

# BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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## Minutes of a meeting of Bickleigh Parish Council held on Thursday 22<sup>nd</sup> February 2024 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell

**Present:** Cllr Brian Hill (Chair), Cllr Paul Blight, Cllr Nicky Hopwood, Cllr Larry Taylor, Cllr Jackie Taylor

**In attendance:** Mrs H Broughton (Clerk) and 1 member of the public

### ***Open Forum***

A representative of Bickleigh Village Residents Group requested that the Parish Council take on the energy account for the power associated with the Christmas Tree and Defibrillator, which they would reimburse. She was advised by the Chair that this was an item on the agenda.

It was reported that disposable coffee cups were blowing and being placed down Blackeven Hill. Cllr Hopwood said that she would contact the Chairman of Rugby Club to request that the cups are picked up.

2023 187 **Apologies for absence** were received from Cllr Lindy Scott, Cllr Geoff Pithouse, Cllr Wendy Haymes and District Cllr Chris Oram.

2023 188 There were no **declarations of interest**.

2023 189 There were no **dispensations**.

### 2023 190 **Minutes**

- i. It was agreed that the minutes of the Parish Council Meeting held on 25<sup>th</sup> January 2024 be signed by the Chair as a true record.
- ii. The Woolwell Centre Working Group minutes were not yet available.

### 2023 191 **County and District Councillors reports**

Cllr Hopwood reported that council tax has increased by 2.99% with climate being the top priority. £500,000 has been allocated to buy plots of land to plant trees.

### 2023 192 **Clerks Report**

The Action List and expenditure on replacement emergency lights at the Woolwell Centre, authorised under delegated authority, were noted. An update on action regarding electric scooters would be requested from Cllr Haymes.

### 2023 193 **Playpark**

It was noted that a project plan was not available from the District Council for the proposed refurbishment of the play park near the Woolwell Centre.

Councillor Hopwood suggested that the Parish Council consider contributing to enhancing the play area despite the lack of a project plan as the works would be informed by the money available. She advised that £30,000 from S106 funds and £20,000 from the District Council would be allocated for this purpose.

Councillor L Taylor proposed, seconded by J Taylor, and unanimously agreed that a grant of £8,000 be allocated from the 24/25 budget to assist the District Council with the refurbishment of the play area, pending the submission of a grant application form.

#### 2023 194 Finance and Admin

- i. Bank reconciliations as at 31<sup>st</sup> January 2024 were noted.
- ii. Receipts and Payments as at 31<sup>st</sup> January 2024 were noted.
- iii. It was agreed that the Parish Council take on the account with SSE Energy for power used for the defibrillator and Christmas tree with the cost being reimbursed by Bickleigh Village Residents Group.
- iv. The following payments were approved.

#### Pre-paid

SUPPLIER	DETAILS	TOTA	VAT	NET	NOTES
Cutec	Monthly MS fee	70.32	11.72	58.60	
Woolwell Centre	March meeting room hire	60.00		60.00	
Unity	Service Charge	18.00		18.00	

#### For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Electrical and Security Ltd	Replacement em lights	264.00	44.00	220.00	
Chubb	Emergency lighting service	255.78	42.63	213.15	
GA Solicitors	Advice June 23 to Jan 24	241.66	48.33	193.33	
Security Management	Annual Keyholding charge	232.54	38.76	193.78	
H Broughton	Salary	652.51		652.51	
Nest	Pension payment	62.24		62.24	
HMRC	PAYE mnth 9	146.00		146.00	

#### 2023 195 Woolwell Centre

- i. It was agreed that expenditure of up to £2,136 (inc vat) to supply and fit new fire exit doors for the AM/PM room be approved. The Centre Manager would be asked to arrange for the works.

- ii. It was noted that only one contractor had given a quotation to fit the above and it was therefore agreed to suspend standing orders and to approve this quotation and appoint ADF Plastics as the contractor.

#### 2023 196 **Planning**

The following responses to recent planning applications were approved:

1274/23/HHO - 1, The Heathers, Woolwell, PL6 7QS. Householder application for proposed single storey rear extension and front porch extension. No comment.

3997/23/FUL - Land next to the Cottage, Tavistock Road, Roborough PL6 7BB.  
READVERTISEMENT (Amended address) Erection of 3 bedroom detached house with garage.  
Objection. The Clerk would draft a response to be circulated prior to submitting to the District Council.

0789/23/HHO - 10, Woodend Road, Woolwell, PL6 7RQ. Householder application for conversion of garage into living space & utility area. No comment.

0427/24/HHO - 38 Skylark Rise, Woolwell PL6 7SN. Householder application for door, window (timber framed external wall infill) & balcony replacements & associated works

#### 2023 197 **Trees**

The results of a tree survey were considered and it was agreed to obtain quotations for the works identified within the survey.

#### 2023 198 **Compost pilots**

It was agreed not to register interest in a compost pilot scheme.

#### 2023 199 **Annual Parish Meeting**

It was agreed to hold the Annual Parish Meeting on 23<sup>rd</sup> May before the Annual Council Meeting, subject to availability of councillors.

2023 200 **Neighbourhood Plan Standing Item:** Cllr Jackie Taylor would send an update by email.

2023 201 **Roborough Village Hall:** There was no update.

2023 202 The **date of the next meeting was noted as 28<sup>th</sup> March**. The Clerk was asked to check Councillors availability for this.

**The meeting closed at 8.49pm**