

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07832966859

parishclerk@bickleigh.gov.uk

**Members are summoned to a meeting of Bickleigh Parish Council being held
on Thursday 24th September 2026 at 7.30pm at the Woolwell Centre**

Helen Broughton

3rd September 2026

Open Forum

15 minutes to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

1. **Apologies for absence** to be received and accepted.
The Local Government Act requires members who cannot attend a meeting to give apologies in advance to the Parish Clerk, along with the grounds for non-attendance. Members must decide whether the reason(s) for a member's absence are acceptable.
2. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
Under the Localism Act and in accordance with the Council's Code of Conduct members are required to declare any interests that are not currently entered in the members register of interests. If the member has a pecuniary interest he/she should leave the room and not participate in the debate.
3. To note any **dispensations** received.
Requests for dispensations should be made in writing to the Clerk in advance of the meeting.
4. **Minutes**
To receive and resolve to approve as a correct record the minutes of the Council Meeting held on 23rd July 2026.
6. **Reports and updates**
 - a. To receive reports from the County and District Councillors.
 - b. To receive updates on local government re-organisation.
7. **Clerks Report** *(for information only)*
To note the action list.
8. **Finance and Administration**
 - i. To note receipts and payments against budget as at 31st August 2026.
 - ii. To review and approve the bank reconciliations to the 31st August 2026.
 - iii. To consider the conclusion of the external audit report.
 - iv. To consider installing a bike repair near the pump track at a cost of up to £2,000.

- v. To approve the following payments (*invoices sent electronically to Councillors. All invoices listed have been 'examined and verified' by the RFO*).

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary – August	733.25	0	733.25
Nest	Pension July	69.62	0	69.62
Cutec	Monthly IT support	73.36	12.28	61.38
Cleanwise	Bus shelter cleaning	38.00	0	38.00
Granmore	Ceiling tiles – Woolwell	79.18	13.20	65.98
The Dodd Group	1 year maint boiler	1272.90	212.15	1060.75
The Dodd Group	Retention fee	3768.85	628.14	3140.71
Arborcure	August grass cutting	1013.47	168.91	844.56

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary September	733.25	0	733.25
Nest	Pension August	69.62	0	69.62
PKF Littlejohn	External Audit	504.00	84.00	420.00

9. **Planning**
To consider planning applications received and within the consultation period (*list to follow*).
10. **Open Space Maintenance**
To agree hedge cutting at Roborough Green.
11. **Woolwell Centre**
 - i. To agree a contribution to new ceiling tiles for the Woolwell Centre.
 - ii. To receive an update on the Woolwell Centre lease.
 - iii. To receive an update on the Woolwell Centre and agree matters arising.
12. **Roborough Village Hall:** To receive an update.
13. To agree the **date of the next meeting** as 22nd October 2026