

## **Minutes of meeting of Bickleigh Parish Council The Woolwell Centre, Thursday July 26<sup>th</sup> 2018.**

**Present** : Cllr Blake, Cllr Crowe, Cllr Ellis, Cllr Lusk, Cllr Prout, Cllr Spencer Cllr Turner.

Also present : Clerk to the Parish Council (Mr Clement-Large)

In attendance : Cllr Hitchins (SHDC), Cllr Hopwood (SHDC), Cllr Hart (DCC), E Gilmour (Bickleigh Parish Neighbourhood Plan).

21 members of the public in attendance.

### **9017 (07/18) Election of Chair of Bickleigh Parish Council**

Having been duly proposed and seconded, it was resolved that Cllr. Blake be elected as Chair of Bickleigh Parish Council.

### **9018 (07/18) Bickleigh Parish Council statement on current situation**

Cllr Blake drew attention to the statement had been circulated by the council reflecting on the events of the past month – in respect of JLP, Barwood Land , conduct of councillors and action of parish council.

### **Open Public Forum**

Woolwell FC put forward a request for consideration of £ 950.00 funding in respect of new kit and equipment for Juniors team. It was resolved to pass back to Finance & Property Working Group (**FPW**) to make a recommendation.

Woolwell in Bloom indicated that they wished to be affiliated to Bickleigh parish Council – especially in respect of Public Liability Insurance. It was agreed that the Clerk investigate this further.

Bickleigh Church bell-ringers requested consideration of a donation toward the purchase of a new bell. It was resolved to to pass back to **FPW** for consideration.

Barrie Spencer as member of Woolwell Centre's board of directors wished to raise a query regarding a minute from January 18<sup>th</sup> ref funding from the council to the Centre. It was agreed that Mr Spencer and the Chair meet to discuss the issue.

(Cllr Spencer left the meeting for the duration of this exchange)

Some members of the public were unhappy with the statement and asked that changes be made. There were also a large number of questions that they felt needed answering. Due to the constraints of time for the public forum, the Chair requested that the people concerned should submit questions and opinions to the Council (via the Parish Clerk in the first instance)

It was stated that a formal letter of complaint was being submitted to South Hams over the issues.

### **Apologies for absence**

No apologies had been received

#### **9019 (07/18) Report on Casual Vacancies**

(**Woolwell Ward**) It was reported that Councillors had met with 2 candidates and that the full council would consider the group's recommendations in Part 2 (following the close of public business)

(**Bickleigh Ward**) It was reported that the advertisements requesting and enabling parishioners to call a by-election if they wished, had been placed. The deadline for receipt of such a request was August 13th

#### **9020 (07/18) Declarations of interest**

Cllr Spencer declared a pecuniary interest in matters relating to The Woolwell Centre

Cllrs Turner and Lusk declared personal interest in matters relating to Roborough Recreation Hall.

#### **9021 (07/18) Confirmation of Minutes of last meeting (June 28<sup>th</sup> 2018)**

It was resolved to accept the minutes as circulated as a true record.

**Police Report** ( see Annex A of Minutes )

**District Councillors' Reports** (see Annex B)

**County Council Report** (see Annex C)

Reports from **(a) The Woolwell Centre (see Annex D)**  
**(b) Roborough Recreation Hall and Playing Fields (see Annex E)**

#### **9022 (07/18) New National Policy Framework**

Due to an error this item was put on the agenda as an item relating to the JLP. Cllr Ellis enquired as to whether he should leave the meeting. He was advised that he need not. The Chair indicated that the new framework may have implications for Plymouth & South West Devon Governance paper, and that online links were available for those interested.

#### **9023 (07/18) SHDC – 5 Year Council Strategy**

The Chair wished for it to be brought to council and public's attention

#### **9024 (07/18) Planning Applications**

(i) None received for consideration

(ii) Planning Decisions / Withdrawals

**0776/18/LBC** : Hatshill House The Village Bickleigh PL6 7AH Listed building consent for insertion of window into existing double door aperture, addition of wood-burning stove, with flue to exterior of south facing wall. **Withdrawal of application.**

#### **9025 (07/18) Working Groups –**

## Neighbourhood Plan

Liz Gilmour of the Bickleigh Parish Neighbourhood Planning Group submitted the following report

“ This has been a quiet month for the Neighbourhood Plan as there has been no feedback at all from the examination.

I chased both South Hams and the Examiner this week and the Examiner has replied today.

“For my part the report is largely finished other than for the assessment of Policy Bick 03. That policy in the submitted neighbourhood plan is so intertwined with Policy Dev 26 in the emerging Local Plan that it would be inappropriate for me to finalise my report until I have seen the Inspectors' thinking on the matter. I am advised that this will be available shortly.

As such, and following my recent conversation with Duncan Smith, the examination is now on hold pending the Inspectors' findings on the emerging Local Plan. “  
(Duncan Smith is the new NP expert at SHDC. Haven't met him yet)

I have replied indicating that there have been comments about Bick03 before, but it was felt by the Working Group, and the community, that we would like to keep our version in the Plan for now. However, it does mean further delay.

