to widen existing front porch together with first floor extension above 8 Redwing Drive, Woolwell, PL6 7SZ.

It was resolved to raise no objection – if there were no neighbour objections.

9009 (0618) WORKING GROUPS

(a) Neighbourhood Plan

Since the last meeting we managed to put together a response to the questions from the Examiner, plus getting a view of the feedback received by SHDC. At the time of writing this I understand the Examiner should get the “fact check version” to SHDC by the end of next week.

I gather he has had a few queries to SHDC, though I don't know what they are. And then we may have to discuss any of his suggestions.

As part of all this I sent some updates to the website at the end of May which have still not been carried out. This is the information which should be available to those with an interest e.g. feedback. I understand that the website is being revamped but that should not stop necessary updates.

I trust that aspects of the Neighbourhood Plan were on peoples' minds as they went to the Woolwell Planning consultations this week. The walk along the Tramway which Councillor Hopwood arranged was of interest and I think of value to those who were there.

There was an issue with specific items relating to the Plan not being uploaded to the website. The Clerk agreed to look into this to see if it could be resolved with the web designer.

(b) Property and Finance Working Group report / recommendations

It was resolved to confirm Cllrs Prout and Turner as additional signatories for the Parish bank account

It was resolved to support Roborough pre-school's application for a maximum of £ 6,500.00 funding to enable them to install an all weather play surface and new wooden fencing.

There were updates on Plandscape tree survey of land on Leat Walk– which had been received and would be referred back to Property working group

It was reported that a meeting had been held with SSE in respect of possible new lighting around the Scout Hut and shops in Woolwell as well as access up Darklake Lane from Pick Pie Drive. The report with costings will be available for the next Property working group.

The next scheduled meeting, Thursday, July 12th 2018

9010 (06/18) FINANCE

The following items of income and expenditure since the previous meeting were reported.

INCOME – NIL

EXPENDITURE

British Telecom (x2) :	£ 238.01
Featureforce (mainteneance – Woolwell Centre)	£ 250.00
Chubb Alarms (Fire alarms etc – Woolwell Centre)	£ 4995.62
Landscaping & Ground Maintenance (grass cutting)	£ 1140.00
DALC (Clerk training)	£ 33.49
HMRC (PAYE)	£ 39.85
Clerk's Salary (1.5 months)	£ 955.72
Minerva Accounting Solutions (payroll)	£ 108.00

9011 (06/18) CHAPTER 8 FUNDING

It was resolved to submit a bid for matched locality funding to County Councillor John Hart for the sum of approximately £ 950.00 – being 50% of purchase price of a mobile speed recognition camera and associated equipment (Following the successful completion of Chapter 8 training by Cllrs Turner and Prout).

9012 (06/18)

Barwood Land proposals had already been discussed at length at start of meeting.

9013 (06/18) North Plymouth / Mayflower water treatment works

The Clerk reported that no response was as yet forthcoming regarding a site meeting. This would be pursued again.

9014 (06/18) CORRESPONDENCE

No correspondence to report.

9015 (06/18) CHAIRMAN'S TIME

The following issues were raised for note and/or investigation.

It was raised that there was an agreement to have Parish meetings 4 times a year in the Woolwell Centres

It was raised by Cllr Spencer that the Parish Council should have a fully qualified clerk. This will be looked at – in respect of cost and additional hours.

The issue of cleaning of bus-shelters was also raised.

Cllr Turner raised the issue of photos needing to be sent to Nick Coulton at Devon County Highways re overgrown hedges on northern end of New Road. There was also an issue regarding trees possibly obscuring the 30mph speed limit sign at the entrance to Bickleigh village

Cllr Lusk raised issues of fly-tipping and potholes on Little Down Lane.

