

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07508 324699

parishclerk@bickleigh.gov.uk

Minutes of a Meeting of Bickleigh Parish Council held on Thursday 24th November at 7.30pm in the Woolwell Centre

Present: Councillors Carole Spencer (Chair), Paul Blight, Brian Hill, Lindy Scott, Lynn Tamsett-White, Larry Taylor.

In Attendance: Mrs H Broughton (Locum Parish Clerk) and 3 members of the public (part meeting)

Public Session

Cllr B Spencer was thanked for arranging for the new Christmas Tree.

There were now 9 volunteers for Speedwatch in Bickleigh Village with some training having been completed. Issues remained with downloading data from the speed camera.

The Parish Council was thanked for laying Remembrance Day wreaths.

The bench donated by the Parish Council is awaiting a plaque.

Woolwell in Bloom have access to funding and requested a letter of support from the Parish Council. The Clerk would draft a letter for Cllr Tamsett-White to sign.

Concern was raised over a large Oak tree on the Parish Plot in Roborough, which was over a residents' garden. Leaves needed sweeping up several times a week and large branches were landing in the garden, causing damage. This tree had a TPO so planning permission would need to be applied for before any work was undertaken. It was inspected 2 years ago (inspections having to take place every 5 years). Cllr C Spencer agreed to make a site visit to inspect the plot.

2022/127 **Apologies for absence** were received from Parish Councillors J Taylor and N Hopwood. These were accepted by the Council. District Councillor B Spencer had also sent his apologies.

2022/128 **Pecuniary and other interests**
Cllr L Tamsett-White declared a pecuniary interest as an employee of the Woolwell Centre.

2022/129 **Dispensations**
Cllr L Tamsett-White had received a dispensation to speak and vote on items relating to the Woolwell Centre.

- 2022/130 Minutes**
It was agreed that the minutes of the Parish Council Meeting held on 27th October 2022 be signed by the Chair as a true record.
- 2022/131** The **draft minutes** of the November Finance Committee meeting were noted.
- 2022/132 Reports from County and District Councillors**
Cllr B Spencer had sent a written report that had been circulated (Appendix A)
- 2022/133 Clerks Report**
a) The list of actions from meetings was noted.
b) It was noted that £300 expenditure on hedge cutting around Roborough Green and £150 on a roof repair for the Woolwell Centre had been authorised, under delegated action. The Council agreed to delay cutting of the hedge on Roborough Green until the ground was a firmer. Cllr C Spencer would put some information on Facebook regarding this.
- 2022/134 Co-option**
It was noted that no requests had been received for an election to fill the Woolwell ward vacancy.
- 2022/135 Road Safety**
a) Cllr C Spencer had circulated notes following a speed reduction meeting at Bickleigh Barracks and highlighted the following:
 - Double yellow lines were wanted opposite the main gate to address parking by staff and visitors to the base. The cost and funding were being investigated.
 - A crossing was also wanted and a number of options were discussed, including a zebra crossing and a central island. It was felt that the zebra crossing would be disproportionately expensive and there was insufficient width to accommodate a central island. After discussion it was felt that a clear crossing location with dropped kerbs either side of the road, complimented with double yellow lines to keep the area clear of parked vehicles was the best approach and funding was being investigated.

It was noted that parish councils had been consulted last year to nominate any roads they wanted reduced to 20mph however the parish council had not seen this consultation. There should be a further consultation towards the end of 2022 and the Clerk was asked to forward any information when received.

b) Radar speed sign for Woolwell
In the absence of Cllrs Spencer and Hopwood it was agreed to defer this to the next meeting.
- 2022/136 Finance**
a) The bank reconciliation as at 31 10 2022 was noted.
b) October receipts and payments were noted.
c) The summary of receipts and payments as at 31 10 2022 was noted.
d) It was agreed to delegate authority to the Clerk to pay invoices due before the January meeting.
e) A receipt of £4,707 from Devon County Council for grass cutting was noted.
f) The following payments were approved. Cllr C Spencer did not participate or vote.