I would like to thank the Clerk for loading the NP information to the website which was outstanding from the end of May. I understand that a new website is on the way and would simply repeat a request I already made – the Plan has a large number of links in it to the existing website – will these need to be updated?

## Property and Finance Working Group

- In respect of a locality fund application for a speed sensor – Cllr Hart (who had agreed to fund 50%) suggested an increased amount to allow speed data collection. It was resolved to refer back to the FPW.
- The Clerk reported that he would be contacting Alex Whish at SHDC in respect of TPOs at Leat Walk in Roborough village.
- The working group will revisit and discuss its terms of reference at its next meeting (scheduled for September 13<sup>th</sup> )

**9026 (07/18) FINANCE** the following items of income and expenditure were reported

<b>INCOME</b>	South Hams District Council	£ 7,000.00
<b>EXPENDITURE</b>	D.Stockton – plumbing	£ 165.00
	HMRC (PAYE)	£ 10.06
	Clerk's salary	£ 766.15
	Woolwell Centre (4x monthly)	£ 3,960.00
	DigLab web maintenance	£ 35.00

It was agreed to look at the TAPS funding ( see £ 7000.00 sum ) and establish which expenditure it covered.

## **9027 (07/18) CORRESPONDENCE**

There had been correspondence relating to hedge-cutting on Roborough Green. The Clerk reported that until the bird-nesting season was at an end (August 31<sup>st</sup>) no action could be taken until September.

## **9028 (07/18) Chair's Time**

Cllr Lusk raised

Fly-tipping at Little Down Lane (first raised 7/5) still there  
Broken fence at Dartmoor Diner

Cllr Crowe raised

Grass cutting in light of the hot dry weather – with Plandscape  
Defibrilators  
Bus-shelter at the Barracks in Bickleigh

Cllr Turner raised

Fine Line joinery in relation to fire-door work at Woolwell Centre  
Whether sign to Shaugh Prior had been ordered – Clerk confirmed it had been.

Cllr Prout

Expressed disappointment regarding the meeting with Cllr Tucker at SHDC to which he had not been invited.

Cllr Spencer raised

Issue of certain ongoing agenda items not being included on the agenda – including Pension, GDPR, Dispensation / Interests, Play Park match funding, Bus Shelter Cleaning, weed spraying and hedge-trimming.

## **9029 (07/18) Date and time of next meeting was confirmed as**

**Thursday, September 27th 2018 at 7.30 pm – Roborough Recreation Hall**

## **Part 2**

## **9030 (07/18) Casual Vacancy – Woolwell ward**

The council resolved that Lynn Tamsett-White be co-opted to fill the vacancy.

## **ANNEX A – POLICE REPORT**

### CRIMES (5 in total)

1. Between 14<sup>th</sup> & 17<sup>th</sup> June there were three reports of 'Threats to Kill', 'Malicious Communications' & 'Assault' between former partners. The

suspect was arrested and interviewed, and subsequently charged to court with the threats to kill. They appeared in court, pleaded guilty to the offence and received a 12 month Community Order, 15 days rehab and made to pay victim costs.

2. 4<sup>th</sup> June Burglary at 8 Leat Walk, Roborough. Incident reported that person/s had tried to gain access to side door of property but NO access was gained / nothing stolen. Security discussed with victim and new measures taken to safeguard house/occupants. Filed.
3. 25<sup>th</sup> June victim reports receiving abusive messages from an acquaintance. Victim did not wish to support a complaint and removed suspect's access to them by blocking them on mobile devices. Filed.

### LOGS OF NOTE

1. 5<sup>th</sup> June – report of male going door to door asking food/water – units attended and located rough sleeper who was in the area for a few days. All in order.
2. 13<sup>th</sup> June – report of 12 yr old chasing local children in possession of a knife. Units attended and area searched but no one / weapon located. Locals believe offender was from traveller encampment.
3. 13<sup>th</sup> June – report of arson as items set on fire by group of youths outside CSA building. Fire attended and put fire out. ½ hr later another report of same – fire attended again.

### INFORMATION

1. A/PS 7349 Paul Lucas has joined as the temporary Neighbourhood Team Leader.

Tamsyn Dingley PC 6350

### **ANNEX B – DISTRICT COUNCIL REPORTS**

Cllr Hopwood raised the following issues (ref Woolwell Ward)

That no communications working group had been set up.  
The Parish Council had undertaken to hold 4 meetings a year at the Woolwell Centre  
Bickleigh & Roborough residents were able to join Woolwell Matters FB group (as observers – especially in respect of development issues)  
Volunteers were required for Woolwell Fun Day  
Site meeting with Barwood Land  
Chief Constable had praised use of Woolwell Matters during the winter storm – and was a 'Snow Hero'  
South Hams had released a 5 year corporate strategy  
Seamoor Lottery launch.

Cllr Hitchins raised the following issues (ref Bickleigh Ward and Dartmoor NP)

Road repairs (thanking John Hart, Devon CC)  
Some small fire incidents  
Flytipping on Blackeven Hill had been cleared  
Tamar Estuary Conservation area consultation was underway.