9016 (05/18) DATE OF NEXT MEETING

The date of the next meeting –will be Thursday, **July 26th at 7.30pm. The venue will be the Woolwell Centre.**

BICKLEIGH PARISH COUNCIL MINUTES ASSOCIATED REPORTS JUNE 28th 2018

ANNEX A POLICE REPORT

CRIMES: 1

1. Criminal Damage to Property on 6th May in Holmer Down. Parking barrier has been damaged by unknown means / person. No evidence to proceed with – filed.

LOGS OF NOTE:

1. 25th May a vehicle was on fire in Coppice Wood Drive and the fire had spread to a nearby bush. Fire Service attended and put the fires out.

INFORMATION:

1. New Sgt joining on a couple of weeks – name unknown but will introduce him as soon as he arrives and settles in to the new role.
2. We have applied for funding for items to assist with our new 'Pop-up' surgeries and have been approved. The pop-up surgeries will be another way for us to engage with our communities and we will have a rota set up for each area we want to visit. Watch this space for more details.
3. No further reports of ASB, despite the beautiful evenings, although the school does break up in the next few weeks so I anticipate a rise.

Regards
Tamsyn Dingley PC 6350

Tamsyn.dingley@devonandcornwall.pnn.police.uk / 07595011193 / Ivybridge & Rural Police.

ANNEX B – DISTRICT COUNCIL REPORTS

Cllr Hopwood (Woolwell ward)

P/C 28th June - the main topic this month has been the Barwood Land consultation which was held over 2 days at the Woolwell Centre. There was a good turnout on both days and Barwood will start to collate the information to inform their planning application. Just to be clear as there has been some confusion the point to object to development in any form was through the Joint Local Plan consultation. This was the

time when the land was put forward for development. The JLP is due for adoption in the autumn and once it has been adopted as long as the Inspector does not pull the land at Woolwell the land allocation can be built on. I would like to place on record that when the vote was taken at South Hams Council i did not vote for the Joint Local Plan as by doing so I would have supported the land allocation at Woolwell. Any developer then has to put in for planning permission because although the development in principle would have been agreed through the JLP the design, layout etc has not. There were many views and opinions given by residents and I intend to sit down with officers to go through everything that as said to myself either over the two days of via facebook.

The Woolwell Community funday enters its second year this year and preparation is under way. We are looking for volunteers and if any of the parish council would like to help that would be appreciated. You can contact the Manager of the Woolwell Centre with your availability.

The first meeting of the Woolwell in Bloom group was held last week and residents heard all about the ideas Soraya has to enter Woolwell in the summer of 2020. There is going to be a second meeting around September where Sorays will bring together all. The suggestions from the meeting along with her own and we can all start planning.

I have chased Plymouth City Council about the next stage of consultation on the A386 road upgrade but they are still deliberating as to which scheme would be the preferred scheme. As soon as I have information I will let residents know.

Can I ask the Parish Council when the weeds in the road will be sprayed. The Parish Council were going to include this in the grass cutting contract so a date for when it will start would be appreciated.

Also it was agreed by the Parish Council that there would be 4 meeting per year at the Woolwell Centre. There was one a few months ago but it would be useful if we could have the dates for the next 3 please.

ANNEX C – COUNTY COUNCIL REPORT

No report available

ANNEX D – THE WOOLWELL CENTRE

BICKLEIGH PARISH COUNCIL MEETING:28/06/2018: Woolwell Centre Report

1. Apologies, but James Peterson has his main client event of the year this evening and so fellow trustee, Barrie Spencer, is attending the meeting and will be reading out this report prepared by James Peterson.
2. I have split this report in to two main sections. Part 1 summarises the outcomes of a very productive meeting between trustees of the Centre and

some of the Councillors this morning. Part 2 highlights some of the other areas from the past month.

