

# BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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*Helen Broughton*

Helen Broughton, Bickleigh Parish Clerk

14<sup>th</sup> February 2023

**A meeting of Bickleigh Parish Council will be held on Thursday 23<sup>rd</sup> February 2023 at 7.30pm in the Woolwell Centre.**

## **AGENDA**

### **Open Forum**

*There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.*

- 2023 19 To receive **apologies for absence**
- 2023 20 Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
- 2023 21 To note any **dispensations** received
- 2023 22 To agree that the **minutes** of the Parish Council Meeting held on 26<sup>th</sup> January 2023 be signed by the Chair as a true record
- 2023 23 To note the following (*for information only*)  
Notes of the Woolwell Centre Working Group held on 8<sup>th</sup> February 2023
- 2023 24 To receive **reports** from County and District Councillors
- 2023 25 **Clerks Report** (*for information only*)  
To note the action list
- 2023 26 **Finance**
  - a) To note the bank reconciliations as at 31 January 2023 (*Appendix A*)
  - b) To note Income and Expenditure as at 31<sup>st</sup> January 2023 (*Appendix B*)
  - c) To agree to transfer remaining monies from the £20k additional grant, to the Woolwell Centre.
  - d) To agree to make an application to the lottery for £10,000 and agree details
  - e) To approve the following payments (*invoices sent electronically to Councillors*)

## Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
View Me Lettings	Refund for Jubilee plaque and fire	50.95	0	50.95	delegated authority
Future Coolings	Monthly charge	129	21.50	107.50	SO
Cutec	Exchange online	62.40	10.40	52.00	DD
Woolwell Centre	Refund for equipment purchased	800.00	0	800.00	delegated authority
Wren Kitchens	Purchase of kitchen for Roborough Hall	4180.22	836.00	3344.00	Approved Jan Council – paperwork to follow

## For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	Notes
H Broughton	Salary Feb	950.89	0	950.89	
CAB	Grant	300.00		300.00	Approved Jan Council
Western Web	Renewal of domain	66.00	11.00	55.00	2 years
Kovia	Legionella monitoring Woolwell	276.00	44.00	230.00	
SLCC	Locum Fees December	1659.00	276.50	1382.50	
Security Mgmt SW	Annual Commercial Keyholding	215.32	35.89	179.43	

### 2023 27 **Woolwell Centre**

To receive an update and agree action on planned building services upgrade works, which includes a procurement strategy and public working loan application and approval

### 2023 28 **Planning**

To consider responses to the following planning applications:

0090/23/FUL - Land At Sx 512 631 New Road To Roborough Down Roborough Down Plymouth. Use of land for dog walking and exercise, provision of hard standing, fencing and shelter (resubmission 2503/22/FUL)

4048/22/HHO - 5 Warren Park Woolwell PL6 7QR. Householder application for garage conversion & internal alterations

4480/22/HHO - 11 Blackeven Close Roborough PL6 7AX. Householder application for first floor rear extension over existing single storey rear extension (Resubmission of 3064/22/HHO)

To note the following planning decisions:

3698/22/FUL - Proposed erection of replacement dwelling. 1 Old School House Cottage.  
**Withdrawn**

2715/22/HHO - 27 Long Park Drive PL6 7QE. Householder application for a balcony extension. **Approval**

- 2023 29 **Staff and Administration**  
To consider further action on the recruitment of a permanent Clerk
- 2023 30 **Local Government Elections**  
To note the timetable for the Parish Council elections being held on Thursday 4<sup>th</sup> May 2023 (*paper*)
- 2023 31 **Annual Parish Meeting**  
To agree arrangements for the Annual Parish Meeting (This must take place between 1<sup>st</sup> March and 1<sup>st</sup> June)
- 2023 32 **Coronation of King Charles III**  
To consider action to mark the Coronation of King Charles III
- 2023 33 **Pump Track**  
To receive an update on proposals for a pump track and agree Parish Council support of the project
- 2023 34 **Bickleigh Village**  
a) To receive an update on Bickleigh Village  
b) To agree to request that Devon County Council place a temporary traffic order reducing traffic through New Road to 30mph until the A386 improvement works at Roborough have been completed.
- 2023 35 **Roborough Green**  
To agree expenditure (from the 2023/24 budget) on posts to be installed along verge area at Leat Walk to prevent vehicles being able to drive onto Roborough Green and to appoint Searle's Fencing as the contractor.
- 2023 36 **Neighbourhood Plan Standing Item:** Update on the Plan review
- 2023 37 **Roborough Recreation Hall:** To receive an update
- 2023 38 **Correspondence (Distributed previously)**  
To consider issues raised by a resident with dogs on Roborough Green
- 2023 39 To agree the **date of the next meeting** as 23<sup>rd</sup> March 2023 at Roborough Recreation Hall