

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
07508 324699
parishclerk@bickleigh.gov.uk

Helen Broughton

15th February 2024

A meeting of Bickleigh Parish Council will be held on Thursday 22nd February 2024 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

2023 187 To receive **apologies for absence**

2023 188 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 189 To note **dispensation** granted for Cllr W Haymes to speak on items relating to the Woolwell Centre.

2023 190 **Minutes**

- i. To agree that the minutes of the Parish Council Meeting held on 25th January 2024 be signed by the Chair as a true record (minutes)
- ii. To note Woolwell Centre Working Group minutes (if available)

2023 191 **County and District Councillors reports**

To receive the following reports:

- i. County Councillor (*report*)
- ii. District Councillor (*report*)

2023 192 **Clerks Report** (*for information only*)

To note action list (*paper*)

2023 193 **Playpark**

- i. To note that a project plan / costing is not available not from the District Council for the proposed refurbishment of the play park near the Woolwell Centre and to agree action, if necessary.

2023 194 **Finance and Admin**

- i. To note the bank reconciliations as at 31st January 2024 (*confidential bank statements available on Dropbox*)
- ii. To note Receipts and Payments as at 31st January 2024 (*paper*)

- iii. To agree that the Parish Council take on the account with SSE Energy for power used for the defibrillator and Christmas tree with the cost being reimbursed by Bickleigh Village Residents Group. *(Note the amount is estimated at approximately £50 per annum)*
- iv. To approve the following payments *(invoices sent electronically to Councillors)*

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Cutec	Monthly MS fee	70.32	11.72	58.60	
Unity	Service Charge	18.00		18.00	

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Electrical and Security Ltd	Replacement em lights	264.00	44.00	220.00	
Chubb	Emergency lighting service	255.78	42.63	213.15	
GA Solicitors	Advice June 23 to Jan 24	442.80	73.80	369.00	
Security Managment	Annual Keyholding charge	232.54	38.76	193.78	
H Broughton	Salary	652.51		652.51	
Nest	Pension payment	62.24		62.24	
HMRC	PAYE mnth 9	146.00		146.00	

2023 195 Woolwell Centre

- i. To approve expenditure of up to £2,136 (inc vat) to supply and fit new fire exit doors.
- ii. To appoint a contractor for the replacement fire doors.

2023 196 Planning

1274/23/HHO - 1, The Heathers, Woolwell, PL6 7QS. Householder application for proposed single storey rear extension and front porch extension

3997/23/FUL - Land next to the Cottage, Tavistock Road, Roborough PL6 7BB.
READVERTISEMENT (Amended address) Erection of 3 bedroom detached house with garage.

0789/23/HHO - 10, Woodend Road, Woolwell, PL6 7RQ. Householder application for conversion of garage into living space & utility area.

0427/24/HHO - 38 Skylark Rise, Woolwell PL6 7SN. Householder application for door, window (timber framed external wall infill) & balcony replacements & associated works

2023 197 Trees

- i. To note the results of a tree survey and agree to obtain quotations for the works recommended within the survey.
- ii. To agree any additional action on trees, if necessary.
- iii. To agree that, subject to the above, the Clerk be delegated authority to approve expenditure and a contractor for tree works once quotations received, in consultation with the Chair.

2023 198 **Compost pilots**

To consider registering interest in a compost pilot scheme.

2023 199 **Annual Parish Meeting**

To agree arrangements for the Annual Parish Meeting (This must take place between 1st March and 1st June)

2023 200 **Neighbourhood Plan Standing Item:** To receive an update.

2023 201 **Roborough Village Hall:** To receive an update.

2023 202 To note the **date of the next meeting**