(Dartmoor National Park)

National Park was undergoing designation review process

Car-parking fees fixed at £ 2.00 on Dartmoor National Park car-parking  
Raised awareness of fire-risk during very dry weather

### **ANNEX C – COUNTY COUNCIL REPORT**

Financial out-turn meant £ 12,000,000 had been put into reserves  
Potholes were slowly being tackled – the drain on the road within Bickleigh was scheduled for work on August 4<sup>th</sup>  
There were general issues with householders' overgrown hedges impinging on footpaths/pavements  
Aware of issue with fence by Dartmoor Diner  
In respect of Speed Sensor – it was suggested that Bickleigh PC should investigate one that allowed for data download (and amend locality fund bid accordingly)

### **ANNEX D – WOOLWELL CENTRE REPORT**

(during the report Cllr Spencer left the room and took no part in the discussion)

1. Apologies, but James Peterson is in the Midlands this week and so fellow trustee, Barrie Spencer, is attending the meeting and will be reading out this report prepared by James Peterson and then adding any required additional points verbally. Although it has been a very busy time for the trustees and staff at the Centre I have concentrated on some of the more critical issues in this report.
2. I can confirm that the Gas supply in the kitchen has now been 'capped off'. However, please could I request that whenever work is authorised to happen at the Centre, that the Clerk copies in Carole, the Centre Manager to the instruction emails to the worker so that she is aware of what work has and has not been authorised.
3. I reported last month that the kitchen equipment to be purchased using the TAPS funding needed to be secured immediately to keep the preferential prices secured. The supplier needs paying before they will deliver the equipment. Bickleigh Parish Council have all of the information but I understand that the money has not yet been forthcoming. It now looks likely that we will lose the preferential prices secured on the kitchen appliances. Please urgently confirm the position, given the points reported on further in this report.
4. We are waiting on and chasing RA Electrical for final proposals for the overall structural work for the bar and kitchen. We expect this any day and will forward this on to Bickleigh Parish Council as soon as received as we expect it will be in a form we wish to proceed with. We would like to arrange a meeting at this juncture either next Thursday (2<sup>nd</sup> August) evening at 6pm or the following Wednesday evening (8<sup>th</sup> August) at 6pm between the trustees and the 'working group' of councillors to go through these plans and get them approved and work started as soon as humanly possible.
5. The Centre rely heavily on the income from the bar and kitchen to keep operating and open to the public. Unfortunately, due to the deteriorating conditions of these facilities, the Centre has reached breaking point financially where we are having to consider whether it is viable to continue to operate. The recent hot weather has exasperated the problem as we have been losing money on the draft beers and having to through beer away. This has meant

having to stop serving draft beer, which is resulting in losing bookings. Half way through the year, the income from the bar is 17% down on the estimated income. This has resulted in the bank balance being close to zero at this time (when separating out the reserved funds donated for specific items). The only way to turn this around is going to be to get the kitchen and bar facilities improved immediately, as once the equipment in situ and work starts it will take months to turn that in to additional income.

6. Given the dire straits the Centre is finding itself in, I cannot stress enough how important it is to get the kitchen equipment installed now (which needs the supplier to be paid by Bickleigh Parish Council from the TAPS funds) and for the work on the bar and kitchen refurbishment to begin as soon as possible and for a meeting to take place to agree the plans ASAP.
7. Going forward, we believe it would be really useful if a working group of councillors could meet with the trustees each month (for the next 6 months at least) for say half an hour to go through and progress these urgent areas of work. I would suggest meeting at 6.15pm on the Third Thursday of the month at the Centre, unless we arrange an alternative time. Please confirm your agreement.

On other matters, I would briefly report:

8. Given the recent tragic events involving inflatables in other parts of the country, although the Centre operates them in very different circumstances, we have undertaken a further review of the health and safety policies the Centre uses and making sure that all suppliers that operate in the Centre produce the insurance and safety check documentation.
9. The Local Business and Community Awards is scheduled for Friday 9<sup>th</sup> November. However, the bar and kitchen work has to be completed by then in order to deliver the event. It would be great to see as many councillors and members of the local community there as possible. People will shortly be able to nominate local businesses and individuals for the awards.
10. I would like to remind everyone that The Seamoor Lotto is now live and being used and would request that all local groups and individuals promote this and buy tickets in support of the Centre wherever possible.
11. Finally, we would like to pass on our formal thanks to Bill Hitchins for the work and support he gave to the Centre whilst at Bickleigh Parish Council.

If you have any questions, Barrie Spencer will answer at the meeting if he is able or James Peterson will answer them following the meeting. Many thanks.

(With reference to the above report it was reported by the Clerk that the full TAPS funding amount of £ 7,500.00 had been received and paid by BACS to the Woolwell Centre – para 6 refers. It was further agreed to arrange a meeting - as per Paras 4 & 7)

## **ANNEX E – ROBOROUGH RECREATION HALL & PLAYING FIELDS**

Kitchen improvements had been made

Wickets on cricket pitch were in good condition. Pavilion had been painted and decorated

Football pitch was still suffering from the attentions of foraging badgers