

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a Meeting of Bickleigh Parish Council held on Thursday 27th October at 7.30pm in the Woolwell Centre

Present: Councillors Carole Spencer (Chair) (CS), Brian Hill (BH), Nicky Hopwood (NH), Jackie Taylor (JT), Larry Taylor (LT), Lindy Scott (LS).

In Attendance: Cllr Barrie Spencer (SHDC), Helen Broughton (Locum Parish Clerk), 6 members of the public (part meeting), Emily Spurway, Public Rights of Way Officer (part meeting)

Open Forum

A representative from Woolwell in Bloom thanked councillors for their support. They were very close to receiving a gold award and are on the Queens Canopy Jubilee Map. The Chair congratulated them on the project.

Advice was requested on planning matters. An extension had resulted in guttering overhanging a residents' house and a 9-foot high fence was due to be installed. The Council advised that the guttering was a civil matter and to write to South Hams Enforcement regarding the fence as only 6-foot fences were permitted. Cllr Hopwood offered to give further advice outside of the meeting.

Residents spoke of their concerns regarding road safety in Bickleigh Village due to speeding and a significant increase in vehicles which will be exacerbated by the new development. Various options had been suggested however Devon County Council were responsible for highways and funding could be an issue. Residents were advised to contact County Councillor John Hart, who was aware of the issues, and to request a full traffic survey. The Parish Council would support a petition put forward by parishioners. Cllrs Hopwood and Spencer would push to have S106 money put towards a traffic calming scheme in Bickleigh.

Community Speedwatch was discussed and Cllr Hopwood would forward information which gives the criteria needed for such as scheme. She advised a minimum of 3 people would be needed and that previous schemes had struggled to get volunteers. Cllr B Spencer asked to be kept informed.

The Public Rights of Way Officer gave information on a review of public rights of way in Bickleigh by Devon County Council. The Definitive Map is the legal point of reference and used if there is a public rights of way dispute and it was the responsibility of the Rights of Way team to keep this under continuous review. It was currently being reviewed across whole of Devon on parish by parish basis within districts. Assistance from parish councils, residents and user groups (who were statutory consultees) was required to do this. A footpath on Darklake Lane, Woolwell was discussed. It was advised that human use and documentary evidence would be needed to make changes to the map.

- 2022/112 **Apologies for absence** were received from Cllr Paul Blight (holiday) and Cllr Lynn Tamsett-White (work commitments). These were accepted by the Council.
- 2022/113 **Pecuniary and other interests:** There were none.
- 2022/114 **Dispensations:** There were none.
- 2022/115 It was agreed that the **minutes** of the Parish Council Meeting held on 22nd September 2022 be signed by the Chair as a true record.
- 2022/116 **Minutes** of the following meetings were noted:
a) Draft minutes of the Finance Committee meeting
b) Notes of the Woolwell Centre Working Group
- 2022/117 The **resignation** of Cllr Haymes was noted and it was agreed not to **appoint** a Vice Chair. Cllr Haymes was thanked for all her hard work.
- 2022/118 The following **reports** were received from County and District Councillors.

Cllr Hopwood reported that the waste contract was now back in house. The free green waste service would cease at the end of October and a new paid service would commence in Spring 2023. Residents should register online for this service.

Cllr B Spencer highlighted key points from his written report that would be circulated.

- He had agreed to fund a permanent **Christmas tree on Bickleigh Green** from his Locality Fund. The Parish Council had agreed that the Clerk apply for this on behalf of the Council. There was no cost to the Parish Council.
- There was a small amount of funding still available for projects from the Sustainable Community Locality Fund.
- An additional allocation of £3,000 to be spent on local climate change and biodiversity initiatives. This must be spent by the end of this Council year.
- Following a recent incident there is renewed interest in some form of traffic management in Lukes Lane, Roborough Lane and Sopers Hill.
- Following a request at the last meeting, has spoken to the tree officer regarding an application for work to be carried on a specific tree on the Parish Plot. He has provided a report recommending refusal whilst allowing some limited works to be carried out.
- There has been ongoing correspondence between SHDC and the developers of the proposed crematorium and this has resulted in the resubmission of an amended application for the proposed construction.
- Discussion are ongoing with the potential developers of a new solar farm at Tamerton Road, Roborough.
- Has been an approach by an applicant who wishes to set up a dog walking field off Little Down Lane, near to Bickleigh. This is currently under discussion with SHDC.

- 2022/119 The **Clerks Report** had been circulated.
It was noted that the Roborough Recreation Hall had withdrawn their grant request, due to Christmas bookings, and would re-submit in the New Year with relevant quotations. It would be requested that they present a grant request asap so that it can be included in budget and precept calculations.
- 2022/120 **Road Safety**
a) Pelican Crossing and yellow lines
There had been a request for Parish Council support for a Pelican Crossing to be installed in Bickleigh Village outside the barracks on New Road and for double yellow lines to be painted.
It was agreed that the Parish Council supported double yellow lines but that there was insufficient evidence at the moment to support a Pelican Crossing.
b) Speed Camera for Woolwell
There was concern that the current speed camera, although purchased for the whole community, was only being used for Bickleigh. It was noted that the camera could be damaged if moved. Costs for a new additional camera could possibly be paid for from the two District Councillors allowances, the County Councillors allowance and the Parish Council.
It was agreed that the Clerk investigate costs of an additional camera and that this be an agenda item for the next meeting.
c) Speedwatch
This had been discussed during the open session and no further action was needed.
- 2022/121 **Traveller incursion**
Emergency expenditure £4,660 following traveller incursion on Roborough Green was ratified.
It was **agreed** that the Clerk obtain quotations for various options to prevent access to Roborough Green and that this be considered as part of the 23/24 budget.
- 2022/122 **Hedge Cutting**
The hedges around Roborough Green were due to be cut in November.
It was **agreed** that the Clerk obtain quotations and be delegated authority to approve expenditure for this up to £400.
- 2022/123 **Sustainable South Hams CIC**
It was **agreed** to request that the Parish Council be advised of the next meeting so that a representative could attend and feedback to the Council before deciding whether to join.
- 2022/124 **Finance**
a) The bank reconciliation as at 30 09 2022 was noted.
b) Receipts and payments as at 30 09 2022 were noted
c) The projected financial position as at 31 03 2023 was noted.

