BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
07832966859
parishclerk@bickleigh.gov.uk

Members are summoned to a meeting of Bickleigh Parish Council being held on Thursday 26th November 2026 at 7.30pm at the Woolwell Centre

Helen Broughton
18th November 2026

Open Forum
15 minutes to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

1. **Apologies for absence** to be received and accepted.
The Local Government Act requires members who cannot attend a meeting to give apologies in advance to the Parish Clerk, along with the grounds for non-attendance. Members must decide whether the reason(s) for a member's absence are acceptable.

2. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
Under the Localism Act and in accordance with the Council's Code of Conduct members are required to declare any interests that are not currently entered in the members register of interests. If the member has a pecuniary interest he/she should leave the room and not participate in the debate.

3. To note any **dispensations** received.
Requests for dispensations should be made in writing to the Clerk in advance of the meeting.

4. **Minutes**
To receive and resolve to approve as a correct record the minutes of the Council Meeting held on 22nd October 2026.

5. **Reports and updates**
a. To receive reports from the County and District Councillors.
b. To receive updates on local government re-organisation**.**

6. **Clerks Report** *(for information only)*
To note the action list.

7. **Co-option**
To agree co-option onto the Parish Council and to receive a declaration of acceptance of office.

8. **Finance and Administrations**
    a. To note receipts and payments against budget as at 31st October 2026
    b. To review and approve the bank reconciliations to the 31st October 2026.

c. To approve a recommendation from the Finance Committee that, subject to the Woolwell Centres agreement, the meeting room be booked for an additional hour and a contribution of £45 per meeting be made.
d. To consider a draft budget and precept for the 2027/28 year.
e. To approve the following payments *(invoices sent electronically to Councillors.* All invoices listed have been '*examined and verified' by the RFO'.*

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Monthly IT support	73.66	12.28	61.38
Woolwell Brownies	Grant	935.00	0	935
A&R Builders	Installation bike stand	600	100	500
Cleanwise	Bus shelter cleaning	38.00	0	38.00
Ocean City	Legionella RA	100.00	0	100.00
Engraving studios	Memorial plaque	49.45	7.66	45.95
PWLB	Loan repayment	4934.21	0	4934.21

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary November	773.56	0	773.56
Nest	Pension October	77.34	0	77.34
Dodd Group	1 year boiler maintenance	1060.75	212.15	1272.90
Conor Pole	Hedge cutting	400.00	0	400.00

Received

South Hams DC	Grass cutting	5297	0	5297

9. **Planning**

To consider planning applications received and within the consultation period:

3007/26/HHO - The Cottage, Tavistock Road, Roborough PL6 7BB. Alterations to access, parking area & boundary wall.

2720/26/TPO - 43 Tavistock Road Roborough PL6 7BB. TPO: 390 – T1: Oak - Crown height reduction by 3 metres to the nearest suitable growth point (the oak tree is situated on the boundary shared by four properties) Reason for work - the tree has outgrown its available space & is encroaching on the property. It is situated on a bank within a relatively small

garden area & is already touching the house. If left unmanaged, the tree could potentially cause damage to the building's structure

10. **Open Space Maintenance**
To note a decision for lesser works on trees at Leat Walk and approve expenditure to carry out this work.

11. **Woolwell Centre**
    i. To receive an update on the Woolwell Centre lease and agree matters arising.
    ii. To note the Legionella Risk Assessment and agree matters arising.
    iii. To receive an update on the Woolwell Centre and agree matters arising.

12. **Roborough Village Hall:** To receive an update.

13. To agree the **date of the next meeting** as 28th January 2027.