

# BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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*Helen Broughton*

Helen Broughton, Bickleigh Parish Locum Clerk

14<sup>th</sup> September 2023

**A meeting of Bickleigh Parish Council will be held on Thursday 21<sup>st</sup> September 2023 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell**

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## **Open Forum**

*There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.*

2023 120 To receive **apologies for absence**

2023 121 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 122 **Dispensations**

To note dispensations granted for Cllr L Tamsett-White and Cllr W Haymes to speak on items relating to the Woolwell Centre.

2023 123 To agree that the **minutes** of the Parish Council Meeting held on 13<sup>th</sup> July 2023 be signed by the Chair as a true record.

2023 124 **County and District Councillors reports**

To receive reports from County and District Councillors

2023 125 **Clerks Report** (*for information only*)

To note action list (*paper*)

2023 126 **Finance and Admin**

a) To note the bank reconciliations as at 31<sup>st</sup> August 2023 (*paper*)

b) To note Receipts and Payments as at 31<sup>st</sup> August 2023 (*paper*)

c) To arrange a meeting of the Finance Committee to begin considering the 2024/24 budget.

d) To note the conclusion of the external audit and that all documents required have been placed on the website.

e) To note receipt of the 2<sup>nd</sup> half precept and approve the transfer of £50,000 from the current account to the savings account.

f) To approve the 2<sup>nd</sup> half grant of £10,000 to the Woolwell Centre.

g) To consider a further application to the County Councillor for grant funding.

h) To approve the following payments (*invoices to be sent electronically to Councillors*)

#### Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Ideal Heating	Woolwell boiler	855.97	142.66	713.31	Delegated
Cutec	Hosting fee Aug	52.00	10.40	62.40	Regular
Cutec	Hosting fee Sept	52.00	10.40	62.40	Regular
James Hallam	Insurance fee	3117.5		3117.50	Delegated
PWLB	Loan repayment	940.24		940.24	DD – final payment
Brian Hill	Refund for laptop	319	53.17	265.83	
James Hallam	Insurance	60.00		60.00	Additional premium

#### For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Woolwell Centre	Room hire Sept	60.00	0	60.00	
Security Mgmt	Keyholding response	52.80	8.80	44.00	
GasJacks	Boiler fitting	600.00	120.00	720.00	
PKF Littlejohn	External audit	504.00	84.00	420.00	
H Broughton	Salary - August	637.74		637.74	
HMRC	Quarterly tax and NI	989.38		989.38	

#### 2023 127 Environment

- i. To note recent correspondence from residents regarding overhanging trees in Blackeven Close and Leat Walk (*emails*)
- ii. To agree action to establish land ownership, if necessary.
- iii. To consider commissioning a tree survey or agree action on trees (*2020 report and quotation*)
- iv. To agree action on weeds growing at the edge of roadways in the parish

#### 2023 128 Playpark

To consider budgeting £30,000 for upgrading the playpark by the Woolwell Centre.

#### 2023 129 Defibrillator

To receive an update from Cllr Hopwood on a defibrillator and agree action.

2023 130 **Bus Shelters**

To consider selling advertising space on the Bickleigh parish owned bus shelters and agree action.

2023 131 **Woolwell Centre**

To receive an update from the Centre Manager and consider the Centre's needs regarding doors and windows (confidential quotations circulated by email)

2023 132 **Planning**

i. To consider responses to the following planning applications:

1619/23/FUL - Land At Sx 5083 6341. Construction of a ground mounted solar PV array & ancillary infrastructure (extension to deadline requested)

ii. To note the following recent planning decisions:

0444/23/HHO - 6 Woodend Road, Woolwell PL6 7RQ. Householder application for demolition conservatory & construction of single storey rear extension. *Conditional approval*

1575/23/FUL - 1 Old School House Cottage PL6 7AG. Proposed erection of replacement dwelling (resubmission of 3698/22/FUL). *Refusal*.

1865/23/HHO - 5 Pinewood Drive, Woolwell, PL67SP. Householder application for 2 storey extension. *Conditional approval*.

2648/23/PHH - 11 Leat Walk, Roborough PL6 7AT. Application to determine if prior approval is required for a proposed single storey rear extensions with pitched roofs measuring 3.48mtrs (H) & 2.52mtrs (height at eaves). Prior approval refused.

2023 133 **Neighbourhood Plan Standing Item:** To receive an update.

2023 134 **Roborough Village Hall:** To receive an update.

2023 135 **Correspondence received**

To note correspondence received regarding peacocks and agree action (*email*)

2023 136 To agree the **date of the next meeting**