

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a meeting of Bickleigh Parish Council held on Thursday 24th September 2026 at 7.30pm at the Woolwell Centre

Present: Cllr Nicky Hopwood (Vice Chair), Cllr Paul Blight, Cllr Gary Stewart, Cllr Marcus Laine, Mrs Helen Broughton (Clerk, remote)

Minute number 260924/

Cllr Hopwood in the Chair

Open Forum

1. **Apologies for absence** were received from Cllr Larry Taylor, Cllr Jackie Taylor.
2. There were no declarations of **pecuniary and other interests** pertaining to items on the agenda.
3. A request for a **dispensation** had been previously received from Councillor Marcus Laine to speak on matters relating to the Woolwell Centre and approved by the Council.
4. **Minutes**
It was resolved to approve as a correct record the minutes of the Council Meeting held on 23rd July 2026.
6. **Reports and updates**
 - a. Reports were received from the County and District Councillors as follows:
 - b. An update on local government re-organisation.
7. **Clerks Report** (*for information only*)
The action list was noted.
8. **Finance and Administration**
 - i. Receipts and payments against budget as at 31st August 2026 were noted.
 - ii. Bank reconciliations to the 31st August 2026 were noted.
 - iii. The conclusion of the external audit report was noted.
 - iv. To consider installing a bike repair near the pump track at a cost of up to £2,000.
 - v. To approve the following payments (*invoices sent electronically to Councillors*). All invoices listed have been '*examined and verified*' by the RFO'.

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary – August	733.25	0	733.25
Nest	Pension July	69.62	0	69.62
Cutec	Monthly IT support	73.36	12.28	61.38
Cleanwise	Bus shelter cleaning	38.00	0	38.00
Granmore	Ceiling tiles – Woolwell	79.18	13.20	65.98
The Dodd Group	1 year maint boiler	1272.90	212.15	1060.75
The Dodd Group	Retention fee	3768.85	628.14	3140.71
Arborcure	August grass cutting	1013.47	168.91	844.56

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary September	888.31	0	888.31
Nest	Pension August	80.00	0	80.00
PKF Littlejohn	External Audit	504.00	84.00	420.00
Arborcure	September grass cutting	1013.47	168.91	844.56
Dartforest	Leat Walk tree survey	474.00	79.00	395.00
Arborcure	Weed clearance	2407.00	401.17	2005.83

9. **Planning**
1940/26/HHO - 10 Skylark Rise Woolwell PL6 7SN. Single storey rear extension, with internal alterations and new raised decking area. **No comment.**
10. **Open Space Maintenance**
It was agreed to arrange for hedge cutting at Roborough Green in October.

Leat Walk trees – survey. Decay assessment?
11. **Woolwell Centre**
 - i. To agree a contribution to new ceiling tiles for the Woolwell Centre. **No need now as no VAT on invoice.**
 - ii. To receive an update on the Woolwell Centre lease. **Need Larry**
 - iii. To receive an update on the Woolwell Centre and agree matters arising.
12. **Roborough Village Hall:** To receive an update.
13. To agree the **date of the next meeting** as 22nd October 2026