

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07508 324699

parishclerk@bickleigh.gov.uk

Minutes of a meeting of Bickleigh Parish Council held on Thursday 23rd February 2023 at 7.30pm in the Woolwell Centre.

Present: Councillors Carole Spencer (Chair), Paul Blight, Brian Hill, Nicky Hopwood, Lindy Scott, Lynn Tamsett-White, Jackie Taylor, Larry Taylor

In Attendance: District Councillor Barrie Spencer, Mrs H Broughton (Clerk) and 1 member of the public.

Public session

It was asked if the Parish Council had any plans for the Coronation of King Charles III. The Chair advised that this was an item on the agenda. Woolwell in Bloom had plans to give volunteers a free plant and a certificate with the aim of getting 100 volunteers involved.

Woolwell in Bloom wanted to improve the area to the front of the Woolwell Centre this year. It was advised that the area belongs to South Hams District Council so permission would need to be obtained from them.

It was requested that a minor celebration be held to mark 40 years of Woolwell being occupied and was suggested that an information board be installed. It was asked if further information could be forwarded to the Clerk and this would be added to the next agenda.

The Council was thanked for the Jubilee Plaque that had been placed on the bench.

2023 19 **Apologies for absence:** there were none

2023 20 **Pecuniary and other interests**

Councillor Lynn Tamsett-White declared a pecuniary interest as an employee of the Woolwell Centre.

2023 21 **Dispensations**

Councillor Lynn Tamsett-White declared a pecuniary interest as an employee of the Woolwell Centre.

2023 22 It was agreed that the **minutes** of the Parish Council Meeting held on 26th January 2023 be signed by the Chair as a true record.

2023 23 Notes of the Woolwell Centre Working Group held on 8th February 2023 were noted.

2023 24 **Reports** from County and District Councillors.

Cllr Hopwood reported that South Hams District Council would be increasing Council Tax by £5 per year, resulting in a Band D property paying £185.42 in 2023/24.

Cllr Spencer reported that he still had a small amount of locality funds remaining but following a post on Facebook had received 8 requests including one for a memorial bench. The majority of his time has been taken up with large planning applications. The Haxter Lodge application for a private school had been refused. The proposal for a solar farm in Roborough was likely to be approved and the Crematorium application had received no comments from the public but Plymouth City Council had objected.

2023 25 Clerks Report

The action list was noted. The Clerk had received quotations for painting the post box and this would be included on the March agenda. The radar speed sign had been delivered and Cllr Hopwood would contact Devon Highways to have it installed.

2023 26 Finance

- a) Bank reconciliations as at 31 January 2023 were noted
- b) Income and Expenditure as at 31st January 2023 was noted
- c) It was agreed to transfer remaining monies from the £20k additional grant, to the Woolwell Centre in the sum of £2,589
- d) It was agreed to make an application to the lottery for £10,000 for increased carbon efficiency of the Woolwell Centre. The Clerk would work with Cllr L Taylor /Cllr Blight on the application.
- e) The following payments were approved (*invoices sent electronically to Councillors*)

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
View Me Lettings	Refund for Jubilee plaque and fire	50.95	0	50.95	delegated authority
Future Coolings	Monthly charge	129	21.50	107.50	SO
Cutec	Exchange online	62.40	10.40	52.00	DD
Woolwell Centre	Refund for equipment purchased	800.00	0	800.00	delegated authority
Woolwell Centre	Refund for defibrillator batteries	183.00	0	183.00	
Pandora Technologies	Radar Speed sign	3078.00	513	2565	
Wren Kitchens	Purchase of kitchen for Roborough Hall	4180.22	836.00	3344.00	Approved Jan Council – paperwork to follow

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	Notes
H Broughton	Salary Feb	950.89	0	950.89	
CAB	Grant	300.00		300.00	Approved Jan Council
Western Web	Renewal of domain	66.00	11.00	55.00	2 years

Kovia	Legionella monitoring Woolwell	276.00	44.00	230.00	
Final Detail	Roof repair	300.00	50.00	250.00	
Woolwell	Room hire 20 02 23	48.00	0	48.00	
SLCC	Locum Fees December	1659.00	276.50	1382.50	
Security Mgmt SW	Annual Commercial Keyholding	215.32	35.89	179.43	

2023 27 Woolwell Centre

The package of information for a new fully serviced building and been presented to councillors and comments issued back to the designers. Once more information was received initial costings would be obtained from contractors. The Council would then look at grant applications and matched funding.

