

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
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Helen Broughton

Helen Broughton, Bickleigh Parish Locum Clerk

19th October 2023

A meeting of Bickleigh Parish Council will be held on Thursday 26th October 2023 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

2023 137 To receive **apologies for absence**

2023 138 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 139 **Dispensations**

To note dispensations granted for Cllr L Tamsett-White and Cllr W Haymes to speak on items relating to the Woolwell Centre.

2023 140 **Minutes**

- i. To agree that the **minutes** of the Parish Council Meeting held on 21st September 2023 be signed by the Chair as a true record ([minutes](#))
- ii. To note the draft minutes of the Woolwell Centre Working Group Meeting (if available) and agree that they be placed on the website.

2023 141 **County and District Councillors reports**

To receive reports from County and District Councillors.

2023 142 **Clerks Report** (*for information only*)

- i. To note action list ([paper](#))
- ii. To note authorisation, under delegated action, of £648.00 on lights and cameras at the Woolwell Centre.

2023 143 **Finance and Admin**

- i. To note the bank reconciliations as at 30th September 2023 ([current](#)) ([savings](#))
- ii. To note Receipts and Payments as at 30th September 2023 ([paper](#))
- iii. To agree action on a public works loan board consultation and that this be based on a proposal for £250,000 to be borrowed over a 17 year period ([paper](#))
- iv. To consider and approve the 2024/25 budget and precept ([spreadsheet](#))

- v. To note successful applications totalling £1,500 towards a defibrillator at Roborough Village and agree action.
- vi. To note receipt of £4,848 from the District Council for grass cutting.
- vii. To approve the following payments (*invoices sent electronically to Councillors*)

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Woolwell Centre	Room hire 19 th Oct	40.00		40.00	
Woolwell Centre	Room hire 26 th Oct	60.00		60.00	
Cutec	Monthly hosting fee	66.00	11.00	55.00	
Woolwell Centre	2 nd half grant`	10,000		10,000	

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
H Broughton	Refund – poppy wreath	23.98			From S137
Security Mgmt	Keyholding response 24/9	79.20	13.20	66.00	
Security Mgmt	Keyholding response 18/10	52.80	8.80	44.00	

2023 144 Woolwell Centre

- i. To receive an update from the Woolwell Centre Working Group.
- ii. To agree action on replacement porch or other priorities for the Woolwell Centre from the 2023/24 budget.

2023 145 Planning

- i. To consider responses to the following planning applications:
 - [3129/23/PHH](#) - 11 Leat Walk, Roborough PL6 7AT. Application to determine if prior approval is required for a proposed single storey rear extension with pitched roofs measuring 3.48mtrs (H)& 2.52mtrs (height at eaves) (resubmission of 2648/23/PHH)
 - [2560/23/HHO](#) - 1 Sycamore Drive, Woolwell PL6 7QQ. Householder application for conversion of existing garage w. PV panelsto host roof, addition of devon bank and bike/store shed.
- ii. To note the following recent planning decisions:

0934/22/FUL - Land At Sx 499 632, Tamerton Road, Roborough. READVERTISEMENT (revised plans) Construction of a new crematorium facility with associated access drives, car parking, ancillary accommodation & service yard. **Conditional approval**

2332/23/HHO - 3 Hatshill Farm Close, Bickleigh PL6 7JX. Householder application for the demolition and replacement of an existing extension. **Conditional approval.**

2023 146 **Green Spaces and assets**

- i. To note confidential quotations for a tree survey, confirm all locations are covered (*confidential quotations*) and to appoint a contractor.
- ii. To agree action on cutting of hedges on Roborough Green.
- iii. To agree further action on weeds on the edge of the highway.
- iv. To agree action and expenditure on the broken noticeboard in Roborough Village.

2023 147 **Neighbourhood Plan Standing Item:** To receive an update.

2023 148 **Roborough Village Hall:** To receive an update.

2023 149 To agree the **date of the next meeting**

2023 150 *To resolve to exclude the press and public due to the confidential nature of the business to be transacted.*

2023 151 **Staff Matters**

To consider making parish council pension contributions for the Clerk, and if agreed, approve a percentage of gross salary as the contribution.