PART 1:

3. At the meeting this morning, there was great communication between the parties to discuss the issues facing the Centre and agree the best joint approach in order to achieve a Centre which is safe and fit for purpose for the local residents. A summary of the following key agreed actions/points that came out of that meeting were:
 - a. On behalf of the Centre, James Peterson will write to the company the cooker was purchased from to confirm the issue that has emerged about the unknown person who fitted the new cooker so that they are made aware and carry out any investigations they see fit.
 - b. The gas cooker will no longer be used and going forward all appliances in the kitchen will be electric to avoid the need of costly structural changes that would be needed to address the underlying problem with the historic gas system which the issue with the cooker has highlighted. Gas will only be used for the heating system. This should mean a safer and more efficient kitchen facility going forward that can still cater for the events and users of the Centre. Any gas, electric and structural work in the future will be done in conjunction with the Council.
 - c. The kitchen equipment (which includes an electric cooker) to be purchased using the TAPS funding – a copy of which has been provided - was agreed subject to final agreement at the Council meeting tonight. This needs to be secured now to get the favourable quotes obtained. Carole will request that the supplier provides an invoice and agreed equipment list in the name of Bickleigh Parish Council (with delivery to the Centre). Bickleigh Parish Council will fund the purchase of the equipment and then reclaim that money from TAPS.
 - d. As the kitchen is going to be an 'electric kitchen' going forward, it has been agreed that, subject to formal approval at the Council meeting tonight, the gas in to the kitchen will be capped off ASAP. The Council will contact the company they use to give formal approval to do this ASAP.
 - e. Due to the issues with setting up the bank mandates/standing orders, it has been agreed that the first 3 months grant payments will be paid by cheque at tonight's meeting. If the bank issues have not yet been resolved, the fourth payment due in a few days will also be paid by cheque at tonight's meeting. As soon as the standing order is in place, ongoing payments will be made using this method.
 - f. The outline plans for the structural work to the kitchen and bar/cellar area will now be progressed by the Centre. The Centre will get more detailed plans drawn up and obtain quotes (2 or 3 where possible) for each of the required work areas. Once we have that, a meeting between the trustees of the Centre and a working group of Councillors will take place to go through those plans and quotes so a jointly agreed proposition can be put to the full Council as soon as possible. As part of the plans we will get St Austell Brewery and BOC to confirm that the proposals for the gas in the bar will be suitable and safe.

- g. There has been a long delay in relation to the fire doors due primarily to the Council being let down by various suppliers. The Council will give the current supplier an ultimatum about doing the work ASAP or they will have no option but to progress with other potentially more expensive contractors in order to get the work done. They will keep the trustees updated with progress. The trustees will again express the need wherever possible not to wedge the doors open as this can cause damage. Once the new fire doors are in place, the Council will also look in to fitting 'self closing' mechanisms to the main doors that are used.

PART 2:

4. I would like to formally thank Bickleigh Parish Council for the amended increased yearly grant for the Centre and for the additional approved match funding grant in relation to planned improvement works to the kitchen and bar areas.
5. The Seamoor Lotto has now gone live and we would request the support of all local councillors and residents in supporting it. We will be advertising it heavily and would request that the Council put the link on their website. We will also request that local groups advertise the lottery. Tickets are purchased online from one pound. 50p of every one pound ticket purchased will go to the Centre and each participant can win up to twenty five thousand pounds. Barrie can provide further details.
6. We were delighted to have a new trustee agree to join this month – Alison Hodge – Who will be a great asset and has a background in funding. We do still however require other additional trustees.
7. Due to the kitchen and bar issues we have decided to postpone the annual awards event to November so that hopefully the facilities will be in place to cater for that event fully.
8. Although it is early days, with the new proposed developments in the area, there is mention of either a new community centre and/or money to improve the current centre. When the time comes we would strongly request the support of all interested parties to fight for additional funding to be used to improve the Woolwell Centre.
9. If you have any questions, Barrie Spencer will answer if he is able or James Peterson will answer them following the meeting. Many thanks.

ANNEX E – ROBOROUGH RECREATION HALL & PLAYING FIELDS

No specifics to report.