

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
07508 324699

parishclerk@bickleigh.gov.uk

**A Meeting of Bickleigh Parish Council will be held on
Thursday 26th February 2026 at 7.30pm at the Woolwell Centre PL6 7TR**

Bickleigh Parish Clerk - 18th February 2026

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

AGENDA

1. **Apologies for absence** to be received and accepted.
The Local Government Act requires members who cannot attend a meeting to give apologies in advance to the Parish Clerk, along with the grounds for non-attendance. Members must decide whether the reason(s) for a member's absence are acceptable.
2. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
Under the Localism Act and in accordance with the Council's Code of Conduct members are required to declare any interests that are not currently entered in the members register of interests. If the member has a pecuniary interest he/she should leave the room and not participate in the debate.
3. To note any **dispensations** received.
Requests for dispensations should be made in writing to the Clerk in advance of the meeting.
4. **Minutes**
To receive and resolve to approve as a correct record the minutes of the Council Meeting held on 22nd January 2026.
5. **Co-option**
To agree action on co-option of a new parish councillor.
6. **Reports and updates**
 - i. To receive reports from the County and District Councillors.
 - ii. To receive updates on local government re-organisation.
7. **Clerks Report** (*for information only*)
To note the action list.
8. **Finance and Administration**
 - i. To note and review receipts and payments against budget as at 31st January 2026.
 - ii. To approve the bank reconciliations to the 31st January 2026.
 - iii. To review the asset register
 - iv. To review the Financial and Administrative Risk schedule and Statement of Internal Control

- v. To consider a grant request from the Woolwell Centre for £2,750 for a new coffee machine.
- vi. To consider a grant request from the Woolwell Community Resource Trust for £20,000 to support community initiatives.
- vii. To approve the following payments (*invoices sent electronically to councillors and verified by the Clerk and Chair*):

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft fee - Feb	73.66	12.28	61.38
Totally Guttered	Gutter clearance	425.00	0	425.00

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary February	730.01	0	730.01
NEST	Pension February	69.62	0	69.62
Woolwell Centre	Room hire March	52.00	0	52.00
Cleanwise	Bus shelter cleaning	38.00	0	38.00
Ace Fire Alarms	Fire annual monitoring	237.00	39.50	197.50
Ace Fire Alarms	Annual inspection / Service	321.00	53.50	267.50

9. **Woolwell Centre**

- i. To approve acceptance of a 999 year lease.
- ii. To receive an update on District Council action to alleviate external flooding.
- iii. To note repairs required to guttering and agree action.
- iv. To consider issues with car parking and agree action.

10. **Planning:**

3779/25/FUL - The Dartmoor Diner, Tavistock Road, Roborough PL6 7BD
Amendments and alterations to existing building including roof works and installation of external staircase and creation of first floor fire escape.

11. **Area maintenance and improvement**

- i. To receive an update on weed clearing and a section of the Roborough Green hedge from Cllr Hopwood.
- ii. To consider the issue of increased dog fouling and consider renewed/refreshed signage.

12. **To agree to the Parish Council making a contribution of eggs for the annual egg hunt**

13. **Roborough Village Hall:** To receive an update.

14. **Grass cutting**

To consider tenders for the 2026-2028 grass cutting contract (confidential) and to appoint a contractor.

14. To agree the **date of the next meeting** as 26th March 2026 at the Woolwell Centre.