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Monthly charge	62.4	10.4	52.00
Smart Pensions Ltd	Monthly charge	18.00	0	18.00
Future Coolings	Monthly charge	129.00	21.50	107.50

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
Chubb	Service Fire alarm	329.87	54.98	274.89
Chubb	Emergency lighting	222.42	37.07	185.35
Chubb	Fire alarm works	468.71	78.12	390.59
Heathcross Farm	Christmas Tree	200.00	0	200.00
Rialtas	Installing on computer	30.00	5.00	20.00
Final Detail	Repair to roof	180.00	30.00	150.00
Carole Spencer	Refund poppy wreaths	40.00	0	40.00
Woolwell Centre	Additional meeting time	10.00	0	10.00

2022/137 Woolwell Centre

a) Insurance claims

It was agreed to appoint Collard Construction to make good the fire damage. They had scheduled work for next week however Cllr L Tamsett-White advised that this was not convenient and she had not yet received details from Collard regarding the works. The Clerk would ask them to delay work until January and to liaise with Cllr L Tamsett-White in her capacity as Manager of the Woolwell Centre.

b) Flooring

It was agreed to upgrade the flooring to wood effect safety sheet vinyl as part of the fire damage repairs by Collard Construction at an additional cost of up to £1,533.65. £4,700 remained from the £20,000 budget for additional maintenance and the expenditure would come from this budget.

c) Conditions report: ongoing.

d) Update from the Working Group: The District Council was being chased regarding the lease.

2022/138 Planning

The following responses to planning applications were agreed:

1098/22/OPA - Haxter Lodge, Tamerton Road, Roborough PL6 7BT. Outline application with some matters reserved for erection of a school. (Extension given until 28th November)

*Comment that was a breach of Neighbourhood Plan policies Bick 19 and Bick 23
Request that rather than the external rendering fitting in with neighbouring commercial units it fits in with the surrounding countryside*

3602/22/HHO - 21 Rowan Way, Woolwell PL6 7SU. Householder application for demolition of garage & erection of two storey side extension

No comment.

0934/22/FUL - Land at Sx 499 632, Tamerton Road, Roborough. READVERTISEMENT (revised plans) Construction of a new crematorium facility with associated access drives, car parking, ancillary accommodation & service yard. (Extension requested)

Continue to have no objection.

3698/22/FUL - 1 Old School House Cottage. Proposed erection of replacement dwelling.

Access to the development is considered dangerous with poor visibility.

It does not comply with Neighbourhood Plan policy Bick 17

There are plans to remove a Devon Hedge which is a heritage asset, as is the school house.

This is against Bick 07 in the Neighbourhood Plan

3828/22/HHO - Kirkland Close, Woolwell PL6 7QD. Householder application for the removal of uPVC conservatory & replacement with single storey extension.

Comment that not in character as stated in the Neighbourhood Plan – Bick 07

2022/139

Application to Green Fund

It was agreed to apply to the Green Fund for a line of screening trees on Roborough Green.

2022/140

Devon Electric Vehicle Charging Strategy consultation

It was agreed to respond to the consultation that the only site identified was the Woolwell Centre and that further consideration would be given when funding was available.

2022/141

Neighbourhood Plan Standing Item: Currently on hold.

2022/142

Roborough Recreation Hall

It was agreed that Cllr C Spencer would circulate minutes of the Roborough Recreation Hall minutes each month. She gave the headlines from recent minutes. The Parish Council had received a new grant request from the Recreation Hall.

2022/143

Date of the next meeting as 26th January 2023

2022/144

Members resolved to **exclude the press and public** from the meeting during the consideration of staff matters which are confidential under Section 100(A)(2) of the Local Government Act 1972

2022/145

Staff matters

- a) The 22/23 Local Government Association agreement on pay was noted and action agreed.
- b) It was agreed to re-advertise the position of permanent Clerk in January.

The meeting closed at 21.03pm