2023 28 Planning

The following responses to planning applications were approved:

0090/23/FUL - Land At Sx 512 631 New Road To Roborough Down Roborough Down Plymouth. Use of land for dog walking and exercise, provision of hard standing, fencing and shelter (resubmission 2503/22/FUL) – additional traffic through the village / carbon emission – lane is in bad condition and subject to flooding on a regular basis.

Objection: this represents development in the countryside. The access lane is unsuitable for additional traffic, being single track, in a poor state of repair and subject to flooding on a regular basis.

4048/22/HHO - 5 Warren Park Woolwell PL6 7QR. Householder application for garage conversion & internal alterations. **No comment.**

4480/22/HHO - 11 Blackeven Close Roborough PL6 7AX. Householder application for first floor rear extension over existing single storey rear extension (Resubmission of 3064/22/HHO). **No comment.**

To note the following planning decisions:

3698/22/FUL - Proposed erection of replacement dwelling. 1 Old School House Cottage. Withdrawn

2715/22/HHO - 27 Long Park Drive PL6 7QE. Householder application for a balcony extension. Approval

2023 29 Staff and Administration – recruitment of Clerk

It was agreed to hold this item in confidential sessions and the item was moved to the end of the meeting.

2023 30 Local Government Elections

The timetable for the Parish Council elections being held on Thursday 4th May 2023 was noted.

- 2023 31 **Annual Parish Meeting**
It was agreed to hold the Annual Parish Meeting at 7pm before the Annual Council Meeting in May.
- 2023 32 **Coronation of King Charles III**
It was agreed that councillors support the Woolwell in Bloom event.
- 2023 33 **Pump Track**
Cllr Hopwood said that she had received positive feedback for plans for a BMX pump track close to the Woolwell Centre, using S106 monies. The Woolwell Centre were supportive and staff are now first aid trained. South Hams District Council would own, insure and maintain the track. Councillors raised some concerns around anti-social behaviour and CCTV was suggested, perhaps asking the company installing solar panels in Roborough to donate cameras. **It was agreed that the Parish Council supported the project.**
- 2023 34 **Bickleigh Village**
a) It was reported that an article on the Christmas Tree installed this year on Roborough Green had been in the local Plym Links magazine and that there was now a permanent electricity supply for the lights.
b) It was agreed to request that Devon County Council place a temporary traffic order reducing traffic through New Road to 30mph until the A386 improvement works at Roborough have been completed. The Clerk to make the request.
- 2023 35 **Roborough Green**
Expenditure of £3,600 (from the 2023/24 budget) on posts to be installed along verge area at Leat Walk to prevent vehicles being able to drive onto Roborough Green was agreed, subject to final details. It was agreed to appoint Searle's Fencing as the contractors for this project. It was noted that additional quotes had been requested but none received.
- 2023 36 **Neighbourhood Plan Standing Item:** No update
- 2023 37 **Roborough Recreation Hall:** Draft minutes of the recent meeting had been circulated
- 2023 38 **Correspondence (Distributed previously)**
Correspondence had been received from a resident regarding issues with dogs on Roborough Green and with the dog bin that smelt. The Council agreed that there was no action to take as the green was for the whole community to enjoy and there had been no other report of issues with dogs. The dog bin was regularly emptied.
- 2023 39 The **next meeting** would be held on 23rd March 2023 at Roborough Recreation Hall

The Locum Clerk left the meeting
- 2023 29 **Staff matters**
It was agreed to appoint Helen Broughton as Proper Office, Clerk and Responsible Financial Officer from 1st March 2023 at SCP 29 of the NALC pay scales.

The meeting closed at 9pm