

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a Meeting of Bickleigh Parish Council held on Thursday 26th March 2026 at 7.30pm at the Woolwell Centre PL6 7TR

Present: Paul Blight (in the Chair), Cllr Andrew Clarke, Cllr Gary Stewart, Cllr Geoff Pithouse, Cllr Nicky Hopwood, Cllr Marcus Laine, Cllr Brian Hill (Chair, remotely) Mrs Helen Broughton (Clerk, remotely)

In attendance: Chair of Woolwell in Bloom

Minute number: 260326:

Proposed and seconded that Cllr Blight Chair the meeting

Cllr Blight in the Chair

Open forum

The Chair of Woolwell in Bloom reported that the group was highly commended in the Junior Bloom category at the South Hams Community Awards. The awards will be presented by Councillor Bernard Taylor.

Councillor Hopwood raised the issue of the planters listed on the agenda as part of a grant application. It was confirmed that these will be purchased as funding becomes available. The initial proposal is to place them in front of the Well, with additional locations to be considered later.

Various potential sites were discussed. The cost of three planters is estimated at £1,100.

Woolwell in Bloom will also be entering the national competition this year. In response to feedback from last year's judges, the group plans to replace several smaller plots with a reduced number of larger displays.

1. **Apologies for absence** were received from Cllr Jackie Taylor and Cllr Larry Taylor and accepted by the Council. Cllr Carson also gave his apologies.
2. **Pecuniary and other interests:** Cllr Stewart declared an interest in the Woolwell in Bloom grant.
3. No **dispensations** had been received.
4. **Minutes:** It was agreed to approve as a correct record the minutes of the Council Meeting held on 26th February 2026.

6. Reports and updates

There were no reports from County and District Councillors

7. Clerks Report

The action list was noted.

8. Finance and Administration

- i. Receipts and payments against budget as at 28th February 2026 were noted.
- ii. Bank reconciliations to the 28th February 2026 had been reviewed and were approved.
- iii. A grant application from Roborough Recreation Hall and Playing Field Trust for £200 was approved.
- iv. A grant application from Woolwell In Bloom was considered and it was agreed to give a grant of £1,100 for three planters.
- v. It was agreed to hold a Finance Committee meeting to consider reserves.
- vi. An IT policy was considered and approved.
- vii. The following payments were approved and it was noted that invoices had been sent electronically to councillors and verified by the Clerk and Chair.

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft fee - March	73.66	12.28	61.38
Scott Boyland	Weed removal work	37.50	0	37.50
Scott Boyland	Weed removal work	82.50	0	82.50

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary February	730.01	0	730.01
NEST	Pension February	69.62	0	69.62
Woolwell Centre	Room hire March	52.00	0	52.00
PWLB	Loan repayment	4934.21	0	4934.21
Arborcure	Tree works	307.26	51.21	256.05

Refund / Income

SUPPLIER	DETAILS	TOTAL	VAT	NET
Chubb	Emergency lighting refund	743.71	148.74	892.45
SHDC	Biodiversity Fund Grant	2000.00	0	2000.00

9.

Woolwell Centre

- i. It was agreed to ask Kovia to undertake a legionella Risk Assessment. Cllr Blight advised that the Centre should do monthly testing and logging for legionella.
- ii. It was agreed that issues with car parking were not within the remit of the Parish Council.
- iii. Analysis of energy saving from PV by Cllr Blight was noted and this had been forwarded to Trustees.
- iv. Ceiling tiles would be purchased once further information was received on the number and type of tiles from the Operations Manager.

10.

Planning

There were no planning applications.

11.

Area maintenance and improvement

- i. It was agreed that Cllrs Hopwood and Stewart form a working group to recommend where weed clearance was required and suggest businesses that could tender for the work.

- ii. It was agreed to commission Dartforest to undertake a tree survey at a cost of up to £800.

13. **Roborough Village Hall**

Cllr Stewart gave an update.

14. The **date of the next meeting** was agreed as 23rd April 2026 at the Woolwell Centre.

The meeting closed at 8.35pm