

# BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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**A Meeting of Bickleigh Parish Council will be held on  
Thursday 22nd January 2026 at 7.30pm at the Woolwell Centre PL6 7TR**

Bickleigh Parish Clerk - 16<sup>th</sup> January 2026

## **Open Forum**

*There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.*

## **AGENDA**

1. **Apologies for absence** to be received and accepted.  
*The Local Government Act requires members who cannot attend a meeting to give apologies in advance to the Parish Clerk, along with the grounds for non-attendance. Members must decide whether the reason(s) for a member's absence are acceptable.*
2. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.  
*Under the Localism Act and in accordance with the Council's Code of Conduct members are required to declare any interests that are not currently entered in the members register of interests. If the member has a pecuniary interest he/she should leave the room and not participate in the debate.*
3. To note any **dispensations** received.  
*Requests for dispensations should be made in writing to the Clerk in advance of the meeting.*
4. **Minutes**  
To receive and resolve to approve as a correct record the minutes of the Council Meeting held on 27<sup>th</sup> November 2025.
5. **Reports and updates**
  - i. To receive reports from the County and District Councillors.
  - ii. To receive updates on local government re-organisation.
6. **Clerks Report (for information only)**  
To note the action list.
7. **Finance and Administration**
  - i. To note and review receipts and payments against budget as at 31<sup>st</sup> December 2025.
  - ii. To approve the bank reconciliations to the 31<sup>st</sup> December 2025.
  - iii. Grant request from Roborough Recreation Hall and Playing Fields
  - iv. To approve the following payments (*invoices sent electronically to councillors and verified by the Clerk and Chair*):

**Pre-paid**

<b>SUPPLIER</b>	<b>DETAILS</b>	<b>TOTAL</b>	<b>VAT</b>	<b>NET</b>
Cutec	Microsoft fee - Dec	71.16	11.86	59.30
Cutec	Microsoft fee - Jan	71.16	11.86	59.30
H Broughton	Salary December	730.01	0	730.01
Nest	Pension payment Dec	69.62	0	69.62
PWLB	Loan repayment	4362.51	0	4362.51
Arborcure	Tree works	756.00	126.00	630.00

**For approval**

<b>SUPPLIER</b>	<b>DETAILS</b>	<b>TOTAL</b>	<b>VAT</b>	<b>NET</b>
Chubb	Annual intruder alarm	1064.53	177.42	887.11
H Broughton	Salary January	730.01	0	730.01
NEST	Pension January	69.62	0	69.62
HMRC	Q3 tax and NI	800.00	0	800.00
Woolwell Centre	Room hire Feb	52.00	0	52.00

8. **Woolwell Centre**
  - i. Following quotes from contractors to agree a recommendation from the Working Group to appoint Ace Fire as contractors for the fire alarm system and monitoring and emergency lighting.
  - ii. To agree expenditure on minor repairs to the roof and guttering.
  - iii. To receive an update and agree action (if necessary) on the lease
  - iv. To receive an update from the Woolwell Centre Working Group and agree action.
9. **Planning:** no applications
10. **Weed clearing**  
To receive an update on the appointment of a contractor for weed clearing and agree expenditure on chapter 8 equipment.
11. **Bus shelters**  
To agree to Devon County Council replacing two bus shelters at no cost to the Parish Council.
12. **Correspondence received**  
To note a request from a resident for a grit bin at Mairstow Barton  
Complaint about a tree at Leat Walk
13. **Roborough Village Hall:** To receive an update.
14. To agree the **date of the next meeting** as 26<sup>th</sup> February 2026 at the Woolwell Centre.