

# BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR  
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*Helen Broughton*

21<sup>st</sup> March 2024

**A meeting of Bickleigh Parish Council will be held on Thursday 28<sup>th</sup> March 2024 at 7.30pm at the Woolwell Centre, Darklake Lane, Woolwell**

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## **Open Forum**

*There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.*

2023 203 To receive **apologies for absence**

2023 204 Members to declare any **pecuniary and other interests** pertaining to items on the agenda

2023 205 To note **dispensation** granted for Cllr W Haymes to speak on items relating to the Woolwell Centre

2023 206 **Minutes**

- i. To agree that the minutes of the Parish Council Meeting held on 22<sup>nd</sup> February 2024 be signed by the Chair as a true record (minutes)
- ii. To note Woolwell Centre Working Group minutes.

2023 208 **County and District Councillors reports**

To receive the following reports:

- i. County Councillor (*report*)
- ii. District Councillor (*report*)

2023 209 **Clerks Report** (*for information only*)

To note action list (*paper*)

2023 210 **Finance and Admin**

- i. To approve a grant request from the Woolwell Centre (*paper*)
- ii. To review and approve the asset register (*paper*)
- iii. To note the bank reconciliations as at 29<sup>th</sup> February 2024 (*confidential bank statements available on Onedrive*)
- iv. To note Receipts and Payments as at 29<sup>th</sup> February 2024 (*paper*)
- v. To approve the following payments (*invoices sent electronically to Councillors*)

## **Pre-paid**

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
Cutec	Monthly MS fee	70.32	11.72	58.60	

Woolwell Centre	Room hire MArch	60	0	60.00	
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**For approval**

SUPPLIER	DETAILS	TOTAL	VAT	NET	NOTES
H Broughton	Salary	652.71		652.71	
Nest	Pension payment	62.24		65.27	7% council 3% clerk contribution
HMRC	PAYE mnth 9	148.00		148.00	

**2023 211 Woolwell Centre**

- i. To note that the Public Works Loan Board loan for the upgrade to the Woolwell Centre has been approved (*paper*).
- ii. To agree to go out to tender for PV array, roof cover and replacement windows.
- iii. To appoint Neil Freeman to draw contracts for any works over £25,000 at cost of up to £1,000.

**2023 212 Planning**

To agree a response to the following planning application:

[0633/24/FUL](#) - Plessey Semi Conductors Ltd, Tamerton Road, Roborough PL6 7BQ. Installation of new solar shading to the south elevation and reduction in amount of glazing to reduce overheating.

**2023 213 Roborough Green**

To consider a request from a football club that they be given permission to donate and place plastic goalposts on Roborough Green, for the Spring, Summer, Autumn months (*email*)

**2023 214 Neighbourhood Plan Standing Item:** To receive an update.

**2023 215 Roborough Village Hall:** To receive an update.

**2023 216 Co-option**

- i. To receive a statement from Mr Gary Stewart on his background and reasons for wishing to be co-opted onto the Parish Council.
- ii. To resolve to co-opt Mr Gary Stewart as a Parish Councillor to fill a casual vacancy.
- iii. Subject to 216(i) to receive Mr Stewarts declaration of acceptance of office.

**2023 217** To note the **date of the next meeting**