- d) A meeting of the Finance Working Group, to start considering next year's budget, would be agreed by email.
- e) The conclusion of the external audit and auditors report was considered and noted.
- f) It was agreed to approve the following payments:

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Monthly charge & Exchange	62.4	10.4	52
Cutec	Amending DNS records	27	4.5	22.5
Woolwell Centre	Room hire 27/10	35	0	35
Future Cooling Solutions	Replacement of filters Woolwell	136.32	22.72	113.6

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
Future Cooling	Replace pump	1,024.80	170.80	854.00
Future Cooling	Pipework modification	162.00	27.00	135.00
PKF Littlejohn	External Audit 21/22	360.00	60.00	300.00
Expedite	Payment 4	5,084.40	847.40	4,237.00
SLCC	Locum Fees September	1,896.00	316.00	1,580.00
Western Web	New website design	636.00	106.00	530.00
Woolwell Centre	Room hire 24/11	40.00	0	40.00
TOTAL		9,203.20	1,527.20	7,676.00

- g) It was agreed to approve a recommendation from the Finance Committee that local contractors be used, where possible, if competitive and if they had public liability insurance.

2022/125 Woolwell Centre

- a) It was **agreed** that the Clerk in consultation with the Chair be delegated authority to approve the following expenditure (excluding vat) if required between meetings (from the £20k additional grant):
- Up £2,000 for a new boiler or repairs should the existing boiler be found unsafe.
 - Up to £2,000 for roof repairs and fire authority remedial works.
- b) It was **agreed** to approve expenditure of up to £850 for preparing land registry plans and a CAD site plan using Project Design Consultancy
- c) Further expenditure on legal fees to finalise the lease of up to £3,000 was **agreed**.
- d) The building conditions' report from Expedite was noted and would be considered further at the next meeting.
- e) The draft working group minutes had been noted and there was nothing further to report.

1. Planning

Responses to the following planning applications were **agreed**:

3060/22/HHO - Hedgerow Close, Woolwell PL6 7SB. Householder application to replace external render on the existing extension with fibre cement cladding. **No comment**

3064/22/HHO - 11 Blackeven Close, Roborough, PL6 7AX. Householder application for proposed first floor rear extension over existing ground floor rear extension. **No comment**

3308/22/FUL - Rose Cottage, Station Road PL6 7AL. Siting of a single storey lodge for holiday let accommodation, including wheelchair access. **Objection** on the following grounds:

1. NPPF. Any development should be sustainable, and this development is not. Whilst there is a bus route, tourists using this site are more likely to arrive by car. There is no possible economic growth within Bickleigh Village there are no other business to support in this vicinity. Using other areas at Yelverton, Tavistock, Woolwell and Plymouth increase the number of traffic movements whilst adding no benefit to the village itself.
2. Neighbourhood Plan Bick07 (i). Developments should respect the local character within the locality of the site and help to reinforce local distinctiveness. The proposed building is not in keeping with the existing house on site.
3. NP Bick15. iii. Business development should not have an adverse impact on its neighbours. The nearest neighbours have already had to erect a fence around their property so there already appears to be an adverse impact.
4. NP Bick17. 11.10. Road Safety. There will be increased traffic from visitors and contractors i.e. cleaners. We note the revised entrance plans to the site but “any traffic management should be the subject of a thorough consultation with the local community” – this has not been done. Bickleigh Village continues to have traffic problems which will increase during the building phase of the Woolwell Development and any extra traffic movement will add to this problem.

3263/22/TPO - 18 Blackeven Close, Roborough PL6 7AX. T1: Ash - No works, T2: Ash (twin trunk) - Fell and remove due to ash dieback, T3: Ash (twin trunk) - Fell and remove due to ash dieback, T4: Ash (twin trunk) - Fell and remove due to ash dieback, T5: Ash - Fell and remove due to ash dieback, T6: Ash - Fell and remove due to ash dieback, T7: Ash - Fell and remove due to ash dieback, T8: Ash - Fell and remove due to ash dieback, T9: Ash - Fell and remove due to ash dieback and T10: Ash - Fell and remove due to ash dieback. **Comment:** Request that these trees be replaced.

1098/22/OPA - Haxter Lodge, Tamerton Road, Roborough PL6 7BT. Outline application with some matters reserved for erection of a school.

It was **agreed** that the Clerk request an extension to the deadline for comments.

There was insufficient time to consider the remaining agenda items.

The meeting closed at 9.45