

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Helen Broughton

17th November 2022

Helen Broughton, Bickleigh Parish Locum Clerk

To all members of Bickleigh Parish Council

Dear Councillor,

You are summoned to attend the Meeting of Bickleigh Parish Council which will be held on **Thursday 24th November 2022 at 7.30pm in the Woolwell Centre.**

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

1. To receive **apologies for absence**.
2. Members to declare any **pecuniary and other interests** in items on the agenda.
3. To note any **dispensations** received.
4. To agree that the **minutes** of the Parish Council Meeting held on 27th October 2022 be signed by the Chair as a true record.
5. To note the following (for information only)
 - a) Draft minutes of the Finance Committee meeting (*circulated*)
6. To receive **reports** from County and District Councillors
7. **Clerks Report** (for information only)
 - a) To note action list (*circulated*)
 - b) To note £300 expenditure on hedge cutting around Roborough Green and £150 on a roof repair for the Woolwell Centre, under delegated action.
8. **Co-option**

To note that no requests were received for an election to fill the Woolwell ward vacancy and to agree action on co-option.
9. **Road Safety**
 - a) To receive feedback from Cllr Spencer following a speed reduction meeting at Bickleigh Barracks.
 - b) To further consider and agree action on a radar speed sign for Woolwell.

10. Finance

- a) To note the bank reconciliation as at 31 10 2022. *(Appendix A)*
- b) To note October receipts and payments. *(Appendix B)*
- c) To note receipts and payments as at 31 10 2022. *(Appendix C)*
- d) To delegate authority to the Clerk to pay invoices due before the January meeting.
- e) To note receipt of £4,707 from Devon County Council for grass cutting.
- f) To approve the following payments *(invoices sent electronically to Councillors)*

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Cutec	Monthly charge	62.4	10.4	52	DD
Smart Pensions Ltd	Monthly charge	18	0	18	DD
Future Coolings	Monthly charge	129	21.50	107.50	SO

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	Centre	Budget remaining
Chubb	Service Fire alarm	329.87	54.98	274.89	Fire alarms	-465
Chubb	Emergency lighting	222.42	37.07	185.35	Lighting	-1625
Chubb	Fire alarm works	468.71	78.12	390.59	Fire alarms	-465
Heathcross Farm	Christmas Tree	200	0	200	Contra	
Woolwell Centre	Additional meeting time	10	0	10	Room hire	536

11. Woolwell Centre

- a) To receive an update on insurance claims and agree to appoint Collard Construction to repair fire damage.
- b) To approve an additional cost of up to £1,533.65 for vinyl flooring.

- c) To note the building conditions' report from Expedite and agree action. *(Circulated)*
- d) To receive an update from the Working Group. *(For information only)*

12. **Planning**

To consider responses to the following planning applications:

1098/22/OPA - Haxter Lodge, Tamerton Road, Roborough PL6 7BT. Outline application with some matters reserved for erection of a school. (Extension given until 28th November)

3602/22/HHO - 21 Rowan Way, Woolwell PL6 7SU. Householder application for demolition of garage & erection of two storey side extension

0934/22/FUL - Land At Sx 499 632, Tamerton Road, Roborough. READVERTISEMENT (revised plans) Construction of a new crematorium facility with associated access drives, car parking, ancillary accommodation & service yard. (Extension requested)

3698/22/FUL - 1 Old School House Cottage. Proposed erection of replacement dwelling.

3828/22/HHO - Kirkland Close, Woolwell PL6 7QD. Householder application for the removal of uPVC conservatory & replacement with single storey extension

13. **Application to Green Fund**

To agree to apply to the Green Fund for a line of screening trees on Roborough Green.

14. **Devon Electric Vehicle Charging Strategy consultation**

To agree a response.

15. **Neighbourhood Plan Standing Item:** Update on the Plan review.

16. **Roborough Recreation Hall:** To receive an update.

17. To agree the **date of the next meeting** as 26th January 2023

18. *Members to resolve to **exclude the press and public** from the meeting during the consideration of staff matters which are confidential under Section 100(A)(2) of the Local Government Act 1972*

19. **Staff matters**

- a) To note the 22/23 Local Government Association agreement on pay and agree action.
- b) To agree action on the recruitment of a permanent Clerk.