

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a meeting of Bickleigh Parish Council held on Thursday 22nd January 2026 at 7.30pm at the Woolwell Centre PL6 7TR

Present: Cllr Brian Hill (Chair), Cllr Larry Taylor, Cllr Andrew Clarke, Cllr Gary Stewart, Cllr Geoff Pithouse, Cllr Nicky Hopwood, Cllr Jackie Taylor, Mrs Helen Broughton (Clerk)

In attendance: Two members of the public.

Minute number: 260122:

Public forum

The Woolwell Centre Manager informed the Council that a new security alarm system has now been installed. The defibrillator is currently out of service, as it had been opened and replacement parts are awaited. She is seeking funding for a new defibrillator cabinet, as the current one is very old. Cllr Hopwood confirmed that she would fund this through her locality grant.

A resident has requested the installation of a new grit box at Mairstow Barton. County Cllr Carson had met with the resident and hopes to assist with this request.

The resident also reported that roads in the area are in a poor condition. The Chair advised that this falls outside the Parish Council's remit and should be reported to the County Council. The Parish Council also reports potholes.

1. There were no **apologies for absence**
2. There were no **interests** pertaining to items on the agenda.
3. No **dispensation requests** had been received.
4. **Minutes**
The minutes of the Council meeting held on 27th November 2025 were agreed as correct and signed by the Chair.
5. **Reports and updates**
 - i. There were no reports from County and District Councillors
 - ii. There were no updates on local government re-organisation
6. **Clerks Report**
The action list was noted.
7. **Finance and Administration**

- i. Receipts and payments against budget as at 31st December 2025 were noted.
- ii. Bank reconciliations to the 31st December 2025 were agreed as correct.
- iii. There was no further update on a grant request from Roborough Recreation Hall. Funding is still being investigated and additional quotes requested.
- iv. The following payments were approved and it was noted that invoices had been sent electronically to councillors and verified by the Clerk and Chair:

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft fee - Dec	71.16	11.86	59.30
Cutec	Microsoft fee - Jan	71.16	11.86	59.30
H Broughton	Salary December	730.01	0	730.01
Nest	Pension payment Dec	69.62	0	69.62
PWLB	Loan repayment	4362.51	0	4362.51
Arborcure	Tree works	756.00	126.00	630.00

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
Chubb	Annual intruder alarm	1064.53	177.42	887.11
H Broughton	Salary January	730.01	0	730.01
NEST	Pension January	69.62	0	69.62
HMRC	Q3 tax and NI	800.00	0	800.00
Woolwell Centre	Room hire Feb	52.00	0	52.00

8.

Woolwell Centre

- i. Following quotations from contractors it was agreed to appoint Ace Fire as contractors for the fire alarm system and emergency lighting.
- ii. It was agreed to approved expenditure of £425 to clear the guttering at the Woolwell Centre
- iii. There was no update on the lease.
- iv. Notes of the Woolwell Centre Working Group had been circulated and no further action was required.

9.

Planning: no applications had been received.

10.

Weed clearing

It was reported that the contractor had completed his Chapter 8 training. 10 cones had been donated and Cllr Blight had one of the signs required. The remaining equipment would cost under £300 and it was proposed that the Parish Council purchase this equipment and allow the contractor to use it for the duration of the contract. This was approved.

11. **Bus shelters**
It was agreed that Devon County Council replace two bus shelters at no cost to the Parish Council. This was expected to be completed by April.
12. **Correspondence received**
A request for a grit bin at Mairstow Barton had been dealt with.
A complaint about a tree at Leat Walk was noted. Any actions identified within inspection reports will be undertaken subject to approval by the District Council (as a TPO tree).
13. **Roborough Village Hall:** Cllr Pithouse gave an update. A Centenary party was being held on 20th April.
14. The **date of the next meeting** was agreed as 26th February 2026 at the Woolwell Centre

Meeting closed at 8.10pm