

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
parishclerk@bickleigh.gov.uk

**A Meeting of Bickleigh Parish Council will be held on
Thursday 23rd April 2026 at 7.30pm at the Woolwell Centre PL6 7TR**

Bickleigh Parish Clerk - 18th April 2026

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

AGENDA

1. **Apologies for absence** to be received and accepted.
The Local Government Act requires members who cannot attend a meeting to give apologies in advance to the Parish Clerk, along with the grounds for non-attendance. Members must decide whether the reason(s) for a member's absence are acceptable.
2. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
Under the Localism Act and in accordance with the Council's Code of Conduct members are required to declare any interests that are not currently entered in the members register of interests. If the member has a pecuniary interest he/she should leave the room and not participate in the debate.
3. To note any **dispensations** received.
Requests for dispensations should be made in writing to the Clerk in advance of the meeting.
4. **Minutes**
To receive and resolve to approve as a correct record the minutes of the Council Meeting held on 26th March 2026.
6. **Reports and updates**
 - i. To receive reports from the County and District Councillors.
 - ii. To receive updates on local government re-organisation.
7. **Clerks Report (for information only)**
To note the action list.
8. **Finance and Administration**
 - i. To note and review receipts and payments against budget as at 31st March 2026.
 - ii. To approve the bank reconciliations to the 31st March 2026.
 - iii. To approve the following payments (*invoices sent electronically to councillors and verified by the Clerk and Chair*):

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft fee - March	73.66	12.28	61.38
HMRC	NI – due 22/4/26	265.11	0	265.11

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary April	748.89	0	748.89
NEST	Pension April	69.62	0	69.62
Dartforest	Tree Survey	774	129	645
DM Payroll	Annual payroll fee	144	24	120
Rialtas	Accounts package fee 26 27	252	42	210
William Carter	Fire Risk Assessment	495	0	495
South Hams DC	Dog bin emptying - 26 weeks	156	26	130
Woolwell Centre	Grant 26 27	15000	0	15000

Receipts

SUPPLIER	DETAILS	TOTAL
South Hams DC	1 st Half precept	58018.50
HMRC	VAT refund	26121.23

9. **Woolwell Centre**
To receive an update on the Woolwell Centre and agree other action as necessary.
10. **Planning**
To agree comments on the following planning applications:

0757/26/HHO – 76 The Heathers, Woolwell. Householder application for single storey extension to side & rear elevation.

0806/26/HHO - Little Down New Road To Roborough Down Roborough Down Plymouth PL6 7AS. Alterations, extensions and associated landscaping work.
11. **Area maintenance and improvement**
 - i. To consider further action on weed clearance.
 - ii. To note the results of a tree survey and agree to remedial recommendations, including a decay assessment for one tree at a cost of £435.00.
 - iii. To consider continuing with bus shelter cleaning following installation of new shelters.
13. **Roborough Village Hall:** To receive an update.
14. To agree the **date of the next meeting** as 28th May 2026 (Annual Parish Meeting and Annual Council Meeting).