

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
parishclerk@bickleigh.gov.uk

Minutes of a meeting of Bickleigh Parish Council held on Thursday 23rd April 2026 at 7.30pm at the Woolwell Centre PL6 7TR

Present: Cllr Brian Hill (Chair) Cllr Andrew Clarke, Cllr Nicky Hopwood, Cllr Marcus Laine, Cllr Jackie Taylor, Cllr Larry Taylor, Cllr Gary Stewart and Mrs Helen Broughton (Clerk, remotely)

Minute number: 260426:

Open Forum

The Chair of Woolwell in Bloom reported that the Chair of South Hams District Council presented the Junior Bloomers with an award for second place in the recent Community Awards (Under 18s Community Champion category), from a total of 73 entries.

She also thanked the Parish Council for a recent grant for the purchase of new planters. Four had been ordered and would be in place in the next few weeks. The company providing the planters had asked Woolwell in Bloom to enter its national competition.

1. **Apologies for absence** were received from Cllr Geoff Pithouse and Cllr Paul Blight. These were accepted by the Council. Apologies were also received from County Cllr Tony Carson.
2. There were no **pecuniary and other interests** pertaining to items on the agenda.
3. No **dispensations** had been received.
4. **Minutes**
It was resolved to approve as a correct record the minutes of the Council Meeting held on 26th March 2026 which were signed by the Chair.
5. **Reports and updates**
 - i. There were no reports from the County or District Councillors.
 - ii. There were no updates on local government re-organisation.
6. **Clerks Report**
The action list was noted.
7. **Finance and Administration**
 - i. Receipts and payments against budget as at 31st March 2026 were reviewed.
 - ii. Bank reconciliations to the 31st March 2026 had been checked and were approved.
 - iii. The following payments were approved and it was noted that invoices had been sent electronically to councillors and verified by the Clerk and Chair.

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft fee - March	73.66	12.28	61.38
HMRC	NI – due 22/4/26	265.11	0	265.11
Cutec	Email delay	36.00	6.00	30.00
Cutec	New starter email	72.00	12.00	60.00
Ace Fire & Security	Lighting draw down	321.00	53.50	267.50

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary April	748.89	0	748.89
NEST	Pension April	69.62	0	69.62
Dartforest	Tree Survey	774	129	645
DM Payroll	Annual payroll fee	144	24	120
Rialtas	Accounts package fee 26 27	252	42	210
William Carter	Fire Risk Assessment	495	0	495
South Hams DC	Dog bin emptying - 26 weeks	156	26	130
Woolwell Centre	Grant 26 27	15000	0	15000

Receipts

SUPPLIER	DETAILS	TOTAL
South Hams DC	1 st Half precept	58018.50
HMRC	VAT refund	26121.23

8. Woolwell Centre

- i. It was agreed to approve a quotation from Dodds Group for £371.31+vat for works to the heating at the Woolwell Centre.
- ii. It was agreed to hold a Woolwell Centre Working Group meeting, with Cllr L. Taylor to arrange the date and notify members.

9. Planning

It was agreed to make no comment on the following planning applications:

0757/26/HHO – 76 The Heathers, Woolwell. Householder application for single storey extension to side & rear elevation.

0806/26/HHO - Little Down New Road To Roborough Down Roborough Down Plymouth PL6 7AS. Alterations, extensions and associated landscaping work.

10. Area maintenance and improvement

- i. Action on weed clearance was considered. Chapter 8 training would be required. It was agreed that the Clerk would contact local tree surgeons to explore assistance with weed clearance.
- ii. The results of a tree survey were noted and it was agreed to proceed with decay assessment for one tree at a cost of £435.00.
- iii. It was agreed to continue with bus shelter cleaning following installation of new shelters.

11. **Roborough Village Hall:** Cllr Pithouse had circulated a written report which was read out by the Chair.
12. The **date of the next meeting** was noted as 28th May 2026 (Annual Parish Meeting and Annual Council Meeting).

The resignation of Cllr Gary Stewart was received and accepted. The Council thanked him for his service.

The meeting closed at 8.10pm