

MINUTES OF
BICKLEIGH PARISH COUNCIL
MEETING
HELD ON 9TH MAY 2019
AT ROBOROUGH RECREATION HALL

PRESENT: Cllrs: C Spencer (Elected Chair), L Tamsett-White (Elected as Vice Chair), K Archer, P Blight, W Haymes, N Hopwood, B Spencer, L Taylor

IN ATTENDANCE: Linda Crowe (presiding Vice Chair) and 19 members of the public.

APOLOGIES: Cllr S Rundell

MINUTE NUMBER	ITEMS FOR DISCUSSION
FC01/19	<p>WELCOME, INTRODUCTIONS AND REPORT FROM THE PRESIDING CHAIR</p> <p>All newly elected Councillors had named place cards in front of them and prior to the meeting served refreshments in the Percy Hamley room, Roborough Village Hall.</p> <p>In the absence of the presiding Chair, Mr Michael Blake, Linda Crowe (former Vice Chair of the Parish Council) opened the meeting. Linda welcomed everyone to the meeting saying, <i>'it was nice to see so many people and perhaps the Council should have elections more often.'</i></p> <p>Linda announced Mike Blake was unable to attend this evenings meeting but had provided a report for the last four years of the retiring Council, which was on the website. The Clerk stated she was not aware the report had been put on the website and she had not been asked to upload it. Linda distributed copies of Mike Blake's executive summary report to the members of public.</p>
FC02/19	<p>ELECTION OF CHAIR</p> <p>Linda Crowe asked for nominations for the new Chair of Bickleigh Parish Council. Cllr Archer nominated Cllr C Spencer and Cllr P Blight seconded the proposal. Before accepting the position, Cllr C Spencer asked the Councillors, before they vote, to carefully consider their decision, reminding them that as Manager of the Woolwell Centre she has a pecuniary interest in the Centre. She stated she would not get involved in the Woolwell Centre.</p> <p>Cllr N Hopwood addressed the Clerk stating it has been confirmed by South Hams legal team today that the Clerk has the power to offer Cllr C Spencer dispensation for a period of up to four years. The Clerk responded that whilst the Woolwell Centre was not being discussed tonight it makes sense, in the future that Cllr C Spencer remains in the room, to answer any relevant questions relating to the centre and likewise with Cllr B Spencer, who is a trustee of the Woolwell Centre. The Clerk asked if the Councillors were happy with this arrangement to which all agreed.</p> <p>All Councillors present confirmed they still wished to nominate Cllr Carole Spencer as Chair of Bickleigh Parish Council. RESOLVED.</p> <p>Linda Crowe left the table and Cllr C Spencer accepted the position and signed the Chairman's Declaration, which was countersigned by the Clerk.ⁱ</p> <p>Cllr C Spencer thanked Linda Crowe and expressing on behalf of the residents of the Parish the Council would like to thank all the outgoing Councillors for the time and effort they put into the role. With the whole Council standing down it gives the opportunity for the new Councillors to come onboard. She went on to say that the new Councillors have an excellent skillset and a lot of enthusiasm.</p> <p>Cllr C Spencer stated all the all the necessary forms have been completed by the Councillors. Register of Interest forms have been submitted to SHDC.</p>
FC03/19	<p>APOLOGIES OF ABSENCE</p> <p>Apologies from Cllr Rundell who has the Arch Deacon visiting. ACCEPTED</p>

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FC4/19	COUNCILLORS DECLARATIONS OF INTERESTS AND DISPENSATIONS None declared. The Woolwell Centre is not relevant for this evenings meeting.
FC5/19	APPROVAL OF MINUTES FROM THE LAST MEETING Cllr C Spencer thanked Linda Crowe for highlighting the continuation of the page numbers had not been followed. 9134 Should state Cllr Ellis declared a 'pecuniary' not a 'personal' interest 9141 Cllr Spencer 'vacated to the room' remove the word 'to' 9144 shown twice – minute numbers in the column need revising 9144c (which should be 9145) GDPR not GDRP 9146 – acceptance of 'lease' not 'please' 9159 – Dartmoor Walking 'route' not 'room' With these amendments, Cllr Spencer and Cllr Tamsett-White, who were present at the last meeting, accepted the minutes as a true and accurate record. RESOLVED.
FC06/19	ELECTION OF VICE CHAIR Cllr N Hopwood nominated Cllr L Tamsett White. Cllr B Spencer seconded the proposal. Unanimously agreed by all present. RESOLVED.
FC07/19	OPEN FORUM AND PUBLIC PARTICIPATION No questions or comments received.
FC08/19	FINANCE (i) FINANCE REPORT Details of the Councils finances for the previous year had been circulated to the Councillors within their induction packs. NOTED. Cllr Hopwood suggested a working group to review future finances in detail. (ii) PAYMENTS Reimbursed to Clerk of printing for the induction costs £91.57 The Council approved the purchase of the latest edition of Arnold Baker, to be purchased from the Society of Local Clerks £130.00. RESOLVED Cllr B Spencer said although he was a Parish Council a few years ago he would value the opportunity of attending training courses. The Clerk has been investigating bespoke training courses and the Chair will report back at the next meeting. NOTED (iii) APPOINTMENT OF NOMINATED AUTHORISED BANK SIGNATORIES Noting that none of the current signatories had stood for election Cllr Spencer asked who would be willing to be designated bank signatories. Cllr C Spencer and Cllr B Spencer both stated because of their connection with the Woolwell Centre, they would not be willing to be bank signatories for the Parish Council. Cllr B Spencer also stated he was recently notified that was still listed as a bank signatory from when he was a Parish Councillor back in 2014 and he has just signed the necessary paperwork to be removed. Cllrs L Taylor, K Archer and P Blight agreed to be nominated Council signatories. Agreed by all present. RESOLVED.
FC9/1	FORMATION OF WORKING GROUP AND / OR COMMITTEE DEFERRED
FC10/19	INSURANCE The Council's long-term insurance agreement which expires on 5 th June 2021 is due for renewal on 6 th June with Came & Company Local Insurance, at an annual premium of £4,427.41. Cllr B Spencer agreed to look at policy and review cover. NOTED
FC11/19	POLICIES AND PROCEDURES It was noted the Councillors had signed and accepted the General Privacy Policy. Cllr Haymes agreed to review the policies and procedures. Cllr B Spencer agreed to support Cllr Haymes. RESOLVED
FC12/19	DATE OF NEXT MEETING Annual Meeting of the Parishioners will be held on 23 RD May at the Woolwell Centre at 7pm followed by the main Parish Council meeting at 7.45pm.
THE MEETING CLOSED AT 20:00	

ⁱ <https://www.legislation.gov.uk/ukpga/1972/70/part/V/crossheading/acceptance-resignation-and-vacation-of-office-and-casual-vacancies> - Local Government Act 1972, c70, Part V F8